



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

Shannon Forshee
Fish Tales Inc
2177 E. Erickson
Pinconning, MI 48650

November 16, 2023

RE: License #: AC090200545
Investigation #: 2023C0434029
Fish Tales AFC

Dear Ms. Forshee:

Attached is the Special Investigation Report for the above referenced facility. Due to the violations identified in the report, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you desire technical assistance in addressing these issues, please feel free to contact me. In any event, the corrective action plan is due within 15 days. Failure to submit an acceptable corrective action plan will result in disciplinary action. If you desire technical assistance in addressing these issues, please feel free to contact me. In any event, the corrective action plan is due within 15 days.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the Grand Rapids licensing unit at (616) 356-0100.

Sincerely,

A handwritten signature in cursive script that reads "James P. VandenHeuvel".

James P. VandenHeuvel, Licensing Consultant
Bureau of Community and Health Systems
350 Ottawa, N.W. Unit #13
Grand Rapids, MI 49503
(616) 901-3730
enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
SPECIAL INVESTIGATION REPORT**

I. IDENTIFYING INFORMATION

License #:	AC090200545
Investigation #:	2023C0434029
Complaint Receipt Date:	08/15/2023
Investigation Initiation Date:	08/15/2023
Report Due Date:	10/14/2023
Licensee Name:	Fish Tales Inc
Licensee Address:	2177 E. Erickson Pinconning, MI 48650
Licensee Telephone #:	(989) 879-5199
Licensee Designee:	Shannon Forshee
Name of Facility:	Fish Tales AFC
Facility Address:	2177 E. Erickson Rd Pinconning, MI 48650
Facility Telephone #:	(989) 245-2689
License Status:	REGULAR
Effective Date:	06/13/2023
Expiration Date:	06/12/2024
Capacity:	60
Program Type:	ADULT CAMP

II. ALLEGATION(S)

	Violation Established?
The camp did not administer camper medications as required.	Yes
Additional Findings	Yes

III. METHODOLOGY

08/15/2023	Special Investigation Intake 2023C0434029
08/15/2023	Special Investigation Initiated - Telephone
08/21/2023	Inspection Completed On-site
08/21/2023	Inspection Completed-BCAL Sub. Compliance
11/16/2023	Corrective Action Plan requested and due by 12/1/2023
11/16/2023	Exit conference completed by telephone with Tim Rinner.

ALLEGATION:

The camp did not administer camper medications as required.

INVESTIGATION:

On 8/15/23, the department received a phone call from licensee designee Shannon Forshee reporting to the department a medication administration error occurring at the camp. She stated she would be providing the incident report and any other information requested by the department. Ms. Forshee stated the camp has relieved the health officer of her duties.

On 8/15/23, I received an email from Ms. Forshee with attached documents including a disciplinary citation, medication logs, and written statements.

On 8/21/23, I conducted an onsite inspection of the facility. I interviewed Ms. Forshee, camp director Tim Rinner, reviewed staff policies and procedures, job descriptions, camper records, and toured the health office.

Ms. Forshee stated the camp became aware of the medication administration error when the Relative A1 notified the camp director nurse had given the wrong

medication all week. Ms. Forshee stated the camp nurse was removed from her duties and was no longer working for the camp.

Mr. Rinner stated he is the full-time camp director and responsible for the camp operations. Mr. Rinner stated Relative A1 notified him at check out on 8/11 of the alleged medication error. He stated Relative A1 explained she had dropped off 10 – pills and there were four left in the bottle. He stated Relative A1 stated the PRN medication (Clonazepam) was given more than needed. She also stated that Camper A's medication Chlorpromazine had too much left in the bottle. He stated Relative A1 stated she thought the wrong medication must have been given to her son throughout the week. Mr. Rinner stated he assured Relative A1 the camp would investigate and “get to the bottom of it.”

Mr. Rinner provided a copy of his written incident report statement dated 8/11/23. The written statement read *“Employee #1 stated that she might have made a mistake with the PRN. I checked the MARS report and Employee #1 checked off that she only gave the PRN twice. Upon further review of the MARS, I noticed other med were not reported as given. I asked Employee #1 to explain why. She stated that she did give the meds but didn't check them off. Employee #1 also stated in regard to the PRN Employee #1 didn't know how may tablets were checked in but they were not checked in by mom.”*

