APPENDIX 100
ATTACHMENT A
ADULT FOSTER CARE

Facility Name: Kose Cottage	
License Number: AdO20244CdoCo	
Current License Status: Regular	
0 100100	
RENEWAL (Effective Date: 0912)	
(Renewal documents are kept on file for two renewal periods.)	
(Includes documents/material gathered/received since previous license issuance)	
The state of the state of the bond of the	
BRS-569 Application (If received in hard copy form)	
LSR Transmittal Letter	
Licensing Study Report (LSR)	
Onsite Inspection Record	
Fire Safety Inspection Reports (7+ since last license issuance)	•
Environmental Health Inspection Reports (private water and sewer)	•
Water-Bacteriological Report (Group)	
Statement of Corrective Action(s) (if applicable)	
Corrective Action Plan(s) (if applicable)	
Corrective Action Plan Approval/Disapproval Letter(s) (if applicable)	
Verification of CAP compliance documentation	
Special Program Certification Letter (DD or MI) (if applicable)	
1/A Office of Recipient Rights Request or Approval (if special certification)	
Other Correspondence and Documentation	
INTERIMS/FOLLOW-UP INSPECTIONS (if applicable) Completed on	•
(Interim documents are kept for two regular license renewal periods)	
Onsite Inspection Record Confirming Letter	
Corrective Action Plan (s) (if applicable)	
Statement of Corrections (if applicable)	
Corrective Action Plan Approval/Disapproval (if applicable)	
Verification of CAP compliance documentation	
Supporting Documents (if any)	
ouppoining bootinems (i. ally)	
PROVISIONAL Resulting from Renewal OR Special Investigation	•
Begin Date End Date (provisional documents to be kept for two	
subsequent regular license renewal periods)	1
Provisional Issuance Letter	
LSR Transmittal Letter (LSR/SIR)	
Onsite Inspection Record (if applicable)	
Corrective Action Plan (s)	
Notice of Intent	
Proposed Final Decision (If involuntary)	Lattice Sale 11 pt grouping prompts and 41 to 1 to 1 1 M 15
Director's Final Order (if involuntary)	
Other Supporting Documents	

ADULT FOSTER CARE LICENSE LIMITED LIABILITY COMPANY, GOVERNMENTAL ORGANIZATION and CORPORATE APPLICATION

Department of Licensing and Regulatory Affairs Bureau of Community and Health Systems

C	ASHIER USE ONLY – Cashier	Code: 100101
License Nu	nber:	
Paid Amou	d:	
Cashier:		

SECTION I - FACILITY INFORMATION

1. Facility Name			2. Application Typ	е			License Nu	ımber		
Rose Cottage			□Original	⊠Ren	ewal 🗆	Amended	···	AL820244	666	
4. Facility Street Address		5. City/Village		6. Township		7. State		8. Zip Code		
32111	Cherry Hill Re	oad						N.	AI	48186
9. County	10. Zoning Aut	ority		11. Telephone Nu	ımber	12. Fax Nur	nber	13. New Cons	truction	
Wayne	☐ Townshi	o □Cit	y/Village	(734)762-	8885	(734)7	762-8976	□Yes		☑No
14. Proposed Capacity	15. I would pre	er:		16. Ages		17. Currently	Certified As A	Specialized Pro	gram or Reque	sting Certification
20	☐ Male ☐	Female	☑ Both	0 to 0			Yes	⊠No		
18. Program Type(s)							19. Water Syst	em	20. Sewer Sys	lem
☐ Mentally III ☐ De	velopmentally	Disabled		ged 🗵 Alz	heimer's				•	
☑ Wheelchair Accessible ☐ Physically Handicapp			ed 🗆 Tra	umatic Br	ain Injured	⊠Public	□Private	⊠Public	□Private	
21. Facility Type										
☐ Small Group ☐ Small Group ☒ Large Gr			rge Group		Congregate	21 or more - l	EXISTING OF	NLY		
			apacity 13-20							
OTOTION IL ADDI IN ANTI INCINICE DICONIATIONI			E-Mail Ad	dress						
SECTION II – APPLICANT/LICENSEE INFORMATION		V			mw	hite@pvm.or	g			
22. Corporate/Limited Liability company/Governmental Organization Name			23. Telephone Number 24. Fax Number							
The Village of Westland, A Senior Living Community			nity	ļ	(734)728	-5222				
25. Street Address				26. City		N-1-1-	State		Zip Code	
32001 Cherry Hill Road					Westla	and		MI	48186	
27. Mailing Address, if different (i.e. P.O. Box)			28. City			State		Zip Code		
								МІ		
29. Date Incorporated/Organia	zed	30. Federa	ID Number		31.			32.		
			38-23020	90	☐ For	Profit [] Non Profit	☐ Gove	ernment 🗵	Non Government

