



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 06, 2024

Drew Doubleday
Doubleday Hill LLC
25307 Ivanhoe Ave
Redford, MI 48239

RE: Application #: AL790412771
Doubleday Hill LLC
616 W Gilford Rd
Caro, MI 48723

Dear Drew Doubleday:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 17 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 643-7960.

Sincerely,

A handwritten signature in black ink that reads "Anthony Humphrey". The signature is stylized with a large, looping "H" and a long, sweeping underline.

Anthony Humphrey, Licensing Consultant
Bureau of Community and Health Systems
411 Genesee
P.O. Box 5070
Saginaw, MI 48605
(810) 280-7718

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AL790412771
Licensee Name:	Doubleday Hill LLC
Licensee Address:	616 W Gilford Rd Caro, MI 48723
Licensee Telephone #:	(708) 990-1449
Administrator/Licensee Designee:	Drew Doubleday
Name of Facility:	Doubleday Hill LLC
Facility Address:	616 W Gilford Rd Caro, MI 48723
Facility Telephone #:	(989) 673-7406
Application Date:	05/20/2022
Capacity:	17
Program Type:	DEVELOPMENTALLY DISABLED MENTALLY ILL AGED TRAUMATICALLY BRAIN INJURED ALZHEIMERS

II. METHODOLOGY

05/20/2022	On-Line Enrollment
06/14/2022	Application Incomplete Letter Sent Emailed Inc. ltr w/1326, RI-030 & AFC 100
07/12/2022	Contact - Document Received AFC 100, 1326, & RI-030
07/22/2022	Comment sent request to have fingerprints uploaded
08/10/2022	File Transferred To Field Office
10/03/2022	Application Incomplete Letter Sent
03/26/2023	Application Complete/On-site Needed
03/26/2023	Inspection Completed On-site
05/12/2023	Inspection Completed On-site
12/11/2023	Inspection Completed On-site
12/11/2023	Inspection Completed-BCAL Full Compliance
12/11/2023	Inspection Completed-Env. Health : A
01/25/2024	Inspection Completed-Fire Safety : A
03/04/2024	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The property known as Doubleday Hill LLC is located at 616 W Gilford Rd., Caro, MI 48723. The property is owned by Drew Doubleday. This home is a very large, 100-year-old, two-story home vinyl siding, situated on 3 acres of land which features a basement and an attic. Located on the outskirts of the northwest city limits of Caro, residents may be able to enjoy partial country and city living. Parking is available on a Large U-Shaped, paved parking lot. Doubleday Hill LLC is a large adult foster care facility and features country living within a very quiet setting. The home is connected to public water and well systems.

The facility has a large living room, dining room, kitchen, and laundry room. On the main floor there are 4 bedrooms with one having a private full bathroom. One is a private bedroom, two bedrooms are double occupancy, and there is one that is triple occupancy, with one public bathroom on the main floor. The 2nd floor is comprised of 5 bedrooms with 2 of which are private and 3 are double occupancy. There's also a full bathroom upstairs that will be shared with residents residing on the 2nd floor. This home was previously licensed as a large group home under licensed #AL790007446 until the issuance of this license.

The facility is heated by a boiler system and air conditioned with separate window air conditioners. The facility is serviced by public water and sewage systems. The capacity of this facility will enable seventeen (17) male and/or female residents to utilize. There is ample space in the facility bedrooms for non-affected spouses to reside with prior Department approval. The hot water heater is located in the basement with a 1-3/4 inch solid core door equipped with an automatic self-closing device and positive latching hardware located at the top of stairs. The facility is equipped with interconnected, hardwire smoke detection system, with battery backup, which was installed by a licensed electrician and is fully operational. Fire extinguishers and emergency evacuation plans are placed throughout the facility.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Number of beds
Main Floor Bed #1	12'5" x 12'10"	159.34	2
Main Floor Bed #2	12 x 12'10"	154	2
Main Floor Bed #3	18'11" x 15'2"	286.90	3
Main Floor Bed #4	12'6" x 11'6"	143.75	1
Main Floor Bed #1	17'9" x 9'4"	165.67	1
2 nd floor Bed #2	11'5" x 14'9"	168.40	2
2 nd floor Bed #3	11' x 13'7"	149.42	2
2 nd floor Bed #4	12'4" x 12'2"	150.06	2
2 nd floor Bed #5	14'6" x 9'6"	137.75	2

The Dining room, Living Room and Kitchen areas measure a total of 1191.97 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement.

On 12/11/2023, it was determined that Doubleday Hill LLC was in compliance with the Environmental Health Rules for Adult Foster Care Large Group Homes. On 12/11/2023, I determined that Doubleday Hill LLC was in compliance with the Maintenance of Premises Rules for Adult Foster Care Large Group Homes.

On 01/25/2024, the Bureau of Fire Services determined Doubleday Hill LLC is in compliance with the Fire Safety Rules for Adult Foster Care Large Group Homes.

Based on the above information, it is concluded that this facility can accommodate seventeen (17) residents. It is the licensee's responsibility not to exceed the facility's licensed capacity. This home is not wheelchair accessible.

B. Program Description

Admission and discharge policies, program statement, Alzheimer's services disclosure statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. Doubleday Hill LLC intends to provide 24-hour supervision, protection, and personal care to seventeen (17) male and female adults who may be Aged, Traumatically Brain Injured, Alzheimer's, Mentally Ill and Developmentally Disabled adults, in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's, social and behavioral developmental needs. Residents may be referred from Commissions on Aging, waiver programs, hospitals, clinics, and the community at large.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The licensee will either arrange or provide all transportation for program and medical needs. Doubleday Hill LLC will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant, Doubleday Hill, LLC is owned by Drew Doubleday. Drew Doubleday is the owner of Doubleday Hill, LLC. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility. Drew Doubleday has been appointed the licensee designee and administrator for this home.

A licensing record clearance request was completed on Drew Doubleday with no lien convictions recorded for the applicant. Medical Clearance records were submitted and a medical clearance request with a statement from a physician documenting good health and current TB-tine negative results.

The applicant has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for the original license of this 17-bed facility is adequate and includes a minimum of 2 staff to 17 residents on the first and second shifts with 1 staff on the third shift. All staff shall be awake during sleeping hours.

The applicant acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

The applicant acknowledges an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, "direct access" to residents or the resident information or both.

The licensing consultant offered technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), and the related documents required to be maintained in each employee's record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, the applicant has indicated resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the applicant acknowledges responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is the intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct

an immediate investigation of the cause. The applicant has indicated the intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

The applicant acknowledges responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, the applicant acknowledges responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

The applicant acknowledges responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rule/Statutory Violations

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure. Compliance with the physical plant rules has been determined. Compliance with Quality-of-Care rules will be assessed during the period of temporary licensing via an on-site inspection.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult large group home (capacity 13-17).

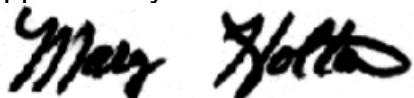


03/04/2024

Anthony Humphrey
Licensing Consultant

Date

Approved By:



03/06/2024

Mary E. Holton
Area Manager

Date