



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

January 28, 2025

Lori Barker
Brownstone Manor LLC
4521 Stanley Rd
Columbiaville, MI 48421

RE: Application #: AS440418864
Brownstone Manor
4521 Stanley Rd
Columbiaville, MI 48421

Dear Lori Barker:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 643-7960.

Sincerely,

A handwritten signature in blue ink, reading "Kent W. Gieselman".

Kent W Gieselman, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(810) 931-1092

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS440418864
Licensee Name:	Brownstone Manor LLC
Licensee Address:	4521 Stanley Rd Columbiaville, MI 48421
Licensee Telephone #:	(810) 545-0238
Licensee Designee:	Lori Barker
Administrator:	Lori Barker
Name of Facility:	Brownstone Manor
Facility Address:	4521 Stanley Rd Columbiaville, MI 48421
Facility Telephone #:	(810) 545-0238
Application Date:	10/01/2024
Capacity:	6
Program Type:	PHYSICALLY HANDICAPPED DEVELOPMENTALLY DISABLED AGED ALZHEIMERS

II. METHODOLOGY

10/01/2024	On-Line Enrollment
10/02/2024	PSOR on Address Completed
10/02/2024	Inspection Report Requested - Health Invoice #: 1034681
10/02/2024	Contact - Document Sent Forms sent.
10/15/2024	Contact - Document Received 1326/RI030
10/15/2024	File Transferred to Field Office
10/21/2024	Application Incomplete Letter Sent
11/07/2024	Inspection Completed-Env. Health: A
01/10/2025	Application Complete/On-site Needed
01/28/2025	Inspection Completed On-site
01/28/2025	Inspection Completed-BCAL Full Compliance
01/28/2025	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

This facility is a single-story vinyl and brick sided home located in Columbiaville, Michigan. This facility is within a short traveling distance of several community resources and businesses. This facility utilizes public utilities. This facility is owned by the applicant, Brownstone Manor, LLC.

This facility has six bedrooms and 2 ½ bathrooms located on the main floor of the facility. This facility has a full kitchen, dining room, and living room also located on the main floor of the facility. This facility is wheelchair accessible.

The hot water heater and furnace are located in the basement with a 1-3/4-inch solid core door equipped with an automatic self-closing device and positive latching hardware in rooms that is constructed of material that has a 1-hour-fire-resistance rating. The facility is equipped with interconnected, hardwire smoke detection system, with battery backup, which was installed by a licensed electrician and is fully operational. The furnace was inspected on 11/20/2024 by a licensed H-Vac company and is in good working order.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Location	Dimensions	Square Footage	Capacity
Bedroom #1	12'X12'	144 sq. ft.	1
Bedroom #2	12'X12"	144 sq. ft.	1
Bedroom #3	12'X9'	108 sq. ft.	1
Bedroom #4	12'X9'	108 sq. ft.	1
Bedroom #5	12'X12'	144 sq. ft.	1
Bedroom #6	12'X12'	144 sq. ft.	1
Total Capacity = 6 residents			

The living room area measures 374 sq. ft. The dining room contains a table and six chairs with room to serve three residents. The laundry area is located on the ground floor of this facility and is adequate to serve the needs of six residents.

Based on the above information, it is concluded that this facility can accommodate six (6) residents. It is the applicant's responsibility not to exceed the facility's licensed capacity.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The

applicant intends to provide 24-hour supervision, protection, and personal care to **six (6)** male or female adults whose diagnosis is developmentally disabled, physically handicapped, aged, and/or Alzheimer's in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The applicant will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant is Brownstone Manor, LLC. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility. Safe Haven DHC, LLC was established on 09/24/2024 and is currently in good standing.

Lori Barker has been named the licensee designee and administrator for the applicant. Lori Barker has submitted documentation to demonstrate that she has the experience to meet the requirements for licensee designee and administrator.

A licensing record clearance request was completed and approved for Lori Barker. Lori Barker submitted a medical clearance request with statements from a physician documenting her good health and current TB-tine negative results.

The applicant has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for the original license of this 6-bed facility is adequate and includes a minimum of 1 staff to 6 residents per shift. All staff shall be awake during sleeping hours.

The applicant acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff-to-resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, "direct access" to residents or the resident information or both. The licensing consultant

provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), L-1 Identity Solutions™ (formerly Identix ®), and the related documents required to be maintained in each employees record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the applicant, can administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the applicant, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

The applicant acknowledges their responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, the applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

The applicant acknowledges their responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rule/Statutory Violations

Compliance with the licensing act and applicable administrative rules related to the physical plant has been determined. Compliance with Quality-of-Care rules will be assessed during the period of temporary licensing via an on-site inspection.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home (capacity 3-6).




01/28/2025

Kent W Gieselman
Licensing Consultant

Date

Approved By:



01/28/2025

Mary E. Holton
Area Manager

Date