SECTION III - RESPONSIBLE AGENCY INFORMATION (If Applicable) Attach Additional sheets, if necessary

33. Agency Name and Address 34. Name of Contact Person 35. Telephor	ne Number
No Data Available	

SECTION IV - LICENSEE DESIGNEE AND ADMINISTRATOR (Person responsible for the daily operation of the facility)

(Licensing Record Clearance form required to be completed by Licensee Designee or Administrator.)

36. Print Name of Licensee Designee	37. Date of Birth	38. Social SecurityNumber	39, Print Name of the Administrator	40. Date of Birth	41. Social SecurityNumber	
White, Michele Rae	11/27/1972	368-98-5291	White, Michele Rae	11/27/1972	368-98-5291	
42. Describe any convictions of the applicant, joint applicant, administrator, and non-employee adult members of the household. Do not include minor traffic violations.						

BCAL 569-C(Rev. 4-19) Previous edition obsolete. MS Word

 Does the Corporation/Limited Liability Company/care facility, children's day care facility, child cari 	Governmental Organization ng institution, adult or child	now, or has it ever, operated an adult foste camp, or child placing agency?	r care facility, children's foster	□Yes	□No	
44. Has the Corporation/Limited Liability Company/G foster care facility, child or adult camp, child day	overnmental Organization care facility, child caring in	ever been denied a ticense to operate an ad stitution or child placing agency?	ult foster care facility, children	^{'s} □Yes	□No	
45. If "YES" to either Item above, complete the Atlach additional sheets, if necessary.	e following information.	Include all currently and previously lice	nsed programs and denie	d license a	oplications.	
Name of licensing	certifying agency	No Data Available	icense Number		Status	
Provide the following information for all perinclude adult foster care residents. All non Request form.	rsons who live in the far -employee adult housel	cility, including relatives, roomers and t nold members who are not residents m	ooarders and live-in staff a ust complete a Licensing I	nd children Record Cle	i. <u>DO NOT</u> arance	
Name (Last,	First, Middle)	Posit	ion or Relationship	Da	te of Birth	
		No Data Available				
SECTION V - OWNERSHIP INFORMAT	TION					
48. Identify all ownership interest in the busin	ess. Attach additional s	heets, if necessary.				
Name		Address (city, st				
Presbyterian Village Of Michigan		, MI 480	03			
49. Ownership of facility to be licensed:	□Own	□Rent/Lease	□Buying			
50. Identify all ownership interest in the prope	<u>rty</u> . Attach additional sh	eets, if necessary.				
Name		Address (city, st				
Presbyterian Village Of Michigan	, MI 48003					

BCAL 569-C(Rev. 4-19) Previous edition obsolete. MS Word

Presbyterian Village Of Michigan

SECTION VI - FINANCIAL INFORMATION

All questions <u>must</u> be answered by a member of the licensee company or board. Attach an explanation for each "YES" response:

- 51. HAS TO CORPORATION/LIMITED LIABILITY COMPANY/GOVERNMENTAL ORGANIZATION EVER:
- 52. HAS ANY OFFICER OF <u>THIS</u> CORPORATION/LIMITED CORPORATION/GOVERNMENTAL ORGANIZATION EVER BEEN AN OFFICER/PARTNER OF ANOTHER CORPORATION/LIMITED LIABILITY CORPORATION/GOVERNMENTAL ORGANIZATION OR PARTNERSHIP THAT:

Section VII - CERTIFICATION AND SIGNATURES

I have read 1979 PA 218, and the Administrative Rules regulating the operation of Adult Foster Care facilities. If granted a license I will comply with the Act and these Rules.

