



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

June 1, 2022

Kimberlee Waddell  
NRMI LLC  
313 Congress St  
Boston, MA 02210

RE: Application #: AS630412106  
**Briarfield**  
**28352 Briarhill**  
**Farmington Hills, MI 48336**

Dear Ms. Waddell:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "Cindy Berry".

Cindy Berry, Licensing Consultant  
Bureau of Community and Health Systems  
Cadillac Place, Ste 9-100  
3026 West Grand Blvd  
Detroit, MI 48202  
(248) 860-4475

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS630412106
<b>Licensee Name:</b>	NRMI LLC
<b>Licensee Address:</b>	313 Congress St Boston, MA 02210
<b>Licensee Telephone #:</b>	(617) 790-4800
<b>Licensee Designee:</b>	Kimberlee Waddell
<b>Administrator:</b>	Suzette Finney
<b>Name of Facility:</b>	Briarfield
<b>Facility Address:</b>	28352 Briarhill Farmington Hills, MI 48336
<b>Facility Telephone #:</b>	(248) 426-7035
<b>Application Date:</b>	03/23/2022
<b>Capacity:</b>	6
<b>Program Type:</b>	PHYSICALLY HANDICAPPED TRAUMATICALLY BRAIN INJURED

## II. METHODOLOGY

03/23/2022	On-Line Enrollment
04/04/2022	Contact - Document Received AFC 100
05/16/2022	Application Incomplete Letter Sent
05/20/2022	Contact - Document Received Received requested documents
05/20/2022	Application Complete/On-site Needed
05/23/2022	Inspection Completed On-site Onsite inspection at facility was conducted on 12/14/2021 (AS630407920) - Change of ownership

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

This evaluation is based upon requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the Administrative Rules governing operation of small group adult foster care facilities with an approved capacity of 1-6 residents, licensed or proposed to be licensed after 5/24/1994.

Briarfield is located at 28352 Briarhill in Farmington Hills, MI and is owned by Oakland Two LLC. Proof of ownership and permission to inspect/occupy is contained in the facility file.

Briarfield is a ranch styled brick structured home that consists of a living room, dining room, family room, kitchen, five bedrooms, three full bathrooms, one half bathroom, basement, office, and a two-car attached garage. The home is wheelchair accessible and contains ramps at the front and back of the home. The furnace and hot water heater are contained in the basement. At the top of the stairs leading to the basement, there is a fire door that is equipped with a self-closing device with positive-latching hardware. The home is also equipped with an interconnected, hardwired smoke detection system with battery back-up which was installed by a licensed electrician and is fully operational.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	12'1" x 13'4"	161	1
2	13' x 13'4"	173	1
3	12'3" x 10'1"	123	1
4	10' x 12'3"	122	1
5	10'10" x 11'3"	121	1

**Total capacity: 5**

The indoor living and dining areas measure a total of 973 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, this facility can accommodate **five (5)** residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

## **B. Program Description**

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection, and personal care to five (5) male or female ambulatory adults whose diagnosis is physically handicapped or traumatically brain injured (TBI), in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's rehabilitative, social, behavioral, and developmental needs.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The licensee will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

## **C. Applicant and Administrator**

The applicant is NRMI, LLC, which is a "Foreign Limited Liability Company", was established in Delaware, on 2/01/2016. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of NRMI, LLC has submitted documentation appointing Kimberlee Waddell as Licensee Designee for this facility and Suzette Finney as the Administrator of the facility.

A licensing record clearance request was completed with no lien convictions recorded for the Ms. Waddell or Ms. Finney. Both Ms. Waddell and Ms. Finney submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

Ms. Waddell and Ms. Finney have provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules. Ms. Waddell has been the licensee designee for 35 adult foster care facilities and Compliance and Regulatory Affairs Director at Resilient Life Care, LLC (formally known as Rainbow Rehabilitation Centers) since 1995. Ms. Waddell earned a Bachelor of Science degree from Eastern Michigan University and maintains certifications as a brain injury specialist, behavior management instructor, CPR and First Aid instructor, as well as handle with care trainer.

Ms. Finney earned a Bachelor of Science degree from Eastern Michigan University and maintains certifications as a brain injury specialist and CPR and First Aid instructor. She has worked for Rainbow Rehabilitation Centers (currently known as Resilient Life Care, LLC) since 1994 in various capacities dealing with traumatically brain injured persons.

The staffing pattern for the original license of this 5 - bed facility is adequate and includes 3 staff during the day shift, 3 staff during the afternoon shift and 2 staff during the midnight shift. All staff shall be awake during sleeping hours.

NRMI, LLC acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

NRMI, LLC acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, "direct access" to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website ([www.miltcpartnership.org](http://www.miltcpartnership.org)), MorphoTrust by Identogo (formerly Identix ®), and the related documents required to be maintained in each employee record to demonstrate compliance.

NRMI, LLC acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, NRMI, LLC has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

NRMI, LLC acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, NRMI, LLC acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

NRMI, LLC acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. NRMI, LLC indicated that it is their intent to achieve and maintain compliance with these requirements.

NRMI, LLC acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. NRMI, LLC has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

NRMI, LLC acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

NRMI, LLC acknowledges their responsibility to obtain all the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, NRMI, LLC acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all the documents contained within each resident's file.

NRMI, LLC acknowledges their responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

#### **D. Rule/Statutory Violations**

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

**IV. RECOMMENDATION**

I recommend issuance of a temporary license to this AFC adult small group home with a capacity five (5).



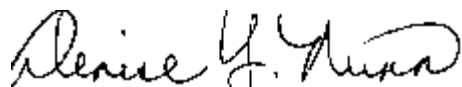
06/01/2022

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Cindy Berry  
Licensing Consultant

Date

Approved By:



06/01/2022

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Denise Y. Nunn  
Area Manager

Date