



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 14, 2023

Kimberlee Waddell
NRMI LLC
17187 N. Laurel Park Dr.
Ste 160
Livonia, MI 48152

RE: Application #: AS630414664
Westwood
24771 Westmoreland
Farmington Hills, MI 48334

Dear Ms. Waddell:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 4 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "Cindy Berry".

Cindy Berry, Licensing Consultant
Bureau of Community and Health Systems
3026 West Grand Blvd
Cadillac Place, Ste 9-100
Detroit, MI 48202
(248) 860-4475

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS630414664
Applicant Name:	NRMI LLC
Applicant Address:	17187 N. Laurel Park Dr. Ste 160 Livonia, MI 48152
Applicant Telephone #:	(734) 646-1603
Licensee Designee:	Kimberlee Waddell
Administrator:	Gregory Rostker
Name of Facility:	Westwood
Facility Address:	24771 Westmoreland Farmington Hills, MI 48334
Facility Telephone #:	(734) 646-4603
Application Date:	11/02/2022
Capacity:	4
Program Type:	PHYSICALLY HANDICAPPED TRAUMATICALLY BRAIN INJURED

II. METHODOLOGY

11/02/2022	Enrollment
11/04/2022	PSOR on Address Completed
11/04/2022	Application Incomplete Letter Sent 1326, FPS, RI030, AFC 100
11/04/2022	Contact - Document Sent Forms sent
12/29/2022	Contact - Document Received afc100, 1326, MC
02/07/2023	Application Incomplete Letter Sent Emailed to LD
02/14/2023	Contact - Document Received Received requested documents.
02/14/2023	Application Complete/On-site Needed
03/01/2023	Inspection Completed On-site
03/01/2023	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

This evaluation is based upon requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the Administrative Rules governing operation of small group adult foster care facilities with an approved capacity of 1-6 residents, licensed or proposed to be licensed after 5/24/1994.

Westwood is located at 24771 Westmoreland in Farmington Hills, MI and is owned by HGW LLC. Proof of ownership and permission to inspect/occupy is contained in the facility file.

Westwood is a ranch styled brick and vinyl sided structured home. The home consists of a living room, dining room, family room, kitchen, four bedrooms, office, two full bathrooms, basement and a two-car attached garage. The home is wheelchair accessible and contains ramps at the front and back of the home. The furnace and hot water heater are contained in the basement. The basement has a fire door that is equipped with a self-closing device with positive-latching hardware. The home is also

equipped with an interconnected, hardwired smoke detection system with battery back-up which was installed by a licensed electrician and is fully operational.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	13'8" x 9'11"	135	1
2	13'8" x 10'6"	143	1
3	9'8" x 11'7"	112	1
4	12' x 13'	155	1

Total capacity: 4

The indoor living and dining areas measure a total of 935 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, this facility can accommodate 4 residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection, and personal care to six (4) male or female ambulatory adults whose diagnosis is physically handicapped or traumatically brain injured (TBI), in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's rehabilitative, social, behavioral, and developmental needs.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The licensee will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant is NRMI, LLC, which is a "Foreign Limited Liability Company", that was organized under the laws of the state of Delaware and qualified in the state of Michigan on 02/01/2016. The applicant submitted a financial statement and established an annual

budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of NRMI, LLC has submitted documentation appointing Kimberlee Waddell as Licensee Designee for this facility and Gregory Rostker as the Administrator of the facility.

A licensing record clearance request was completed with no LEIN convictions recorded for the Ms. Waddell or Mr. Rostker. Both Ms. Waddell and Mr. Rostker submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

Ms. Waddell and Mr. Rostker have provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules. Ms. Waddell was the licensee designee and Compliance and Regulatory Affairs Director for 35 adult foster care facilities with Rainbow Rehabilitation Centers for 26 years. Ms. Waddell has remained in this position through the transition from Rainbow Rehabilitation Centers to Resilient Life Care, LLC and now NRMI, LLC. Ms. Waddell earned a Bachelor of Science from Eastern Michigan University and maintains certifications as a brain injury specialist, behavior management instructor, CPR and First Aid instructor, as well as handle with care trainer.

Mr. Rostker worked for Resilient Life Care, LLC (formerly known as Rainbow Rehabilitation Centers) for 24 years. During his 24 years of employment with the company, Mr. Rostker has worked in various capacities caring for and managing persons with traumatic brain injuries. Mr. Rostker earned a MSA degree in Healthcare Administration from Central Michigan University and a bachelor's degree in Therapeutic Recreation from Wayne State University. He is also a certified therapeutic recreation specialist as well as a certified brain injury specialist.

The staffing pattern for the original license of this 4 - bed facility is adequate and includes a minimum of 1 staff to 4 residents per shift. All staff shall be awake during sleeping hours.

NRMI, LLC acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

NRMI, LLC acknowledged an understanding of the responsibility to assess the good moral character of employees. NRMI, LLC acknowledge(s) the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing "direct access" to residents or resident information or both utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to demonstrate compliance.

NRMI, LLC acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, NRMI, LLC has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

NRMI, LLC acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, NRMI, LLC acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all documents contained within each employee's file.

NRMI, LLC acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. NRMI, LLC indicated that it is their intent to achieve and maintain compliance with these requirements.

NRMI, LLC acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. NRMI, LLC has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

NRMI, LLC acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

NRMI, LLC acknowledges their responsibility to obtain all the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, NRMI, LLC acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all the documents contained within each resident's file.

NRMI, LLC acknowledges their responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rule/Statutory Violations

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

IV. RECOMMENDATION

I recommend issuance of a six-month temporary license to this AFC small group home with a capacity of 4.

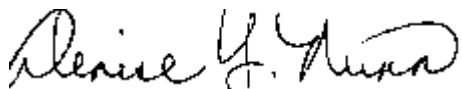


04/14/2023

Cindy Berry
Licensing Consultant

Date

Approved By:



04/14/2023

Denise Y. Nunn
Area Manager

Date