In order to permit a proper determination of conformity with the rules, I give permission to the Department of Licensing and Regulatory Affairs to make all necessary and reasonable investigations of my activities, proposed standards of care, and to make an on-site inspection of the proposed facility.

I am aware of the legal provisions of Section 13 and Section 31 of 1979 PA 218, respectively, that operating an adult foster care facility without a license or to violate this Act is subject to criminal penalties, punishable by imprisonment or a substantial fine or both.

I certify that I will assess the good moral character of the employees of this home/facility, as required by PA 218. I certify that if I or any employee, volunteer, or household member of the facility who is on parole or probation or convicted of a felony will be reported to the Department.

I also certify that any information I give in respect to any investigation by the department will be, to the best of my ability, true and correct.

I give permission to the Michigan Department of Licensing and Regulatory Affairs to contact persons, including those I give as references, in order to determine if I am in compliance with the Act and the Rules.

LARA is an equal opportunity employer/program.

AUTHORITY:

1979 PA 218

COMPLETION:

Mandatory

NON-COMPLETION:

License issuance will be denied

BCAL 569-C(Rev. 4-19) Previous edition obsolete. MS Word

AFC/HFA LICENSING RECORD CLEARANCE REQUEST (BCAL-1326A-FP) and LIVESCAN FINGERPRINT BACKGROUND CHECK REQUEST INSTRUCTIONS

The purpose of these forms is to:

1. Verify the address of a family home application with Secretary of State Records.

2. Produce a Michigan State Police check regarding the possible existence of a conviction record.

3. Produce a licensing file check against current or previous licensee status of the applicant in any county of the state.

Note: The Department may perform this check at any time while you are licensed or associated with a licensed facility.

Instructions for Livescan Fingerprinting for AFC: Livescan Fingerprints are required for all applicants, licensees, licensee designees, and owners, partners and directors who have regular direct access to residents, or who have on-site facility operational responsibilities.

You may select a fingerprint vendor from the list of Private Livescan Vendors on the Michigan State Police website at:
www.michigan.gov/msp/0.4643.7-123-1878_8311-237662--.00.html. The Livescan Fingerprint Background Check Request form must be taken with you at the time the fingerprint is conducted. You must complete Sections I and II. Section I must be filted out as follows:

1. Fingerprint Code	2. Requestor/Agency ID	3. Agency Name
FCL	86871E	Department of Licensing and Regulatory Affairs

Section III of the RI-030 form will be completed by the Fingerprint Specialist when you are fingerprinted. After you are fingerprinted, you must submit the completed Livescan Fingerprint Background Check Request form and the AFC/HFA Licensing Record Clearance Request (BCAL-1326A-FP) form to Bureau Community and Health System (BCHS) central office. Both of these forms must be submitted to BCHS central office together. At renewal, fingerprinting is not required if it was already completed for licensing.

Instructions for Livescan Fingerprinting for HFA: Livescan Fingerprints are required for all owners, operators and members of the governing body who have regular direct access to residents, their records, or who have on-site facility operating responsibilities, and authorized representatives.

You may select a fingerprint vendor from the list of Private Livescan Vendors on the Michigan State Police website at:
www.michigan.gov/msp/0.4643.7-123-1878_8311-237662--.00.html. The Livescan Fingerprint Background Check Request form must be taken with you at the time fingerprinting is conducted. You must complete Sections I and II. Section I must be filled out as follows:

Homes for the Aged License

1. Fingerprint Code	2. Requestor/Agency ID	3. Agency Name
HAL	86872L	Department of Licensing and Regulatory Affairs

Section III will be completed by the Fingerprint Specialist when you are fingerprinted. After you are fingerprinted, you must submit the completed Livescan Fingerprint Background Check Request form and the AFC/HFA Licensing Record Clearance Request (BCAL-1326A-FP) form to licensing. Both of these forms must be submitted to licensing together.

The existence of a conviction record does not necessarily disqualify an individual for licensure, residence in a licensed facility or association with a licensed facility. However, it does provide licensing with background information which will be carefully evaluated by licensing staff.

