



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

April 18, 2022

Donald King  
Alternative Community Living, Inc.  
P. O. Box 190179  
Burton, MI 48519

RE: License #: AS630237226  
Investigation #: 2022A0611017  
Fox River

Dear Mr. King:

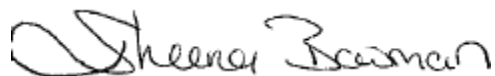
Attached is the Special Investigation Report for the above referenced facility. Due to the violations identified in the report, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you desire technical assistance in addressing these issues, please feel free to contact me. In any event, the corrective action plan is due within 15 days. Failure to submit an acceptable corrective action plan will result in disciplinary action.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in dark ink, appearing to read "Sheena Bowman". The signature is fluid and cursive, with the first name "Sheena" written in a larger, more prominent script than the last name "Bowman".

Sheena Bowman, Licensing Consultant  
Bureau of Community and Health Systems  
4th Floor, Suite 4B  
51111 Woodward Avenue  
Pontiac, MI 48342

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
SPECIAL INVESTIGATION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS630237226
<b>Investigation #:</b>	2022A0611017
<b>Complaint Receipt Date:</b>	03/01/2022
<b>Investigation Initiation Date:</b>	03/08/2022
<b>Report Due Date:</b>	04/30/2022
<b>Licensee Name:</b>	Alternative Community Living, Inc.
<b>Licensee Address:</b>	P. O. Box 190179 Burton, MI 48519
<b>Licensee Telephone #:</b>	(810) 701-0404
<b>Administrator:</b>	Donald King
<b>Licensee Designee:</b>	Donald King
<b>Name of Facility:</b>	Fox River
<b>Facility Address:</b>	4693 Pontiac Lake Road Waterford, MI 48328
<b>Facility Telephone #:</b>	(248) 683-9908
<b>Original Issuance Date:</b>	10/18/2001
<b>License Status:</b>	REGULAR
<b>Effective Date:</b>	12/12/2020
<b>Expiration Date:</b>	12/11/2022
<b>Capacity:</b>	6
<b>Program Type:</b>	DEVELOPMENTALLY DISABLED MENTALLY ILL

## II. ALLEGATION(S)

Violation Established?	
An incident report was received on 3/1/22, regarding an audit that was completed and it was discovered that Resident C had \$102.12 of personal funds missing and Resident P had \$69.85 of their personal funds missing.	Yes

## III. METHODOLOGY

03/01/2022	Special Investigation Intake 2022A0611017
03/08/2022	Special Investigation Initiated - Letter I reviewed the incident reports that were received regarding the allegations.
03/09/2022	Inspection Completed On-site I completed an unannounced onsite. I interviewed the home manager, Jennifer Callaghan. I received copies of the residents funds part II forms.
03/15/2022	Contact - Document Sent I sent an email to the recipient rights specialist, Dawn Krull inquiring about the outcome of her investigation.
03/15/2022	Contact - Document Received I received an email from the recipient rights specialist, Dawn Krull stating she has not made a decision regarding her investigation.
03/16/2022	Contact - Telephone call made I made a telephone call to the shift supervisor, Melissa Owens. The allegations were discussed.
03/16/2022	Contact - Telephone call made I made a telephone call to staff member, Kenyatta Williams. The allegations were discussed.
03/17/2022	Contact - Telephone call made I attempted to contact staff member, Shealtiel Moore however; there was no answer. A voice message was not left as the mailbox was full.

03/17/2022	Contact - Telephone call made I made a telephone call to staff member, Martika Cunningham. The allegations were discussed.
03/17/2022	Contact - Document Received I received an email from the recipient rights specialist, Dawn Krull. Ms. Krull stated she has not interviewed staff member, Shealtiel Moore.
03/17/2022	Contact - Telephone call made I attempted to contact staff member, Shenellie Peters however; there was no response. A voice message was not left as the mailbox has not been set up.
03/17/2022	Contact - Telephone call made I made a telephone call to staff member, Sharekia Weatherspoon. The allegations were discussed.
03/17/2022	Exit Conference I completed an exit conference with the licensee designee, Marlene Burgess via email.
03/17/2022	Contact-Telephone call made I received a telephone call from staff member, Shealtiel Moore. The allegations were discussed.
03/24/2022	APS Referral I made an adult protective services (APS) referral.
03/25/2022	Contact- Document Received I received an email from centralized intake stating the APS referral was accepted. The assigned APS worker is Nina Higgins.

