



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

March 29, 2024

Scott Brown
Renaissance Community Homes Inc
P.O. Box 749
Adrian, MI 49221

RE: Application #: AS630416764
Rosewood
10020 Rosewood
Oak Park, MI 48237

Dear Mr. Brown:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 4 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "Sheena Worthy".

Sheena Worthy, Licensing Consultant
Bureau of Community and Health Systems
Cadillac Place
3026 W Grand Blvd, Suite 9-100
Detroit, MI 48202

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS630416764
Applicant Name:	Renaissance Community Homes Inc
Applicant Address:	Suite C 1548 W. Maume St. Adrian, MI 49221
Applicant Telephone #:	(734) 439-0464
Administrator/Licensee Designee:	Scott Brown
Name of Facility:	Rosewood
Facility Address:	10020 Rosewood Oak Park, MI 48237
Facility Telephone #:	(248) 813-0144
Application Date:	06/13/2023
Capacity:	4
Program Type:	MENTALLY ILL

II. METHODOLOGY

06/13/2023	Enrollment
06/13/2023	Application Incomplete Letter Sent 1326/New Fps, AFC-100 for Keisha
06/14/2023	Contact - Document Sent Forms sent out
09/19/2023	Application Incomplete Letter Sent A copy of a checklist was sent to the applicant via email.
09/24/2023	Contact - Document Received I received some of the requested documents.
10/04/2023	Contact - Document Received I received additional documents.
02/15/2024	Contact – Document Sent I emailed the applicant a list of documents that needed corrections.
03/06/2024	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

This facility is a single-family ranch style home in Oak Park, MI. There are three bedrooms, and two full bathrooms. The second bathroom is located in bedroom number three. The main level consists of a living room, employee office, kitchen, both bathrooms, and all three resident's bedrooms. The kitchen area includes a dining area. The home has two approved separate and independent means of egress with non-locking against egress hardware. This facility is not wheelchair accessible however; there is a wheelchair ramp connected to the main entrance. There is parking available in the driveway. The facility has city water and city sewage.

There is one water heater and one furnace in the basement. The basement will not be used for resident activities. The basement door is a solid core door equipped with an automatic self-closing device along with positive latching hardware. There are fire extinguishers located in the kitchen, basement, and in the sleeping hallway. There is a smoke alarm in the sleeping area and in the basement. The smoke alarms are also interconnected.

The refrigerator and freezer are equipped with thermometers. The medications are kept in a locked medication cabinet in the employee office. The bedrooms have adequate space, linen, and an easily openable window. The bedrooms have a chair, mirror, and closet. The bathrooms and bedrooms either have no lock or a non-locking against egress hardware. I observed the home to be in substantial compliance with rules pertaining to physical plant requirements.

The three resident bedrooms in the home measure as follows:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	11.08 x 10.75	119.11	1
2	12.92 x 11.08	143.15	1
3	12.92 x 11.25	145.35	2

Total Capacity: 4

The living room measure a total of 336.58 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

Based on the above-mentioned measurements, it is concluded that this facility can accommodate four residents. It is the licensee designee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

A copy of the program statement, admission policy, discharge policy, job descriptions, personnel policies, and standard procedures were reviewed and accepted as written. Rosewood will provide 24-hour supervision, protection, and personal care to four female and/or male residents.

The purpose of Rosewood is to provide intensive residential treatment to mentally ill who require additional support in assisting the management of symptoms that occur in mentally ill. The home is designed as a small facility which serves four individuals. The staffing is such that resident programs that provide intensive structure and promote community reintegration can be carried out. The goal of the program is reduction of psychiatric hospitalization and increase the residents independent living skills. The home is staffed 24 hours a day to provide personal care, protection, and supervision. The home will accept mentally ill between the ages of 18 and 80.

In addition to in-house programming, each resident is able to access the community as they wish unless there is a restriction of rights in their plan of service or specifically restricted by the behavioral treatment committee. Transportation to all activities and day programs is provided by the house via the house van. Bus tokens will be provided to those residents who are able to access the community independently and wish to do so.