A failure on the part of an applicant to provide licensing with accurate and truthful information and the authorization requested on this form may be sufficient leause to deny issuance of a license or certificate of registration.

*Disclaimer: All fingerprints processed with incorrect fingerprint codes or use of the wrong license record clearance request form are the responsibility of the individual. MSP will charge for a second request due to incorrect fingerprint codes.

AUTHORITY:

1978 PA 368

1979 PA 218

COMPLETION CONSEQUENCE:

Required

Licensure may be denied or revoked.

LARA is an equal opportunity employer/program.



GRETCHEN WHITMER GOVERNOR

STATE OF MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS LANSING

MARLON I. BROWN, DPA ACTING DIRECTOR

August 25, 2023

Michele White The Village of Westland, A Senior Living Community 32001 Cherry Hill Road Westland, MI 48186-7902

RE: License #: AL820244666

Rose Cottage

32111 Cherry Hill Road Westland, MI 48186

Dear Mrs. White:

Attached is the Renewal Licensing Study Report for the facility referenced above. You have submitted an acceptable written corrective action plan addressing the violations cited in the report. To verify your implementation and compliance with this corrective action plan:

An on-site inspection will be conducted.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (313) 456-0380.

Sincerely,

K. Robinson, LMSW, Licensing Consultant Bureau of Community and Health Systems

K. Robinson

Cadillac Pl. Ste 9-100 3026 W. Grand Blvd Detroit, MI 48202

(313) 919-0574

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS BUREAU OF COMMUNITY AND HEALTH SYSTEMS RENEWAL INSPECTION REPORT

I. IDENTIFYING INFORMATION

License #: AL820244666

Licensee Name: The Village of Westland, A Senior Living

Community

Licensee Address: 32001 Cherry Hill Road

Westland, MI 48186-7902

Licensee Telephone #: (734) 728-5222

Licensee/Licensee Designee: Michele White, Designee

Administrator: Michele White

Name of Facility: Rose Cottage

Facility Address: 32111 Cherry Hill Road

Westland, MI 48186

Facility Telephone #: (734) 762-8885

Original Issuance Date: 06/19/2002

Capacity: 20

Program Type: AGED

ALZHEIMERS

II. METHODS OF INSPECTION

Date	of On-site Inspection(s):	08/17/2023
Date	of Bureau of Fire Services Inspection if appl	licable:
Date	of Health Authority Inspection if applicable:	
No. o	of staff interviewed and/or observed of residents interviewed and/or observed of others interviewed 01 Role: License	02 09 ee designee
• 1	Medication pass / simulated pass observed?	⁹ Yes ⊠ No □ If no, explain.
• N	Medication(s) and medication record(s) revie	ewed? Yes 🗵 No 🗌 If no, explain
Υ	Resident funds and associated documents re Yes ⊠ No	
• F	Fire drills reviewed? Yes 🗵 No 🗌 If no, ex	xplain.
• F	Fire safety equipment and practices observe	ed? Yes⊠ No lf no, explain.
11	E-scores reviewed? (Special Certification On f no, explain. Water temperatures checked? Yes ⊠ No [
• li	ncident report follow-up? Yes 🗌 No 🔲 If ı	no, explain.
2	Corrective action plan compliance verified? `2021: 301(6)(b), 301(4) N/A Number of excluded employees followed-up?	
• \	Variances? Yes ☐ (please explain) No ☐	N/A ⊠

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This facility was found to be in non-compliance with the following rules:

R 400.15301

Resident admission criteria; resident assessment plan; emergency admission; resident care agreement; physician's instructions; health care appraisal.

(4) At the time of admission, and at least annually, a written assessment plan shall be completed with the resident or the resident's designated representative, the responsible agency, if applicable, and the licensee. A licensee shall maintain a copy of the resident's written assessment plan on file in the home.

Resident B.S.'s AFC Assessment Plan dated 9/1/22 wasn't signed by the licensee. Additionally, the last 2 assessments (2022 and 2023) did not provide a list of medications.

This is a **REPEAT VIOLATION**; See 2021 Renewal LSR.

