



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

April 5, 2024

Timothy Adams
Braintree Management, Inc.
7280 Belding Rd. NE
Rockford, MI 49341

RE: License #: AL340338193
Investigation #: 2024A0622017
Harrison House AFC

Dear Mr. Adams:

Attached is the Special Investigation Report for the above referenced facility. Due to the violations identified in the report, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you desire technical assistance in addressing these issues, please feel free to contact me. In any event, the corrective action plan is due within 15 days. Failure to submit an acceptable corrective action plan will result in disciplinary action.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9727.

Sincerely,

A handwritten signature in black ink, appearing to read 'Amanda Blasius', written in a cursive style.

Amanda Blasius, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
SPECIAL INVESTIGATION REPORT**

I. IDENTIFYING INFORMATION

License #:	AL340338193
Investigation #:	2024A0622017
Complaint Receipt Date:	03/15/2024
Investigation Initiation Date:	03/15/2024
Report Due Date:	05/14/2024
Licensee Name:	Braintree Management, Inc.
Licensee Address:	7280 Belding Rd. NE Rockford, MI 49341
Licensee Telephone #:	(616) 813-5471
Administrator:	Jessica Adams
Licensee Designee:	Timothy Adams
Name of Facility:	Harrison House AFC
Facility Address:	532 Harrison Avenue Belding, MI 48809
Facility Telephone #:	(616) 244-3443
Original Issuance Date:	04/02/2013
License Status:	REGULAR
Effective Date:	10/01/2023
Expiration Date:	09/30/2025
Capacity:	20
Program Type:	PHYSICALLY HANDICAPPED DEVELOPMENTALLY DISABLED MENTALLY ILL AGED

II. ALLEGATION(S)

	Violation Established?
DCW Blake Burns has been taking a resident to his personal home which is not listed in Resident A's assessment plan.	Yes
Additional Findings	Yes

III. METHODOLOGY

03/15/2024	Special Investigation Intake 2024A0622017
03/15/2024	Special Investigation Initiated- Phone call with Administrator Jessica Adams.
03/15/2024	Phone call with DCW Blake Burns.
03/22/2024	Phone call with DCW Blake Burns
03/25/2024	Referral made to Office of Recipient Rights
03/25/2024	Inspection Completed On-site, interview with DCW Desire Wyatt, DCW Audrey Bishop, Resident A and B.
03/25/2024	Telephone call made to Guardian A1 and Guardian B1.
03/25/2024	APS Referral
03/25/2024	Inspection Completed-BCAL Sub. Compliance
03/26/2024	Contact - Telephone call received from Guardian A1.
04/05/2024	Exit Conference with administrator Jessica Adams.

ALLEGATION: DCW Blake Burns has been taking a resident to his personal home which is not listed in Resident A's assessment plan.

INVESTIGATION:

On 03/15/2024, I received a phone call from administrator, Jessica Adams regarding allegations of DCW Blake Burns taking Resident A to his personal home. Ms. Adams reported that she was just informed this by another staff member and is not sure how long this has been occurring.

On 03/15/2024, I interviewed DCW Blake Burns via phone. DCW Burns was the manager for Harrison House until 3/5/24. DCW Burns reported that he knew Resident A, and he stated that he has been taking him to his personal home. DCW Burns reported that he has been bringing Resident A to his personal home twice a month on the weekends. He reported that he had approved the overnights and day trips with Resident A's guardian. DCW Burns stated that he did not approve the trips and overnights with the administrator or licensee designee. He explained that he was not aware that this was not allowed, and he just wanted to provide Resident A time away from the AFC home.

On 03/25/2024, I completed an unannounced onsite investigation to Harrison House AFC. During the onsite investigation, I interviewed DCW Desire Wyatt. DCW Wyatt reported that she has been working at Harrison House since February 2023 and DCW Blake Burns was the house manager until recently. DCW Wyatt stated that since she started, DCW Burns has been taking Resident A to his personal home about twice a month on the weekends, therefore she assumed it was approved. DCW Wyatt reported that since DCW Burns was the manager, she did not question whether this was breaking any rules. DCW Wyatt reported that Resident A would leave on Friday evenings, and they would check out his medication for the weekend. DCW Wyatt explained that DCW Burns' wife, Courtney Burns also worked for Harrison House, until this month. She stated DCW Courtney Burns was also medication trained, so both were approved to give medication to Resident A. DCW Wyatt reported that she questioned whether this was okay, when Resident A's CMH caseworker arrived for a medication review and Resident A was gone at DCW Burns home. DCW Wyatt reported that she then followed up with the licensee. DCW Wyatt explained that she is not aware of any concerns or incidents that have occurred while Resident A was staying at DCW Burns home.

On 03/25/2024, I interviewed Resident A at Harrison House. Resident A stated DCW Burns invited him to come stay at his house on the weekends and stay overnight and that it was not his idea. Resident A explained that when he stayed at DCW Burns home, he would play video games, hang out with his children and sleep in the living room on the couch. Resident A reported that DCW Courtney Burns or DCW Blake Burns would give him his medication during these weekend overnights. Resident A explained DCW Burns would occasionally have family members come to his home and nothing inappropriate ever happened while he stayed at his home. Resident A asked if he would be able to go back to DCW Burns home soon. He explained that he probably stayed at his DCW Burns home about eight times.

