



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

November 20, 2023

J & M Family Group LLC
Jamise Mitchell
1517 Wadsworth Ave.
SAGINAW, MI 48601

RE: Application #: AS730413028
J & M Family Group LLC
1517 Wadsworth Ave
Saginaw, MI 48601

Dear Jamise Mitchell:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 643-7960.

Sincerely,

A handwritten signature in cursive script that reads "Christopher A. Holvey".

Christopher Holvey, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 899-5659

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS730413028
Licensee Name:	J & M Family Group LLC
Licensee Address:	1517 Wadsworth Ave. SAGINAW, MI 48601
Licensee Telephone #:	(989) 522-0764
Administrator/Licensee Designee:	Jamise Mitchell
Name of Facility:	J & M Family Group LLC
Facility Address:	1517 Wadsworth Ave Saginaw, MI 48601
Facility Telephone #:	(989) 270-1495
Application Date:	06/20/2022
Capacity:	6
Program Type:	AGED MENTALLY ILL DEVELOPMENTALLY DISABLED

II. METHODOLOGY

06/20/2022	On-Line Enrollment
06/28/2022	Contact - Document Sent emailed app ltr, 1326, RI-030, AFC-100
07/19/2022	Contact - Telephone call received ref status-resent documents by email
07/19/2022	Contact - Document Received ri-030 PAGE 1 and BCAL- 3704
08/10/2022	Contact - Document Sent Licensee resubmitted RI-030 and BCAL-3704. I forwarded AFC-100, 1326 and RI-030 along with Incomplete app ltr
08/11/2022	Contact - Document Received
09/22/2022	Contact - Document Sent resent RI-030 for new prints
09/22/2022	Contact - Document Received emailed receipt for correct prints to Candace.
09/26/2022	PSOR on Address Completed
09/26/2022	File Transferred To Field Office
10/21/2022	Application Incomplete Letter Sent
02/10/2023	Inspection Completed-BCAL Sub. Compliance
02/21/2023	Application Incomplete Letter Sent
11/07/2023	Inspection Completed On-site
11/14/2023	Inspection Completed-BCAL Full Compliance
11/20/2023	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

J & m Family Group LLC is a 2-story home that is located on a standard city lot in Saginaw, MI. There is a 2-car detached garage on the property, which has room for

storage. The facility has a long driveway for parking space, as well as parking available on the street for staff and visitors. The home is owned by Marcus Lyons, who is leasing the property to J & M Family Group LLC.

The main level of the home consists of a living room, kitchen, dining area, full bath, laundry room, staff office and two resident bedrooms. The level has a total of three entrance/exits, one at the front, one side and one in the rear of the facility. There is a large wooden covered porch connected to both the front and side entrances and another small wooden deck located off the rear entrance/exit. The home is not wheelchair accessible.

The second level of the home consists of a full bath, two resident bedrooms and one storage room. This level also has a large attic space available for storage purposes.

The basement level of the home is reached through a door in the floor of the staff office. Located in the basement is the furnace and hot water heater. Separation from the residents is provided by a fully stopped, fire rated wood door that is equipped with an automatic self-closing device and positive-latching hardware located on the staff office. The furnace was last inspected by a certified HVAC technician on 11/2/203. There is at least one fire extinguisher located on each level of the home. The smoke detectors are all hard-wired into the home’s electrical system and are located in all sleeping and living areas.

The resident bedrooms and all living areas measured as follows:

Living Room	220 square feet	
Dining area	132 square feet	
Bedroom #1—1 st floor	14' x 12' = 168 square feet	2 residents
Bedroom #2—1 st floor	14' x 9' 2" = 128 square feet	1 resident
Bedroom #3—2 nd floor	14' x 12' = 168 square feet	2 residents
Bedroom #4—2 nd floor	13' X 12' 7" = 163 square feet	1 resident

The living and dining room areas measure a total of 352 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement.

The home has a public water supply and public sewage disposal system. On 11/7/2023, this facility was inspected for environmental safety and it was determined to be in full compliance with all applicable licensing rules pertaining to environmental health.

B. Program Description

J & M Family Group LLC has the capacity to provide 24-hour supervision, protection, and personal care for up to six male and/or female residents ages fifty-five and over, who are aged, and/or mentally ill or developmentally disabled. J & M Family Group LLC is designed to provide a safe, comfortable, loving and goal-oriented home

environment. J & M Family Group LLC is committed to providing abundance quality care with continuously assuring the safety, dignity, and respect of residents. It will maximize each individual to their fullest potential, while advocating the necessities needed to ensure a healthy and memorable lifestyle. This home is not wheelchair accessible.

C. Applicant and Administrator Qualifications

J & M Family Group LLC is the applicant and Jamise Mitchell has been assigned as the licensee designee and administrator of the facility. A criminal history background check was completed for Jamise Mitchell and she has been determined to be of good moral character. She submitted statements from a physician documenting his good health and current TB-tine negative results.

The applicant has sufficient resources to provide for the adequate care of the residents as evidenced by projected income for AFC residents along with other financial resources.

The supervision of residents in this small group home licensed for (6) residents will be the responsibility of the applicant 24 hours a day / 7 days a week. The applicant has indicated that for the original license of this 6-bed small group home, there is adequate supervision with 1 direct care staff on-site for six (6) residents. The applicant acknowledges that the number of direct care staff on-site to resident ratio will change to reflect any increase in the level of supervision, protection, or personal care required by the residents.

The applicant acknowledges an understanding of the training and qualification requirements for the responsible person or volunteers providing care to residents in the home.

The applicant acknowledges an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, "direct access" to residents, the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website ([www. Miltcpartnership.org](http://www.Miltcpartnership.org)), and the related documents required to be maintained in each employee's record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee can administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges their responsibility to establish good moral character and suitability, obtain and maintain documentation of good physical and mental health status, maintain documentation of all required trainings, and obtain all required documentation and signatures that are to be completed prior to direct care staff and volunteers working directly with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, or volunteer staff, and the retention schedule for all of the documents contained within each employee's file.

The applicant acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator and direct care staff or volunteers and the retention schedule for all of the documents contained within the employee's file. The applicant acknowledges an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

The applicant acknowledges their responsibility to obtain the required written assessment, written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home, as well as the required forms and signatures to be completed for each resident on an annual basis.

The applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

The applicant acknowledges an understanding of the administrative rules regarding the discharge criteria and procedural requirements for issuing a 30-day discharge written notice to a resident, as well as, when a resident can be discharged before the issuance of a 30-day discharge written notice.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident an accident involving resident, employee, and/or visitor.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. The applicant

acknowledges that a separate Resident Funds Part II (BCAL-2319) form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the residents' personal money transactions that have been agreed to be managed by the applicant.

Jamise Mitchell is a certified nurse aide and has several years' experience as a direct care worker in AFC homes, which adequately satisfies the qualifications and training requirements identified in the administrative group home rules. Jamise Mitchell reports that all resident files will be kept on the facility grounds.

D. Rule/Statutory Violations

Compliance with the physical plant rules has been determined. All items cited for correction have been verified by visual inspection. Compliance with Quality-of-Care rules will be assessed during the period of temporary licensing via an on-site inspection.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home (capacity 1-6).

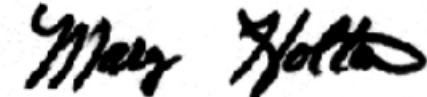


11/20/2023

Christopher Holvey
Licensing Consultant

Date

Approved By:



11/20/2023

Mary E. Holton
Area Manager

Date