Mr. Rinner provided a copy of Camper A's *Medication Administration Record* (MARs). The MAR document was a table with columns labeled with the medication name, times, and days of the week. In addition, there is an additional comments section. The rows include name of medications for each camper, and check boxes indicating administration of medication. Camper A's MAR lists “Chlorpromazine 50 mg” to be administered at AM, 12n, 5pm, and H.S. (bedtime). The MAR reports administration for each of the required time periods except 8/6, 8/7, and 8/10 at bedtime and 8/11 at breakfast. In addition, to the other medications, Camper A had Clonazepam 0.5mg listed on his MAR as a PRN “daily anxiety”. This medication was noted on the MARs as given on 8/9 at 1930. There was a side note which read *“Camper very angry at another camper and punched a tree with his fist. Hand swollen, open area on fingers wound was cleaned, light pressure applied, hand elevated, ice pack applied, motrin 400 mg given. PRN clonazepam 0.5 mg given. Will monitor hand closely.”* No other notes provided. The signature at the bottom of the MAR was *Employee #1*.

I reviewed Ms. Harris written statement. The statement read “Camper was picked up by mother at approximately 12:30 on Friday 8/11. I gave mother the bottoms of medications. She counted two of the bottles and stated there were 10 pills in the bottle of Clonazepam 0.5 mg. State there were only four left. Stated that I had given him the wrong medication. Without knowing how many pills were in the bottle I can not say for sure how many pills were given or not given.”

I reviewed a document titled "Disciplinary Citation". Mr. Rinner stated this form is used to document discipline of staff persons. The form names *Employee #1* as the employee and identifies the reason for discipline as "safety violation" with a statement "Passed wrong meds to camper. The meds were the campers. However, the wrong pills and times were given. Camper meds were mixed up Med A was given instead of Med B." The disciplinary citation indicated "0" disciplinary citations in the previous 12 months. The disciplinary action taken was "demotion/suspension". The citation further notes "After review of campers MARS *Employee #1* was terminated of her duties at Camp Fish Tales and a report was with LARA." The citation was signed by Tim Rinner and *Employee #1* on 8/11/23.

I reviewed the 2023 Health Center Manual. The manual had been reviewed by a physician 5/22/23. The manual includes camp nurse job descriptions, health services policies titled: health screening; registration forms and procedures; medication bags; daily observation of camper's physician state; charting guidelines; medication administration record (MAR); Nurses Notes; camper health log; medication guidelines for medication intake, storage, set-up & administration, and other required policies. The medication guidelines policy reads "*before administering any medication (hand to hand, hand to mouth, etc) Camp Fish Tales health center staff will implement the following procedures based upon the six rights of medication administration. A) ensure that it is the right camper, b) ensure it is the correct medication, c) ensure that is the correct dosage, d) ensure that it is the correct right time, e) ensure that it is the correct route to the camper's body (as ordered), f) ensure proper documentation has been followed.*"

On 11/14/23, I made an unsuccessful telephone call to Employee #1. I requested a call back. As of the writing of this report, I have not received a phone call back.

APPLICABLE RULE	
R 400.11127	Camper health requirements.
	(5) A camp shall follow any instructions provided by a camper's physician or authorized person to meet the health and behavior needs of a camper admitted to the camp.
ANALYSIS:	Interviews, observations, and records reveal the camp has a health policy for medication administration however, the camp health officer did not follow the medication administration standards resulting in medication errors.
CONCLUSION:	VIOLATION ESTABLISHED

ADDITIONAL FINDINGS:

INVESTIGATION:

I reviewed the available staff records for the assigned camp health officer, *Employee #1*. There was no evidence of a criminal history, central registry check, or references on file. The camp nurse file included her CPR-First Aid and RN license with an expiration date of 8/2/24. Ms. Forshee stated *Employee #1* started 7/13/22 as the camp nurse and has been terminated from the camp.

APPLICABLE RULE	
R 400.11109	Staff.
	<p>(7) A camp shall maintain a personnel record, collected before initial assignment, for each staff member, except medical professionals whose employing organization subcontracts with the camp to provide medical services and that already requires clearances and maintains a personnel file containing all required documentation and that may be reviewed at the employer's site. The record shall include all of the following information:</p> <p>(d) Three statements of positive reference that are obtained before staff assignment and that are from persons unrelated to the staff member.</p> <p>(e) A record of any criminal convictions other than minor traffic violations, including at least 1 of the following:</p> <p>(i) Documentation from the Michigan State Police or the equivalent law enforcement agency from the state, Canadian province, or other country where the person usually resides.</p> <p>(f) Documentation from the Michigan Department of Human Services, the equivalent state or Canadian provincial agency, or equivalent agency in the country where the person usually resides, that any staff person age 21 or over has not been determined to be a perpetrator of child abuse or child neglect.</p>

