



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 31, 2023

American House Rochester Hills
3565 S. Adams Rd
Rochester Hills, MI 48309

RE: License #: AH630397557
Investigation #: 2023A1019054
American House Rochester Hills

Dear Licensee:

Attached is the Special Investigation Report for the above referenced facility. Due to the violations identified in the report, a written corrective action plan is required. Failure to submit an acceptable corrective action plan will result in disciplinary action. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the authorized representative and a date.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

Elizabeth Gregory-Weil, Licensing Staff
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(810) 347-5503

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
SPECIAL INVESTIGATION REPORT**

I. IDENTIFYING INFORMATION

License #:	AH630397557
Investigation #:	2023A1019054
Complaint Receipt Date:	07/03/2023
Investigation Initiation Date:	07/03/2023
Report Due Date:	09/02/2023
Licensee Name:	AH Rochester MC Subtenant LLC
Licensee Address:	One Towne Square, Suite 1600 Southfield, MI 48076
Licensee Telephone #:	(248) 203-1800
Administrator and Authorized Representative:	Debra Smith
Name of Facility:	American House Rochester Hills
Facility Address:	3565 S. Adams Rd Rochester Hills, MI 48309
Facility Telephone #:	(248) 734-4488
Original Issuance Date:	01/16/2020
License Status:	REGULAR
Effective Date:	07/16/2022
Expiration Date:	07/15/2023
Capacity:	50
Program Type:	AGED ALZHEIMERS

II. ALLEGATION(S)

	Violation Established?
The facility didn't provide timely notification to the department regarding a change in administrator.	Yes
Additional Findings	No

III. METHODOLOGY

07/03/2023	Special Investigation Intake 2023A1019054
07/03/2023	Special Investigation Initiated - Letter Email correspondence with Employees 1, 2 and 3 beginning 6/27/23, correspondence is ongoing.
07/03/2023	Contact - Telephone call received Phone call received from Employee 2 regional director of operations on 6/28/23.
07/05/2023	Contact - Document Received Email received from Employee 2 another phone call, this time including vice president Employee 4. Call scheduled for today at 11am.
07/05/2023	Contact - Telephone call made Microsoft TEAMS call held with Employee 2 to explain BCAL 1603 and 1606 forms.
07/05/2023	Inspection Completed-BCAL Sub. Compliance

ALLEGATION:

The facility didn't provide timely notification to the department regarding a change in administrator.

INVESTIGATION:

On 6/27/23, licensing staff received email correspondence from Employee 1, stating that she was the executive director of the facility and wanted to provide notification of some upcoming time off that she was going to have. Prior to this email, the department had not received notification of a change to this appointment, nor was the required paperwork submitted (BCAL1606 form and proof of education/training/experience with the population served) on behalf of Employee 1. In follow up correspondence with Employee 1, it was revealed that she has been the administrator of the facility since 3/29/23. The designated authorized representative on file is also invalid since the previous employee has not worked there since 3/25/23 and new appointment documentation was not completed.

On 7/10/23, the licensee submitted proper paperwork changing the authorized representative and administrator appointments.

APPLICABLE RULE	
R 325.1913	Licenses and permits; general provisions.
	(2) The applicant or the authorized representative shall give written notice to the department within 5 business days of any changes in information as submitted in the application pursuant to which a license, provisional license, or temporary nonrenewable permit has been issued.
ANALYSIS:	The facility's former administrator ceased employment in March 2023, with Employee 1 starting on 3/29/23. The licensee failed to provide timely notification of this change along with the authorized representative appointment.
CONCLUSION:	REPEAT VIOLATION ESTABLISHED [for reference, see special investigation rep/ort (SIR)2022A019066, corrective action plan (CAP) dated 8/29/22]

IV. RECOMMENDATION

Contingent upon approval of an acceptable corrective action plan, I recommend no changes to the status of the license at this time.



07/31/2023

Elizabeth Gregory-Weil
Licensing Staff

Date

Approved By:



07/31/2023

Andrea L. Moore, Manager
Long-Term-Care State Licensing Section

Date