



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

February 23, 2023

William Lake and Priscilla Lake  
3985 Northridge R.D.  
Bridgeport, MI 48722

RE: Application #: AF730413525  
Lakes AFC  
3985 Northridge R.D.  
Bridgeport, MI 48722

Dear William Lake and Priscilla Lake:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 5 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 643-7960.

Sincerely,

A handwritten signature in cursive script that reads "Sabrina McGowan".

Sabrina McGowan, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(810) 835-1019

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AF730413525
<b>Licensee Name:</b>	William Lake and Priscilla Lake
<b>Licensee Address:</b>	3985 Northridge R.D. Bridgeport, MI 48722
<b>Licensee Telephone #:</b>	(989) 860-4793
<b>Administrator/Licensee Designee:</b>	N/A
<b>Name of Facility:</b>	Lakes AFC
<b>Facility Address:</b>	3985 Northridge R.D. Bridgeport, MI 48722
<b>Facility Telephone #:</b>	(989) 860-4950
<b>Application Date:</b>	07/25/2022
<b>Capacity:</b>	5
<b>Program Type:</b>	DEVELOPMENTALLY DISABLED MENTALLY ILL ALZHEIMERS

## II. METHODOLOGY

07/25/2022	On-Line Enrollment
08/15/2022	Contact - Document Sent emailed, incomplete app ltr, 1326, AFC-100, and RI-030
08/15/2022	PSOR on Address Completed
10/10/2022	Comment email rec'vd requesting status. Awaiting documents sent on 8/15.
10/10/2022	Contact - Document Sent Sent RI-030 again per request
10/11/2022	Contact - Document Received documents rec'vd 1326 and RI-030
10/19/2022	Comment request sent to have prints uploaded
10/19/2022	Comment replied to email regarding status
10/20/2022	Comment Prints weren't found for Priscilla, sent RI-030 to Candace to help with process
11/09/2022	Application Incomplete Letter Sent
12/02/2022	Contact - Document Received Initial Documents received via email.
12/20/2022	Application Complete/On-site Needed
01/05/2023	Contact - Document Received Additional initial licensing documents received.
01/10/2023	Inspection Completed On-site
01/27/2023	Inspection Completed On-site
02/01/2023	Inspection Completed-BCAL Full Compliance
02/23/2023	Recommend License Issuance

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

#### A. Physical Description of Facility

Lakes AFC is located at 3985 Northridge Road, in the City of Bridgeport, MI, within Birch Run Township. The property is owned by Mr. Lake, the applicant. The home sits on a corner lot and has ample front, rear, and side yard space to be utilized by the residents. The physical plant is a three-story vinyl structure with an attached garage. There is front porch large enough for seating at the front door entrance of the home. There is also wooden patio deck seating located at the rear patio sliding door exit. An additional exit door is located through the garage. The home is not wheelchair accessible. There is adequate driveway and street parking for staff and visitors.

The 1<sup>st</sup> level of the home consists of a living room, a kitchen with a dining area included, a full bathroom (tub/shower), and a den/sitting room leading to the patio exit door at the rear of the home.

On the 2<sup>nd</sup> level of the home, there are 4 bedrooms (3 of which will be utilized by residents). Bedrooms #1 and 2 are located on the north side of the hall, while bedroom #3 is located on the south side of the hall. Daughter and teenaged member of the household will reside in the additional room located on the west end of the upstairs hall. There is one full bathroom (tub/shower) available for all upstairs occupants use. There is also an additional full bath (shower only) located in the larger resident's bedroom.

Applicants, Mr. and Mrs. Lake occupy the basement level of the home. Also located in the basement of the home, separated by a door is the furnace and hot water heater. Separated by an additional door is the laundry room which contains both a washer and dryer. The top of the basement stairwell is equipped with a 1 ¾ inch solid core door equipped with an automatic self-closing device. On October 19, 2022, the furnace was cleaned, checked, and inspected by licensed professionals, B & S Heating and Cooling, located in Bridgeport, MI. The furnace was found to be in safe operational condition with no signs of carbon monoxide. The home is equipped with battery operated smoke detectors on each floor of the home. Fire extinguishers are also located on each level of the home.

The home is connected to a public water and sewer system. Water temperature tested at 115 degrees. The home was determined to be in substantial compliance with all applicable licensing rules pertaining to environmental health.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
Bedroom 1	10 x 11	110	1
Bedroom 2	10 x 11	110	1

Bedroom 3	20 x 12	240	3
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The living, dining, and sitting room areas measure a total of 500 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement.