#### **ALLEGATION:**

**An incident report was received on 3/1/22, regarding an audit that was completed and it was discovered that Resident C had \$102.12 of personal funds missing and Resident P had \$69.85 of their personal funds missing.**

#### **INVESTIGATION:**

On 03/01/22, I received an intake regarding allegations that were reported on an incident report for five residents.

On 03/08/22, I reviewed the incident reports regarding the allegations. The incident reports are dated 03/01/22. On 02/14/22, the home manager Jennifer Callaghan completed an audit of the residents funds. According to the incident reports, Resident C had \$5.50 cash on hand but she should of had \$107.62. The difference is \$102.12.

Resident P had \$7.32 cash on hand but she should of had \$37.17. The difference is \$29.85. Resident P funds was re-audited again on 03/01/22. Resident P had \$87.32 cash on hand but she should of had \$157.17. The difference is \$69.85.

Resident L had \$6.61 cash on hand but he should of had \$386.82. The difference is \$380.21. Resident H had \$4.62 cash on hand but she should of had \$47.51. The difference is \$42.89. Resident T had \$15.37 cash on hand but he should have had \$82.62. The difference is \$67.25.

According to the incident report, prior to 02/14/22, the last time Ms. Callaghan had access to the resident's funds was on 11/15/21. Ms. Callaghan misplaced the key to the cash lock box that contained the residents funds around 11/28/21. On 02/14/22, Ms. Callaghan realized the same key that opens the medication box also opens the cash box. Ms. Callaghan notified her supervisor about the missing funds on 02/28/22. The AFC group home will reimburse the missing funds for the abovementioned residents within 30 days. According to the incident report, the employees who could have stolen the money are Melissa Owens, Kenyatta Williams, Martika Cunningham, Shenellie Peters, Shealtiel Moore, Sharekia Weatherspoon, and Jennifer Callaghan.

On 03/09/22, I completed an unannounced onsite. I interviewed the home manager, Jennifer Callaghan. Ms. Callaghan stated an internal investigation will be completed regarding the allegations. Ms. Callaghan stated the suspected employees have not been interviewed as of yet. Ms. Callaghan stated she does not know who stole the money. Ms. Callaghan stated she misplaced the key to the cash box. Prior to 02/14/22, Ms. Callaghan stated she thought the cash box key that she lost was the only key that opened the cash box. There was no reason to access the residents funds during the month of November 2021 through January 2022 because the AFC group home was infected with COVID-19. Ms. Callaghan stated whoever stole the money could have either used the cash box key or the narcotic medication key. Ms. Callaghan stated there were two narcotic keys that was kept on the same key ring. The assigned medication passer for each shift had possession of the narcotic keys. Ms. Callaghan stated the seven suspected employees are still working and; they are aware of the missing funds.

On 03/09/22, I received copies of the five residents funds part II forms. According to Resident P's funds part II form, as of 12/29/21 her balance was \$157.17. According to Resident T funds part II form, as of 02/09/22 his balance was \$99.44. According to Resident L funds part II form, as of 11/10/21, his balance was \$386.82. According to Resident H funds part II form, as of 09/09/19 her balance was \$47.51. According to Resident C funds part II form, as of 12/29/21 her balance was \$232.62.

On 03/16/22, I made a telephone call to shift supervisor Melissa Owens. Ms. Owens has worked at the AFC group home for 31 years. Regarding the allegations, Ms. Owens stated she never had access to the lock box that contained the residents funds. Ms. Owens stated the residents funds are kept in individual money bags with a lock on it and they are all placed in a lock box. Ms. Owens does not know how the residents funds were kept prior to this investigation as she never had access to it. Ms. Owens stated whenever she needed funds to go shopping for a resident, she would notify Ms. Callaghan and would receive the money from her.

Ms. Owens denied ever having access to the keys to the residents funds lock box. However, Ms. Owens stated she was recently made aware that the narcotic keys also opened the residents funds lock box. Ms. Owens stated prior to the investigation, Ms. Callaghan was the only person who had the keys to the residents funds lock box. Ms. Owens stated she does not know what happened to the keys to the residents funds lock box.

Ms. Owens stated she thinks that staff member, Shealtiel Moore stole the residents funds. Ms. Moore primarily works at Rosewood group home however; around August 2021 she started picking up extra shifts at Fox River group home. Ms. Moore worked two midnight shifts every week. Ms. Owens did not see Ms. Moore steal the money. Ms. Moore stated all the other staff in the home have worked there for years and; there was never a problem before with any of the residents funds being stolen. Ms. Moore stopped working at Fox River group home on 02/25/22 before the investigation commenced. Ms. Moore did not provide a reason as to why she no longer wanted to pick up shifts at Fox River group home. Ms. Moore sent Ms. Callaghan a text message on 02/25/22 stating this was her last night working at Fox River group home.

