



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

March 26, 2025

Robert Fulton Jr.
Fulton Residential Care Corp.
1033 E. Caro Rd
Caro, MI 48723

RE: Application #: AS790418968
Westside
637 Arlington Dr.
Caro, MI 48723

Dear Robert Fulton Jr.:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license and special certification, with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 643-7960.

Sincerely,

A handwritten signature in cursive script that reads "Sabrina McGowan".

Sabrina McGowan, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(810) 835-1019

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS790418968
Applicant Name:	Fulton Residential Care Corp.
Applicant Address:	2945 E. Deckerville Road Caro, MI 48723
Applicant Telephone #:	(989) 673-3969
Administrator/Licensee Designee:	Robert Fulton Jr.
Name of Facility:	Westside
Facility Address:	637 Arlington Dr. Caro, MI 48723
Facility Telephone #:	(989) 672-7668
Application Date:	11/06/2024
Capacity:	6
Program Type:	PHYSICALLY HANDICAPPED DEVELOPMENTALLY DISABLED MENTALLY ILL

II. METHODOLOGY

11/06/2024	Enrollment
11/06/2024	PSOR on Address Completed
11/06/2024	Application Incomplete Letter Sent 1326/RI030, Application boxes #19 and #20, and AFC-100
11/06/2024	Contact - Document Sent Forms sent.
12/11/2024	Contact - Document Received Page 1 of Application, AFC-100 and 1326/RI030.
12/11/2024	Contact - Document Sent 1326/RI030 for other licensee
01/03/2025	Contact - Document Received 1326/RI030 for Robert Jr.
01/13/2025	File Transferred To Field Office
02/03/2025	Application Incomplete Letter Sent
02/19/2025	Application Complete/On-site Needed
02/19/2025	Inspection Completed On-site
02/19/2025	SC-Application Received - Original
03/20/2025	Inspection Completed-BCAL Full Compliance
03/26/2025	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Westside Adult Foster Care (AFC) facility is located at 637 Arlington Drive in Caro, MI. The property is owned by Clearview Caro Rental, LLC, a Michigan Limited Liability Company. Clearview Caro Rental, LLC has given Fulton Residential Care Corp. permission to operate an AFC at this address.

The home is a 1-story home with an attached 2-car garage, which leads directly to the outside. It is vinyl and brick in structure. There are 4 bedrooms, 2 bathrooms, a living room, dining room, a kitchen, an office located off the kitchen, and a laundry room all on the main level. The home also contains an unfinished basement. The open floor plan

combines the living room and dining room. The dining room has a patio exit which leads to the backyard. The home is situated in a residential neighborhood, with ample front and rear yard space to be utilized by the residents.

Bedrooms and bathrooms are located down the hall. Bedrooms #1 and 3 are located on the North side of the home, separated by a full bathroom, complete with a bathtub, sink and toilet, while Bedrooms # 2 and 4 are located on the South side of the home, separated by an additional full bathroom, complete with a shower, sink and toilet. There is an additional exit door located at the end of this hall. Each room contains a twin sized bed and other required bedroom furnishings that have been temporarily placed. It is the applicant's intent to move furniture from an existing license to this home. Residents cannot be admitted to the new home until the furniture is moved and set up.

An inspection was conducted on 03/20/2025 at which time the facility met all applicable rules relating to adult foster care licensing. The home utilizes public water and sewer services. Parking is located in the driveway, with ample parking space for staff and visitors.

The washer and dryer, located on the main floor near the garage exit, is enclosed behind a 1 ¾ inch solid core door, with a 1-hour fire resistance rating and is equipped with an automatic self-closing device and positive latching hardware. The dryer has a solid metal vent, which is directly vented to the outside.

The furnace and hot water heater, located in the basement, were inspected on 10/29/2024, by Dyer Plumbing and Heating LLC, located in Sebewaing, MI and were deemed to be in safe working condition. They are enclosed by a 1 ¾ inch solid core door, with a 1-hour fire resistance rating and is equipped with an automatic self-closing device and positive latching hardware. The home is equipped with an interconnected hard wired smoke detection system with battery back-up and is fully operational. Fire extinguishers are located near the garage and side door exits. The licensee intends to keep the home's cleaning supplies in an area that is not accessible to residents.

The bedrooms have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
#1	10' x 14	140 sq. ft.	1
#2	10 x 15	150 sq. ft.	1
#3	11 x 14	154 sq. ft.	2
#4	11 x 15	165 sq. ft.	2

The living and dining room areas measure a total of 792 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

There are two (4) independent, unobstructed means of egress, leading to the outside of this home. The means of egress were measured at the time of the initial inspection and exceed the 30-inch minimum width requirement. The first exit is located at the front of

the home and leads to the front porch. The second exit is a French-Door styled exit leading directly to the patio located in the rear of the home. There is an exit door located near the East end of the hall near the bedrooms. There is an additional exit door, leading to the attached garage area of the home. The exits are noted in the home's evacuation plan. The required exit doors are equipped with positive latching non-locking against egress hardware. This home is at ground level and all exits are wheelchair accessible.

Based on the above information, it is concluded that this facility can accommodate **six (6)** residents. Bedrooms #, 1 and 2 are suitable for single-occupancy, while Bedrooms #3, and 4 are suitable for double-occupancy.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection, and personal care to **six (6)** male or females, ages 18-99 whose diagnosis is developmentally disabled, mentally ill, and/or physically handicapped in the least restrictive environment possible.

The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs. Residents will be referred from local agencies including Community Mental Health, the Department of Health and Human Services, and home health agencies.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The licensee will ensure that the residents' medical needs are met and has transportation available for residents to access community-based resources and services. The facility will make provisions for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant, Fulton Residential Care Corp. submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility. Fulton Residential Care Corp has named Robert Fulton III as the licensee designee and administrator.

A licensing record clearance request was completed with no LEIN convictions recorded for the licensee/administrator. The licensee /administrator submitted a medical

clearance request with statements from a physician documenting his good health and current TB-test negative results.

The licensee/administrator have provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for the original license of this 6-bed facility is adequate and includes a minimum of 1-staff-to-6 residents per shift. All staff shall be awake during sleeping hours.

The applicant acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff -to-resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, "direct access" to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), L-1 Identity Solutions™ (formerly Identix®), and the related documents required to be maintained in each employee's record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, the applicant has indicated that 6

resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication. The applicant acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

The applicant acknowledges their responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, the applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

The applicant acknowledges their responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rule/Statutory Violations

Compliance with the physical plant rules has been determined. All items cited for correction have been verified by visual inspection. Compliance with Quality-of-Care rules will be assessed during the period of temporary licensing via an on-site inspection.

IV. RECOMMENDATION

I recommend issuance of a temporary license and special certification to this AFC adult small group home (capacity 3 -6).



Sabrina McGowan
Licensing Consultant

March 26, 2025

Date

Approved By:



Mary E. Holton
Area Manager

March 26, 2025

Date