On 03/25/2024, I interviewed DCW Audrey Bishop in person at Harrison House. DCW Bishop has been employed with Harrison House for two months and works 3rd shift. She reported that Resident A has stayed at DCW Burns home maybe twice since she has been employed. DCW Bishop stated that she assumed it was okay for Resident A to stay overnight at DCW Burns home since he was the home manager. Resident A would leave with DCW Burns after his shift on Friday and DCW Burns would check out his medication for the weekend.

On 03/26/2024, I interviewed Relative A1 via phone. Relative A1 is also, Resident A's guardian. She reported that she was aware that Resident A was spending the weekends at DCW Burns home, as she gave permission. Relative A1 reported that she was not aware that this would not be allowed or would be breaking any licensing rules. Relative A1 stated DCW Burns is very thoughtful and Resident A really enjoys going to his home. Relative A1 reported she has had no concerns nor had any incidents occurred since Resident A has been going to DCW Burns home.

On 03/25/2024, I reviewed documentation for Resident A. According to Resident A's *Assessment Plan for AFC Residents* (assessment plan), there is no documentation limiting with whom Resident A can visit including DCW Burns. The assessment plan does state that Resident A: "can move independently within the community, is alert to surroundings and needs reminders for bathing, grooming, dressing and hygiene." No other concerns were noted on the *Assessment Plan for AFC Residents*. I also reviewed his medication chart for March and according to his medication chart he was off site on March 10th and 11th.

APPLICABLE RULE	
R 400.15303	Resident care; licensee responsibilities.
	(2) A licensee shall provide supervision, protection, and personal care as defined in the act and as specified in the resident's written assessment plan.
ANALYSIS:	It was confirmed through all interviews with direct care workers, Resident A and Relative A1 that Resident A was visiting DCW Burns home and staying overnight. Resident A's <i>Assessment Plan for AFC Residents</i> allows for Resident A to move independently in the community which can include overnight visits. Resident A and Relative A1, who is also Resident A's guardian, both approved of these overnight visits to DCW Burns' personal home. Resident A stated he enjoyed these visits and wishes for them to continue.
CONCLUSION:	VIOLATION NOT ESTABLISHED

ADDITIONAL FINDINGS:

INVESTIGATION:

On 03/22/2024, I received a phone call from DCW Blake Burns. He called to inform me that cash for Resident B was given to him directly from his guardian at his home and it was not documented on the Funds II form. He stated that there were two incidents from October, 2023 and February 2024 where he received \$100.00 for Resident B. He stated that he did not document the funds on the form, nor did he submit receipts from the items bought. DCW Burns stated that he did not think about it being a licensing violation at the time.

On 03/25/2024, I interviewed Resident B in person at Harrison House AFC. Resident B reported that his guardian, Rina Kimball comes to see him when needed. He stated that if he needs something he will tell the staff and they will buy it for him. Resident B reported that he has asked DCW Burns to see his money and receipts several times, and he was not able to show him. Resident B stated that he has discussed his concerns with other staff at the home and with his guardian.

On 03/25/2024, I interviewed Rina Kimball, Resident B’s guardian via phone. She reported that she had gave DCW Blake Burns \$100.00 on October 9th, 2023 and February 12th,2024. She reported that DCW Burns lived close to her home, therefore she would drop items off for Resident B at DCW Burns’ personal home and not the AFC facility. Ms. Kimball recently asked for the receipts for her documentation, and they were not available. Ms. Kimball reported that she has no concerns the money was spent incorrectly rather she stated that the money and receipts were just not documented correctly.

On 03/25/2024, I reviewed Resident B’s *Funds Part II* form. According to the *Funds Part II* form, the last deposit was on 10/03/2024 for \$40.00 and it was signed by the resident. Resident B has withdrawn the cash and according to his *Resident Fund Part II* form had a balance of \$0.00. No documentation was available for the deposits from 10/09/23 and 2/12/2024. No documentation was available for any items bought for Resident B with the \$200.00.

APPLICABLE RULE	
R 400.15315	Handling of resident funds and valuables.
	(3) A licensee shall have a resident's funds and valuables transaction form completed and on file for each resident. A department form shall be used unless prior authorization for a substitute form has been granted, in writing, by the department.
ANALYSIS:	At the time of investigation, no documentation was available on Resident B’s <i>Resident Funds Part II</i> form for the deposits of \$100.00 on 10/09/2023 and 02/12/2024. DCW Blake Burns also confirmed that the deposits were not documented on the <i>Resident Funds Part II</i> .
CONCLUSION:	VIOLATION ESTABLISHED

APPLICABLE RULE	
R 400.15315	Handling of resident funds and valuables.
	(8) All resident fund transactions shall require the signature of the resident or the resident's designated representative

	and the licensee or prior written approval from the resident or the resident's designated representative.
ANALYSIS:	After viewing Resident B's <i>Resident Funds Part II</i> form, no documentation was available for the items purchased with the monies deposited on 10/09/2023 and 02/12/2024. No other written /approval was available to be viewed for these transactions.
CONCLUSION:	VIOLATION ESTABLISHED

IV. RECOMMENDATION

Contingent upon receipt of an acceptable corrective action plan, I recommend that the status of the license remains the same.

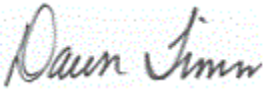


04/05/2024

Amanda Blasius
Licensing Consultant

Date

Approved By:



04/05/2024

Dawn N. Timm
Area Manager

Date