



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

May 14, 2025

Rebecca Buchholz
Harbor House Ministries
919 44th Street
Jenison, MI 49428

RE: License #: AM700257038
Harbor House Pier Place
919 Forty-fourth Street
Jenison, MI 49428-9193

Dear Ms. Buchholz:

Attached is the Renewal Licensing Study Report for the facility referenced above. The violations cited in the report require the submission of a written corrective action plan. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific dates for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the licensee or licensee designee or home for the aged authorized representative and a date.

Upon receipt of an acceptable corrective plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0100.

Sincerely,

A handwritten signature in grey ink, appearing to read "Toya Zylstra".

Toya Zylstra, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 333-9702

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	AM700257038
Licensee Name:	Harbor House Ministries
Licensee Address:	919 44th Street Jenison, MI 49428
Licensee Telephone #:	(616) 797-9920
Licensee/Licensee Designee:	Rebecca Buchholz, Designee
Administrator:	Rebecca Buchholz
Name of Facility:	Harbor House Pier Place
Facility Address:	919 Forty-fourth Street Jenison, MI 49428-9193
Facility Telephone #:	(616) 797-9920
Original Issuance Date:	07/02/2004
Capacity:	12
Program Type:	PHYSICALLY HANDICAPPED DEVELOPMENTALLY DISABLED

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 05/13/2025

Date of Bureau of Fire Services Inspection if applicable: 12/19/2024

Date of Environmental/Health Inspection if applicable: 05/13/2025

No. of staff interviewed and/or observed 3

No. of residents interviewed and/or observed 8

No. of others interviewed N/A Role:

- Medication pass / simulated pass observed? Yes ☒ No ☐ If no, explain.
- Medication(s) and medication record(s) reviewed? Yes ☒ No ☐ If no, explain.
- Resident funds and associated documents reviewed for at least one resident? Yes ☒ No ☐ If no, explain.
- Meal preparation / service observed? Yes ☒ No ☐ If no, explain.
- Fire drills reviewed? Yes ☒ No ☐ If no, explain.
- Fire safety equipment and practices observed? Yes ☒ No ☐ If no, explain.
- E-scores reviewed? (Special Certification Only) Yes ☒ No ☐ N/A ☐ If no, explain.
- Water temperatures checked? Yes ☒ No ☐ If no, explain.
- Incident report follow-up? Yes ☐ No ☒ If no, explain.
- Corrective action plan compliance verified? Yes ☐ CAP date/s and rule/s: N/A ☒
- Number of excluded employees followed-up? N/A ☒
- Variances? Yes ☒ (please explain) No ☐ N/A ☐
03/22/2023 R 400.15304 (1) (o) and (2).

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This facility was determined to be in substantial compliance with rules and requirements.

This facility was found to be in non-compliance with the following rules:

R 400.14312 Resident medications.

(1) Prescription medication, including dietary supplements, or individual special medical procedures shall be given, taken, or applied only as prescribed by a licensed physician or dentist. Prescription medication shall be kept in the original Page 21 Courtesy of Michigan Administrative Rules pharmacy-supplied container, which shall be labeled for the specified resident in accordance with the requirements of Act No. 368 of the Public Acts of 1978, as amended, being S333.1101 et seq. of the Michigan Compiled Laws, kept with the equipment to administer it in a locked cabinet or drawer, and refrigerated if required.

Findings: On 05/13/2025 a scheduled onsite renewal inspection was completed at the facility. Resident A's Medication Administration was reviewed, and it was discovered that Resident A did not receive his prescribed Zyrtec 1MG/1ML on 04/13/2025 and 04/14/142025 due to said medication being out of stock. It was observed that said medication is prescribed once per day.

Exit Conference: On 05/14/2025 I interviewed licensee designee Rebecca Buchholz via telephone. Ms. Buchholz acknowledged that Resident A is prescribed said medication once per day and that on 04/13/2025 and 04/14/2025, Resident A did not receive his daily doses because the facility ran out of said medication. Ms. Buchholz stated that she agreed that a violation of licensing rules had occurred and stated that she would submit an acceptable Corrective Action Plan.

R 400.14312 Resident medications.

(4) When a licensee, administrator, or direct care staff member supervises the taking of medication by a resident, he or she shall comply with all of the following provisions:
(f) Contact the appropriate health care professional if a medication error occurs or when a resident refuses prescribed medication or procedures and follow and record the instructions given.

Findings: On 05/13/2025 a scheduled onsite renewal inspection was completed at the facility. Resident A's Medication Administration was reviewed, and it was discovered that Resident A did not receive his prescribed Zyrtec 1MG/1ML on 04/13/2025 and 04/14/2025 due to said medication being out of stock. It was observed that said medication is prescribed once per day. Licensee designee Rebecca Buchholz and staff Peggy Driesenga were present during the inspection and each reported that they had no documentation to indicate that a medical professional was contacted regarding the 04/13/2025 and 04/14/2025 missed doses of Zyrtec.

Exit Conference: On 05/14/2025 I interviewed licensee designee Rebecca Buchholz via telephone. Ms. Buchholz acknowledged that Resident A is prescribed said medication once per day and that on 04/13/2025 and 04/14/2025, Resident A did not receive his daily doses because the facility ran out of said medication. Ms. Buchholz stated that to her knowledge, a medical provider was not contacted regarding the missed 04/13/2025 and 04/14/2025 doses of Zyrtec. Ms. Buchholz stated that she agreed that a violation of licensing rules had occurred and stated that she would submit an acceptable Corrective Action Plan.

IV. RECOMMENDATION

Contingent upon receipt of an acceptable corrective action plan, renewal of the license is recommended.



05/14/2025

Toya Zylstra
Licensing Consultant

Date