



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
DIRECTOR

December 29, 2025

Michael Townsend  
61 Diamond Avenue NE  
Grand Rapids, MI 49503

RE: License #: AS410418699  
Michael's Refuge  
722 Eastern Avenue SE  
Grand Rapids, MI 49507

Dear Michael Townsend:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0100.

Sincerely,

A handwritten signature in cursive script that reads "Cassandra Duursma".

Cassandra Duursma, Licensing Consultant  
Bureau of Community and Health Systems  
350 Ottawa, N.W., Unit 13  
Grand Rapids, MI 49503  
(269) 615-5050

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS410418699
<b>Licensee Name:</b>	Michael Townsend
<b>Licensee Address:</b>	61 Diamond Avenue NE Grand Rapids, MI 49503
<b>Licensee Telephone #:</b>	(616) 516-6621
<b>Licensee Designee:</b>	Michael Townsend
<b>Administrator:</b>	Michael Townsend
<b>Name of Facility:</b>	Michael's Refuge
<b>Facility Address:</b>	722 Eastern Avenue SE Grand Rapids, MI 49507
<b>Facility Telephone #:</b>	(616) 481-2423
<b>Capacity:</b>	6
<b>Program Type:</b>	PHYSICALLY HANDICAPPED DEVELOPMENTALLY DISABLED MENTALLY ILL AGED

## II. Purpose of Addendum

Licensee, Michael Townsend, requested a change of the use of space in the home to allow for an increase in capacity.

## III. Methodology

On 11/24/25, Mr. Townsend requested that the second floor of the home be licensed for resident use to allow for an increased capacity.

## IV. Description of Findings and Conclusions

On 12/4/25, I completed an on-site inspection. The second floor of the home was found to include a full kitchen, a full communal bathroom, two semi-private resident bedrooms, one staff bedroom, and one recreation room.

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
2A	13'1" x 9'9" + 10'7" x 4'6"	176	1
2B	12'10" x 11'7" + 4'11" x 4'3"	170	1
2C	7'6" x 11'8" + 12'9" x 2'7"	121	Staff
2D	7'9" x 9'9" + 2'4" x 6'7"	91	Recreation

The common areas on the main floor of the home measure a total of 239 square feet of living space. The recreation room on the second floor adds an additional 91 square feet of living space totaling 330 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, it is concluded that this facility can accommodate six residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

## V. Recommendation

I recommend the rooms specified above that were previously not approved for resident use, be approved for residents and staff use and the capacity of the home be increased from five residents to six residents.

*Cassandra Duursma*

12/26/2025

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Cassandra Duursma, Licensing Consultant Date

*Jerry Hendrick*

12/29/2025

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Jerry Hendrick, Area Manager

Date