



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
DIRECTOR

October 23, 2024

Emily Foster  
Sunset Manor  
725 Baldwin Street  
Jenison, MI 49428-7945

RE: License #: AH700236908  
Sunset Manor  
725 Baldwin Street  
Jenison, MI 49428-7945

Dear Emily Foster:

Attached is the Renewal Licensing Study Report for the facility referenced above. The violations cited in the report require the submission of a written corrective action plan. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific dates for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the licensee or licensee designee or home for the aged authorized representative and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result. Please review the enclosed documentation for accuracy and contact me with any questions. In the event I am not available, and you need to speak to someone immediately, please feel free to contact the local office at (517) 284-9730.

Sincerely,

Julie Viviano, Licensing Staff  
Bureau of Community and Health Systems  
Unit 13, 7th Floor  
350 Ottawa, N.W.  
Grand Rapids, MI 49503

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AH700236908
<b>Licensee Name:</b>	Sunset Manor Inc.
<b>Licensee Address:</b>	725 Baldwin St. Jenison, MI 49428
<b>Licensee Telephone #:</b>	(616) 457-2770
<b>Authorized Representative/ Administrator/Licensee Designee:</b>	Emily Foster
<b>Name of Facility:</b>	Sunset Manor
<b>Facility Address:</b>	725 Baldwin Street Jenison, MI 49428-7945
<b>Facility Telephone #:</b>	(616) 457-2770
<b>Original Issuance Date:</b>	12/01/1999
<b>Capacity:</b>	188
<b>Program Type:</b>	AGED ALZHEIMERS

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 10/22/2024

Date of Bureau of Fire Services Inspection if applicable: BFS – A; 10/5/2023

Inspection Type: ☐ Interview and Observation ☒ Worksheet  
☐ Combination

Date of Exit Conference: 10/22/2024

No. of staff interviewed and/or observed 14

No. of residents interviewed and/or observed 58

No. of others interviewed 0 Role N/A

- Medication pass / simulated pass observed? Yes ☒ No ☐ If no, explain.
- Medication(s) and medication records(s) reviewed? Yes ☒ No ☐ If no, explain.
- Resident funds and associated documents reviewed for at least one resident? Yes ☐ No ☒ If no, explain. The home does not hold resident funds in trust.
- Meal preparation / service observed? Yes ☒ No ☐ If no, explain.
- Fire drills reviewed? Yes ☐ No ☒ If no, explain.  
Reviewed disaster plans along with interviewed staff on policies and procedures.
- Water temperatures checked? Yes ☒ No ☐ If no, explain.
- Incident report follow-up? Yes ☐ IR date/s: N/A ☒
- Corrective action plan compliance verified? Yes ☐ CAP date/s and rule/s: N/A
- Number of excluded employees followed up? 0 N/A ☒

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This facility was found to be in non-compliance with the following rules:

<b>R 325.1972</b>	<b>Solid wastes.</b>
	<b>All garbage and rubbish shall be kept in leakproof, nonabsorbent containers. The containers shall be kept covered with tight-fitting lids and shall be removed from the home daily and from the premises at least weekly.</b>
<b>ANALYSIS:</b>	On-site inspection revealed six garbage and rubbish containers stored in housekeeping closets between the first and second floors did not have tight-fitting lids. Garbage and rubbish containers in the facility shall be kept covered with tight-fitting lids.
<b>CONCLUSION:</b>	<b>VIOLATION ESTABLISHED</b>

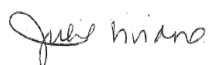
<b>R 325.1976</b>	<b>Kitchen and dietary.</b>
	<b>(6) Food and drink used in the home shall be clean and wholesome and shall be manufactured, handled, stored, prepared, transported, and served so as to be safe for human consumption.</b>
<b>ANALYSIS:</b>	On-site inspection revealed food items condiments, corn starch, ice cream, juice, milk, bagged cheese, jelly, peanut butter, cocoa, coffee etc. were found in the common area kitchenettes in the assisted living area and memory care area, the main kitchen, and the employee lounge. These items were not labeled with the appropriate open date, and it could not be determined if the food items were safe for human consumption. An open date must be placed on food items in the facility once opened for human consumption or use.
<b>CONCLUSION:</b>	<b>VIOLATION ESTABLISHED</b>

<b>R 325.1979</b>	<b>General maintenance and storage.</b>
	<b>(2) A room shall be provided in the home or on the premises for equipment and furniture maintenance and repair and storage of maintenance equipment and supplies.</b>
<b>ANALYSIS:</b>	Inspection revealed housekeeping maintenance closets on the first and second floors contained items other than housekeeping maintenance equipment and supplies such as wheelchairs, shower chairs, packs of disposable briefs, extra medical supplies etc. Housekeeping maintenance closets cannot be utilized as storage closets for items other than housekeeping maintenance equipment and supplies.
<b>CONCLUSION:</b>	<b>VIOLATION ESTABLISHED</b>

<b>R 325.1979</b>	<b>General maintenance and storage.</b>
	<b>(3) Hazardous and toxic materials shall be stored in a safe manner.</b>
<b>ANALYSIS:</b>	Inspection revealed hazardous and toxic chemicals and sharp items were found in cabinets in the assisted living area, memory care unit, and the outer shelf of a medication cart which were easily accessible to anyone in the facility. This presents a potential risk of ingestion and harm to residents in the home with impaired cognition and/or function.
<b>CONCLUSION:</b>	<b>VIOLATION ESTABLISHED</b>

#### IV. RECOMMENDATION

Contingent upon receipt of an acceptable corrective action plan, renewal of the license is recommended.



10/23/2024

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Date

Licensing Consultant