



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

February 13, 2024

Scott Brown
Renaissance Community Homes Inc
P.O. Box 749
Adrian, MI 49221

RE: Application #: AS630416762
Prosperity House
273 S Coats
Oxford, MI 48371

Dear Mr. Brown:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "Sheena Worthy".

Sheena Worthy, Licensing Consultant
Bureau of Community and Health Systems
Cadillac Place
3026 W. Grand Blvd, Suite 9-100
Detroit, MI 48202

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS630416762
Applicant Name:	Renaissance Community Homes Inc
Applicant Address:	Suite C 1548 W. Maume St. Adrian, MI 49221
Applicant Telephone #:	(734) 439-0464
Administrator/Licensee Designee:	Scott Brown
Name of Facility:	Prosperity House
Facility Address:	273 S Coats Oxford, MI 48371
Facility Telephone #:	(248) 969-1553
Application Date:	06/13/2023
Capacity:	6
Program Type:	MENTALLY ILL

II. METHODOLOGY

06/13/2023	Enrollment
06/13/2023	PSOR on Address Completed
06/14/2023	Application Incomplete Letter Sent 1326/New FPs, AFC 100 for Alexander
06/14/2023	Contact - Document Sent forms sent
09/19/2023	Application Incomplete Letter Sent A copy of the checklist was sent to the applicant via email.
09/24/2023	Contact - Document Received I received some of the requested documents.
10/03/2023	Contact - Document Received I received additional documents.
10/04/2023	Contact - Document Received I received additional documents.
01/05/2024	Contact - Document Sent I emailed a correction letter to the applicant regarding which documents were approved, missing, and required corrections.
01/30/2024	Contact – Document Received I received the corrected documents.
02/07/2024	Inspection Completed On-site
02/08/2024	Application Incomplete Letter Sent A confirming letter was sent to the applicant.
02/13/2024	Inspection Completed – BCAL Full Compliance The applicant submitted pictures regarding the needed corrections to the home.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

This facility is a single-family ranch style home in Oxford, MI. There are four bedrooms, two full bathrooms and one-half bathroom. The main level consists of an employee office, kitchen, living room, all bathrooms, and all four resident's bedrooms. There is a dining area adjacent to the kitchen. The home has two approved separate and independent means of egress with non-locking against egress hardware. This facility is not wheelchair accessible. There is parking available in the driveway. The facility has private water and private sewage. This facility received an environmental inspection on 08/16/23 with an A rating.

There are two furnaces and one water heater in the basement. The basement will not be used for resident activities. The basement door is a solid core door equipped with an automatic self-closing device along with positive latching hardware. There are fire extinguishers located in the kitchen, the employee office, living room, sleeping hallway, and in the basement. There is a smoke alarm in the sleeping hallway, basement, and living room.

The refrigerator and freezer are equipped with thermometers. The medications are kept in a locked cabinet in the employee office. The bedrooms have adequate space, linen, and an easily openable window. The bedrooms have a chair, mirror, and closet. The bathrooms and bedrooms have non-locking against egress hardware. During the follow up inspection, I observed the home to be in substantial compliance with rules pertaining to physical plant requirements.

The four resident bedrooms in the home measure as follows:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	18 x 12.83	230.94	2
2	11.33 x 10.5	118.96	1
3	13 x 12.08	157.04	2
4	12.25 x 10.5	128.62	1

Total Capacity: 6

The living room measure a total of 273.55 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

Based on the above-mentioned measurements, it is concluded that this facility can accommodate six residents. It is the licensee designee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

A copy of the program statement, admission policy, discharge policy, job descriptions, personnel policies, and standard procedures were reviewed and accepted as written. Prosperity House will provide 24-hour supervision, protection, and personal care to six female and/or male residents.