On 03/16/22, I made a telephone call to staff member, Kenyatta Williams. Ms. Williams has worked at the AFC group home for 10 years. Regarding the allegations, Ms. Williams stated she was made aware of the stolen funds. Ms. Williams heard that Shealtiel Moore may have stolen the money however, she did not see her steal the money. Ms. Williams stated she does not know Ms. Moore that well as she only worked with her during the midnight shift a couple of times. Ms. Williams stated when she worked with Ms. Moore, Ms. Moore never left the living room except to go to her car. Ms. Williams stated she never had access to the key for the residents funds lock box. Ms. Callaghan was the only person who had access to the key for the residents funds lock box. Ms. Williams denied ever using the medication key to gain access to the resident funds lock box. Ms. Williams stated it was discovered recently that the medication key also opens the resident funds lock box. Ms. Williams stated she does not suspect anyone however, no funds were ever stolen in the past until Ms. Moore started working at the AFC group home.

On 03/17/22, I made a telephone call to staff member, Martika Cunningham. Ms. Cunningham has worked at the AFC group home since October 2021. Regarding the allegations, Ms. Cunningham stated she is aware of the allegations. Ms. Cunningham stated she has no idea who stole the residents funds Ms. Cunningham stated she was

not aware that money was kept inside the AFC group home. Ms. Cunningham has never had access to the keys to the residents funds lock box or the medication keys. Ms. Cunningham stated she does not administer medications as she has not been trained as of yet. Ms. Cunningham is scheduled for medication training in April 2022.

On 03/17/22, I made a telephone call to staff member, Sharekia Weatherspoon. Regarding the allegations, Ms. Weatherspoon stated she no longer works at the AFC group home. Ms. Weatherspoon stated she was hired around November 2021 and terminated in January 2022. Ms. Weatherspoon stated she never worked at the group home because she didn't finish training. Ms. Weatherspoon denied ever having access to any keys to any lock boxes.

On 03/17/22, I received a telephone call from staff member, Shealtiel Moore. Regarding the allegations, Ms. Moore stated she worked at Fox River group home twice a week until February 2022. Ms. Moore was informed by her supervisor, Brigitte Murphy about the missing resident funds. Ms. Moore stated she told Ms. Murphy that she didn't know anything about what happened to the funds. Ms. Moore stated she did not know that there was a lock box in the AFC group home as she only worked midnights. Ms. Moore denied seeing anyone steal the residents funds. Ms. Moore denied having access to the medication keys or the keys to the resident funds lock box. Ms. Moore denied ever administering medications. Ms. Moore stated Ms. Callaghan told her she was no longer needed at Fox River but she didn't say why.

On 03/17/22, I completed an exit conference with the licensee designee, Marlene Burgess via email. Ms. Burgess was informed that the allegations will be substantiated and a corrective action plan will be required.

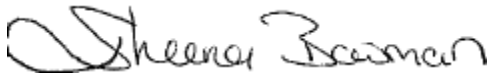
<b>APPLICABLE RULE</b>	
<b>R 400.14315</b>	<b>Handling of resident funds and valuables.</b>
	<b>(2) The care of any resident funds and valuables that have been accepted by a licensee for safekeeping shall be treated by the licensee as a trust obligation.</b>
<b>ANALYSIS:</b>	Based on my findings, it was confirmed by reviewing the resident's funds part II forms and the incident report that Resident C, Resident P, Resident L, Resident H, and Resident T's funds were not safeguarded as a total of \$662.32 was stolen.  Several staff members were interviewed regarding the stolen funds. All of the staff members interviewed denied stealing the residents funds. The shift supervisor, Melissa Owens stated she suspects staff member, Shealtiel Moore as the person who stole



	the residents funds. Ms. Moore no longer works at the AFC group home. Ms. Moore also denied stealing the resident funds.
<b>CONCLUSION:</b>	<b>VIOLATION ESTABLISHED</b>

#### IV. RECOMMENDATION

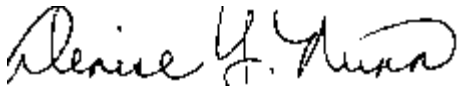
Contingent upon receipt of an acceptable corrective action plan, I recommend no change in the license status.



Sheena Bowman  
Licensing Consultant

03/17/22  
Date

Approved By:



04/18/2022

Denise Y. Nunn  
Area Manager

Date