R 400.15301

Resident admission criteria; resident assessment plan; emergency admission; resident care agreement; physician's instructions; health care appraisal.

- (6) At the time of a resident's admission, a licensee shall complete a written resident care agreement. A resident care agreement is the document which is established between the resident or the resident's designated representative, the responsible agency, if applicable, and the licensee and which specifies the responsibilities of each party. A resident care agreement shall include all of the following:
- (a) An agreement to provide care, supervision, and protection, and to assure transportation services to the

resident as indicated in the resident's written assessment plan and health care appraisal.

- (b) A description of services to be provided and the fee for the service.
- (c) A description of additional costs in addition to the basic fee that is charged.
- (d) A description of the transportation services that are provided for the basic fee that is charged and the transportation services that are provided at an extra cost.
- (e) An agreement by the resident or the resident's designated representative or responsible agency to provide necessary intake information to the licensee, including health-related information at the time of admission.
- (f) An agreement by the resident or the resident's designated representative to provide a current health care appraisal as required by subrule (10) of this rule.
- (g) An agreement by the resident to follow the house rules that are provided to him or her.
- (h) An agreement by the licensee to respect and safeguard the resident's rights and to provide a written copy of these rights to the resident.
- (i) An agreement between the licensee and the resident or the resident's designated representative to follow the home's discharge policy and procedures.
- (j) A statement of the home's refund policy. The home's refund policy shall meet the requirements of R400.15315.
- (k) A description of how a resident's funds and valuables will be handled and how the incidental needs of the resident will be met.
- (I) A statement by the licensee that the home is licensed by the department to provide foster care to adults.

Resident J.B. was transferred between homes and the licensee failed to ensure a new Resident Care Agreement was completed and on file upon placement at Rose Cottage. Therefore, no RCA completed at admission to this facility.

R 400.15401 Environmental health.

(2) Hot and cold running water that is under pressure shall be provided. A licensee shall maintain the hot water temperature for a resident's use at a range of 105 degrees Fahrenheit to 120 degrees Fahrenheit at the faucet.

Hot water temperature tested at 124 degrees Fahrenheit, then re-tested at 122 degrees Fahrenheit.

A corrective action plan was requested and approved on 08/17/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

An acceptable corrective action plan has been received. Renewal of the license is recommended.

8/25/23

Kara Robinson

Licensing Consultant

K. Robinson

Date

CORRECTIVE ACTION PLAN
Michigan Department of Licensing and Regulatory Affairs
Bureau of Community and Health Systems

License/Registration Number: Fac	Facility Name:	Date of Violations Date of Violations Date of Violations
Violated Rule	How Compliance Will Be Achieved, Monitored and Maintained	Timeframe
301(6)	Licensee will ensure RM is completed at admission	ONGOINS
301(41)	Special attent or will be an on It resident tringle	7
	100	
(J) R	30/1/	CNCCIOR
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70101	V.	50,00,00
	RAMAIN	
	ł	
- And Andrews		
MIChelt R. Whil	R. White I Monke Co De Carlo	8 17 33
Registrant/Licensee/Designee/Program Director Name	Program Director Name Registrant/Licensee/Designee/Program Director Signature	Date

BCAL-1894 (Rev. 12-15) Previous edition may be used, MS Word

Distribution: Yellow: White: LARA is an equal opportunity employer/program.

Registrant/Licensee/Designee/Program Director Licensing Consultant

INSPECTION REPORT

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

	•	Bureau of Fire Service RE MARSHAL DIVIS				
FACILITY NAME Rose Cottage AFC		INSPECTION DATE 07/31/2023	COUNTY Wayne		RECORD ID 2017-AFC00243	
ADDRESS 32111 CHERRY HILL RD	11	TY TYPE vices - AFC Part 4, Larç	е	H T	ules/Codes FC-2012	
CITY, STATE ZIP CODE Westland, MI 48186	FACILITY R Michele R.	EPRESENTATIVE White		FACILIT 7347285	Y PHONE 5222	
INSPECTION TYPE Re-Check Annual		FACILITY E-MAIL MWhite@pvm.org			LICENSE NUMBER AL820244666	

RE: 2023 Annual Fire and Life Safety Inspection Re-check

A fire safety inspection was completed on this date. Deficiencies noted in our last inspection have been satisfactorily corrected.