The home has (3) three separate and independent means of egress to the outside. The means of egress exceed the 30-inch minimum width requirement. The required exit doors are equipped with positive latching non-locking against egress hardware. All the bedroom and bathroom doors have conforming hardware and proper door width.

Based on the above information, it is concluded that this facility can accommodate (5) five residents. It is the licensee's responsibility not to exceed the homes licensed capacity.

## **B. Program Description**

On July 25, 2022, William and Priscilla Lake submitted an application for a license to provide foster care services for up to five residents, either male or female, between the ages of 25-95, developmentally disabled and/or mentally ill or diagnosed with Alzheimer's.

The goal of Lakes AFC is to provide a clean, safe, and caring environment for male and/or female residents who are developmentally disabled and/or mentally ill or diagnosed with Alzheimer's. The licensee will provide basic self-care, habilitation training and transportation. Community-based resources will be utilized to provide the least restrictive environment for the residents.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, or the responsible person.

In addition to the above program elements, it is the intent of the applicants to utilize local community resources including the public schools and library, local museums, and shopping centers. These resources provide an environment to enhance the quality of life and increase the independence of each resident.

The applicants were provided technical assistance regarding the statutory requirements (Section 400.734b of Public Act 218), pertaining to the hiring or contracting of persons who provide direct services to the residents.

Technical assistance was provided to the applicants regarding administrative rules related to the facility, resident, and employee record keeping, including the handling, and accounting of resident funds and valuables.

### **C. Applicant and Responsible Person Qualifications**

A licensing record clearance request was completed with no LEIN convictions recorded for the applicant(s), William, and Priscilla Lake. The applicants and responsible person submitted a medical clearance request with statements from a physician documenting their good health and current TB-test negative results. Mr. and Mrs. Lake submitted all required documentation, including license record clearances, medical clearances, and financial information.

The applicant(s) have sufficient financial resources to provide for the adequate care of the residents as evidenced by the projected income from caring for AFC residents along with outside employment.

The applicants acknowledge the understanding of the requirement of an adult foster care family home is that the licensee resides in the home to maintain this category type of adult foster care license.

The supervision of residents in this family home licensed for (5) five residents will be the responsibility of the family home applicants 24 hours a day / 7 days a week with the responsible person on call to provide supervision in relief.

The applicants acknowledge an understanding of the qualification requirements for the responsible person or volunteers providing care to residents in the home.

The applicants acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website ([www.miltcpartnership.org](http://www.miltcpartnership.org)), L-1 Identity Solutions™ (formerly Identix ®), and the related documents required to be maintained in each employees record to demonstrate compliance.

The applicants acknowledge an understanding of the administrative rules regarding medication procedures. In addition, the applicants have indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicants acknowledge their responsibility to obtain all required documentation and signatures that are to be completed prior to the responsible person and volunteers or staff working directly with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, responsible person, or volunteer or staff, and the retention schedule for all the documents contained within each employee’s file.

The applicants acknowledge an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

The applicants acknowledge an understanding of the administrative rules regarding the discharge criteria and procedural requirements for issuing a 30-Day discharge written notice to a resident as well as when a resident can be discharged before the issuance of a 30-Day written discharge notice.

The applicants acknowledge an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicants acknowledge an understanding of the administrative rules regarding the written and verbal reporting of accidents and incidents and the responsibility to conduct an immediate investigation of the cause. The applicants have indicated their intention to achieve and maintain compliance with reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicants acknowledge an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

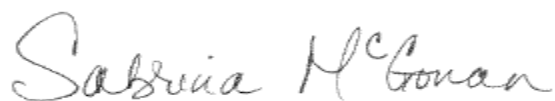
The applicants acknowledge their responsibility to obtain the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, the applicants acknowledge their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all the documents contained within each resident's file.

#### **D. Rule/Statutory Violations**

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

#### IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult family home (capacity 1-6).



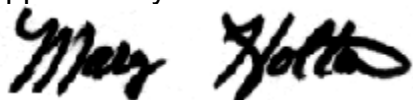
February 23, 2023

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Sabrina McGowan  
Licensing Consultant

Date

Approved By:



February 23, 2023

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Mary E. Holton  
Area Manager

Date