C. Applicant and Administrator Qualifications

Prior to Renaissance Community Homes Inc. requesting licensure for Rosewood, this facility was being operated as an AFC group home under Synod Residential Services. On October 1, 2023, Synod Residential Services and Renaissance Community Homes merged together. The licensee designee Scott Brown serves as executive director of Synod Residential Services and Renaissance Community Homes. Therefore, Mr. Brown provided a letter granting permission to occupy and inspect the home.

Scott Brown will continue as the licensee designee and Keisha Duvall will act as the administrator. A proposed budget was received showing the expected expenses and income to demonstrate financial capability to operate as an adult foster care facility. A licensing record clearance request was completed with no LEIN convictions recorded for Mr. Brown or Ms. Duvall. Mr. Brown and Ms. Duvall submitted a medical clearance request with statements from a physician documenting their good health and current TB negative test results.

Mr. Brown has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules such as; reporting requirements, recipient rights, and elder abuse (foster care). Mr. Brown started working for Renaissance House Inc. in 1987 with residents diagnosed with mental illness. Mr. Brown has a total of 39 years of caregiving experience working with residents with mental illness and/or developmental disabilities in specialized residential AFC group homes. Mr. Brown has been the licensee designee for Rosewood under Synod Residential Services since 2021. Therefore, Mr. Brown's experience meets the additional training qualifications for nutrition, first aid, CPR, safety and fire, financial administrative management, knowledge of the needs of the population served, and prevention and containment of communicable diseases.

Ms. Duvall has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules such as; safety and fire, nutrition, communicable diseases, first aid, CPR, and recipient rights. Ms. Duvall has been the administrator for Rosewood since November 2022. Therefore, Ms. Duvall experience meets the additional training qualifications for financial administrative management, foster care, and knowledge of the needs of the population served.

The staffing pattern for the original license of this four-bed facility is adequate and satisfies the requirements identified in the administrative group home rules.

Mr. Brown acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff-to-resident ratio.

Mr. Brown acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, or direct access to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to be maintained in each employee's record to demonstrate compliance.

Mr. Brown acknowledged an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee designee can administer medication to residents. In addition, Mr. Brown indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Mr. Brown acknowledged her responsibility to obtain all required moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, Mr. Brown acknowledged her responsibility to maintain all required documentation in each employee's record for each licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee's record.

Mr. Brown acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

Mr. Brown acknowledged his responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home. Mr. Brown also agrees to update and complete those forms and obtaining new signatures for each resident on an annual basis.

Mr. Brown acknowledged his responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident's file.

Mr. Brown acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. Mr. Brown acknowledged that a separate Resident Funds Part II BCAL-2319 form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and; all of the resident's personal money transactions that have been agreed to be managed by the licensee designee.

Mr. Brown acknowledged an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those

rights. Mr. Brown indicated that it is his intent to achieve and maintain compliance with these requirements.

Mr. Brown acknowledged an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. Mr. Brown indicated his intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

Mr. Brown acknowledged his responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

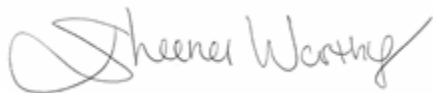
Mr. Brown acknowledged that residents with mobility impairments may only reside on the main floor of the facility.

D. Rule/Statutory Violations

Rosewood was in compliance with the licensing act and applicable administrative rules at the time of licensure.

IV. RECOMMENDATION

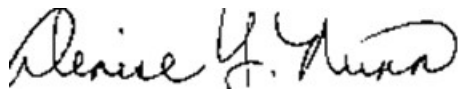
I recommend issuance of a temporary license to this AFC adult small group home (capacity 1-4).



Sheena Worthy
Licensing Consultant

03/07/24
Date

Approved By:



03/29/2024

Denise Y. Nunn
Area Manager

Date