The purpose of Prosperity House is to provide intensive residential treatment to mentally ill who require additional support in assisting the management of symptoms that occur in mentally ill. The home is a coed facility and will serve 6 residents. The goal of the program is to reduce psychiatric hospitalization and increase the residents independent living skills. The home is staffed 24 hours a day to provide personal care, protection, and supervision. The residents will have the opportunity to participate in community outings. Transportation will be provided to medical appointments.

C. Applicant and Administrator Qualifications

Prior to Renaissance Community Homes Inc. requesting licensure for Prosperity House, this facility was being operated as an AFC group home under Synod Residential Services. On October 1, 2023, Synod Residential Services and Renaissance Community Homes merged together. The licensee designee Scott Brown serves as executive director of Synod Residential Services and Renaissance Community Homes. Therefore, Mr. Brown provided a letter granting permission to occupy and inspect the home.

Scott Brown will continue as the licensee designee and Alexander Wysocki will act as the administrator. A proposed budget was received showing the expected expenses and income to demonstrate financial capability to operate as an adult foster care facility. A licensing record clearance request was completed with no LEIN convictions recorded for Mr. Brown or Mr. Wysocki. Mr. Brown and Mr. Wysocki submitted a medical clearance request with statements from a physician documenting their good health and current TB negative test results.

Mr. Brown has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules such as; reporting requirements, recipient rights, and elder abuse (foster care). Mr. Brown started working for Renaissance House Inc. in 1987 with residents diagnosed with mental illness. Mr. Brown has a total of 39 years of caregiving experience working with residents with mental illness and/or developmental disabilities in specialized residential AFC group homes. Mr. Brown has been the licensee designee for Prosperity House under Synod

Residential Services since 2021. Therefore, Mr. Brown's experience meets the additional training qualifications for nutrition, first aid, CPR, safety and fire, financial administrative management, knowledge of the needs of the population served, and prevention and containment of communicable diseases.

Mr. Wysocki has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules such as; recipient rights, safety and fire, communicable diseases, first aid, and CPR. Mr. Wysocki has been the administrator for Prosperity House since 2021. Therefore, Mr. Wysocki experience meets the additional training qualifications for nutrition, financial administrative management, foster care, and knowledge of the needs of the population served.

The staffing pattern for the original license of this six-bed facility is adequate and satisfies the requirements identified in the administrative group home rules.

Mr. Brown acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff-to-resident ratio.

Mr. Brown acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, or direct access to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to be maintained in each employee's record to demonstrate compliance.

Mr. Brown acknowledged an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee designee can administer medication to residents. In addition, Mr. Brown indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Mr. Brown acknowledged her responsibility to obtain all required moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, Mr. Brown acknowledged her responsibility to maintain all required documentation in each employee's record for each licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee's record.

Mr. Brown acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

Mr. Brown acknowledged his responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home. Mr. Brown also agrees to update and complete those forms and obtaining new signatures for each resident on an annual basis.

Mr. Brown acknowledged his responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident's file.

Mr. Brown acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. Mr. Brown acknowledged that a separate Resident Funds Part II BCAL-2319 form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and; all of the resident's personal money transactions that have been agreed to be managed by the licensee designee.

Mr. Brown acknowledged an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. Mr. Brown indicated that it is his intent to achieve and maintain compliance with these requirements.

Mr. Brown acknowledged an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. Mr. Brown indicated his intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

Mr. Brown acknowledged his responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

Mr. Brown acknowledged that residents with mobility impairments may only reside on the main floor of the facility.

D. Rule/Statutory Violations

Prosperity House was in compliance with the licensing act and applicable administrative rules at the time of licensure.

IV. RECOMMENDATION

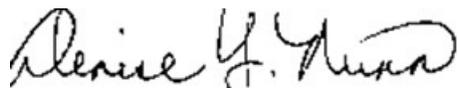
I recommend issuance of a temporary license to this AFC adult small group home (capacity 1-6).



Sheena Worthy
Licensing Consultant

02/13/24
Date

Approved By:



02/13/2024

Denise Y. Nunn
Area Manager

Date