CC:

FIRE SAFETY CERTIFICATION Approved INSPECTING OFFICIAL Steven Martin 611 W. Ottawa St., 4th Floor ADDRESS: Lansing, MI 48933 TELEPHONE: 517-290-2656 martins37@michigan.gov E-MAIL: PA207 of 1941, as amended The Department of Licensing and Regulatory Affairs will not discriminate against any Authority: individual or group because of race, sex, religion, age, national of origin, color, marital Completion: Mandatory status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American Disability Act, you may make your needs known to the agency.

INSPECTION REPORT

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

	_	sureau of Fire Servic RE MARSHAL DIVIS				
FACILITY NAME Rose Cottage AFC		INSPECTION DATE 05/23/2023	COUNTY Wayne		RECORD ID 2017-AFC00243	
ADDRESS 32111 CHERRY HILL RD	TY TYPE vices - AFC Part 4, Larg	e	11	Rules/Codes AFC-2012		
CITY, STATE ZIP CODE Westland, MI 48186 FACILITY RI Michele R. \				FACILITY 73472852	CILITY PHONE 7285222	
INSPECTION TYPE Annual		FACILITY E-MAIL MWhite@pvm.org			LICENSE NUMBER AL820244666	

RE: 2023 Annual Fire and Life Safety Inspection

A fire safety inspection was completed on this date. The following deficiencies must be corrected within the time period(s) specified.

1 - A door required to be equipped with a self-closing device shall be positive-latching upon closure. Rule 108; 7.2.1.8.1.1

INSPECTOR COMMENTS:

- South side laundry room door propped open with a wedge.
- 2 Whenever or wherever any device, equipment, system, condition, arrangement, level or protection, fire -resistive construction, or any other feature is required for compliance with the provisions of this code shall thereafter be continuously maintained. 4.6.12.1

INSPECTOR COMMENTS:

- South side laundry room observed soot around one of the dryer plugs. Verify circuit with electrician.
- 3 - At the time of inspection, the following items were not available to be reviewed:
- > annual fire alarm paperwork (FACP, Pull stations, strobes, etc)
- > annual sprinkler inspection paperwork
- > Drills
- > Emergency Lighting inspection paperwork
- > Emergency Plans

CC:

FIRE SAFETY CERTIFICATION

Temporary Until 06/23/2023

INSPECTING OFFICIAL

Steven Martin

ADDRESS:

611 W. Ottawa St., 4th Floor

Lansing, MI 48933

TELEPHONE:

E-MAIL:

martins37@michigan.gov

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Authority:

PA207 of 1941, as amended

Completion: Mandatory

INSPECTION REPORT

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

		Sureau of Fire Service RE MARSHAL DIVIS				
FACILITY NAME Rose Cottage AFC			COUNTY Wayne		RECORD ID 2017-AFC00243	
		TY TYPE vices - AFC Part 4, Large		Rules/Codes AFC-2012		
CITY, STATE ZIP CODE Westland, MI 48186	11	FACILITY REPRESENTATIVE Michele R. White			FACILITY PHONE 7347285222	
INSPECTION TYPE Re-Check Annual		FACILITY E-MAIL MVVhite@pvm.org		1	LICENSE NUMBER AL820244666	

RE: 2022 Fire Safety Inspection Annual Re-check

A fire safety inspection was completed this date. Deficiencies noted in our last inspection have been satisfactorily corrected.

CC:

FIRE SAFETY CERTIFICATION Revisions Needed INSPECTING OFFICIAL Paul Mullett 3101 TECHNOLOGY Blvd., SUITE H ADDRESS: Lansing, MI 48910 TELEPHONE: 313-688-3408 E-MAIL: Mullettp@michigan.gov PA207 of 1941, as amended The Department of Licensing and Regulatory Affairs will not discriminate against any Authority: individual or group because of race, sex, religion, age, national of origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, Completion: Mandatory etc., under the American Disability Act, you may make your needs known to the agency.