



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
DIRECTOR

March 28, 2024

Karon Lee  
Michigan Community Services, Inc.  
PO Box 317  
Swartz Creek, MI 48473

RE: License #: AS250072681  
**N. Elms Road Afc**  
**11238 N Elms**  
**Clio, MI 48420**

Dear Ms. Lee:

Attached is the Renewal Licensing Study Report for the facility referenced above. You have submitted an acceptable written corrective action plan addressing the violations cited in the report. To verify your implementation and compliance with this corrective action plan: *(choose one or more)*

- You are to submit documentation of compliance.
- An on-site inspection will be conducted.

The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, your license and special certification are renewed. It is valid only at your present address and is nontransferable.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 643-7960.

Sincerely,

A handwritten signature in cursive script that reads "Christopher A. Holvey".

Christopher Holvey, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(517) 899-5659

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**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** AS250072681

**Licensee Name:** Michigan Community Services, Inc.

**Licensee Address:** 5239 Morrish Rd.  
Swartz Creek, MI 48473

**Licensee Telephone #:** (810) 635-4407

**Licensee/Licensee Designee:** Karon Lee, Designee

**Administrator:** Lena Crosson

**Name of Facility:** N. Elms Road AFC

**Facility Address:** 11238 N Elms  
Clio, MI 48420

**Facility Telephone #:** (810) 564-0232

**Original Issuance Date:** 08/03/1997

**Capacity:** 6

**Program Type:** DEVELOPMENTALLY DISABLED

**Special Certification:** DEVELOPMENTALLY DISABLED

**II. METHODS OF INSPECTION**

Date of On-site Inspection(s): 03/27/2024

Date of Bureau of Fire Services Inspection if applicable: N/A

Date of Environmental/Health Inspection if applicable: 12/12/2023

No. of staff interviewed and/or observed 2

No. of residents interviewed and/or observed 4

No. of others interviewed 0 Role: [redacted]

- Medication pass / simulated pass observed? Yes  No  If no, explain.
- Medication(s) and medication record(s) reviewed? Yes  No  If no, explain.
- Resident funds and associated documents reviewed for at least one resident? Yes  No  If no, explain.
- Meal preparation / service observed? Yes  No  If no, explain.
- Fire drills reviewed? Yes  No  If no, explain.
- Fire safety equipment and practices observed? Yes  No  If no, explain.
- E-scores reviewed? (Special Certification Only) Yes  No  N/A  If no, explain.
- Water temperatures checked? Yes  No  If no, explain.
- Incident report follow-up? Yes  No  If no, explain.
- Corrective action plan compliance verified? Yes  CAP date/s and rule/s: 4/25/23, 304 (1) (o) N/A
- Number of excluded employees followed-up? N/A
- Variances? Yes  (please explain) No  N/A

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This facility was found to be in non-compliance with the following rules:

**R 400.14403 Maintenance of premises.**

**(1) A home shall be constructed, arranged, and maintained to provide adequately for the health, safety, and well-being of occupants.**

The railing attached to an outside wheelchair ramp was observed to be quite loose and in need of repair.

**R 400.14403 Maintenance of premises.**

**(4) A roof, exterior walls, doors, skylights, and windows shall be weathertight and watertight and shall be kept in sound condition and good repair.**

There were several basement windows that were observed to be cracked and/or broken and are in need of being replaced.

**R 400.14408 Bedrooms generally.**

**(7) Bedrooms shall have at least 1 easily openable window.**

One resident bedroom did not have at least 1 easily openable window. The window in question was missing the crank mechanism used to open the window.

A corrective action plan was requested and approved on 03/27/2024. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

**IV. RECOMMENDATION**

An acceptable corrective action plan has been received. Renewal of the license is recommended.



3/28/2024

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Christopher Holvey  
Licensing Consultant

Date