



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF CONSUMER & INDUSTRY SERVICES  
LANSING

DAVID C. HOLLISTER  
DIRECTOR

November 5, 2003

Michael Fields  
Advance Teaching Concepts Inc  
P.O. Box 158  
South Lyon, MI 48178

RE: Application #: AS630252353  
Country view AFC  
3440 Country view Drive  
Oxford, MI 48371

Dear Mr. Fields:

Attached is the Original Licensing Study Report for the above referenced facility. You have submitted an acceptable written corrective action plan covering the violations cited in the report. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 4 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Ruth McMahon, Licensing Consultant  
Bureau of Family Services  
Suite 358  
41000 Woodward  
Bloomfield Hills, MI 48304  
(248) 975-5084

enclosure

**MICHIGAN DEPT. OF CONSUMER & INDUSTRY SERVICES  
BUREAU OF FAMILY SERVICES  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** AS630252353

**Applicant Name:** Advance Teaching Concepts Inc

**Applicant Address:** 60674 Russell Lane  
South Lyon, MI 48178

**Applicant Telephone #:** (248) 486-5368

**Administrator/Licensee Designee:** Barbara Vosters, Administrator  
Michael Fields, Designee

**Name of Facility:** Country view AFC

**Facility Address:** 3440 Country view Drive  
Oxford, MI 48371

**Facility Telephone #:** (248) 969-0468

**Application Date:** 10/01/2002

**Capacity:** 4

**Program Type:** DEVELOPMENTALLY DISABLED  
PHYSICALLY HANDICAPPED

## II. METHODOLOGY

11/28/2001	Inspection Completed-Env. Health : A
09/19/2002	Inquiry
09/20/2002	Contact - Telephone call received telephone call from administrator. Shall pick up application packet in the office and return same day.
10/01/2002	Enrollment Home taken over from previous licensee. Resident's currently in the home.
11/15/2002	Contact - Document Received record clearance rec'd for administrator
04/28/2003	Comment Original application/data received from Lansing
05/05/2003	Comment SC application hand given to consultant
05/05/2003	Inspection completed on-site
8/29/2003	Inspection completed Special Investigation
11/5/2003	Corrective action plan received and approved.
11/05/2003	Full Compliance
11/05/2003	Recommend License Issuance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

The Country view home is located in a rural area of Oxford and is a former AIS home.

The Country view home is a large one-story ranch type home, of wood frame construction with brick and aluminum siding. The home has an attached two-car garage.

The main floor of the facility consists of a large entry foyer, living room, kitchen, dining room, family room, four resident bedrooms, two full bathrooms, and laundry room and staff office.

The facility has a basement, which contains the gas forced air heating plant and water reservoir system for the fire sprinkler system. A 1-¾ inch solid core door, with approved self closing mechanism, is installed at the top of the basement stairwell.

The following are the bedroom measurements:

<u>BEDROOM</u>	<u>MEASUREMENTS</u>	<u>SQ FT.</u>	<u>CAPACITY</u>
1	15'5" x 10'9"	165.7	1
2	15'5" x 10'9"	166.7	1
3	14' 10" x 10'10"	160.6	1
4	14'10" x 14'10"	160.6	1

The living room measured 153 sq feet. The dining room measured 120.7 sq feet. The family room measured 181.3 sq. feet. The program room measured 159.7 sq feet. Total living space equals 614.7 sq. feet. The requirement is 210 sq feet for six residents. The living space is more than adequate for four residents.

The Country view utilizes a private water and sewage disposal system. On 10-21-2002 the facility was inspected by the Oakland County Health Department and is in compliance with administrative rules pertaining to water supply and sewage disposal.

At the inspection on 5-5-2002 the kitchen and bath area were clean. Shower and bathtub area were equipped with nonskid surfacing and handrails.

Poisons and caustics were stored in nonresident areas and nonfood preparation areas. All furnishing were clean and in good repair.

The emergency procedures were posted, along with emergency numbers by the telephone.

All interior and exterior doors were in compliance on 5-5-2003. The home has an interconnected smoke alarm.

On 8-29-2003, the rear door had been changed and the door locked-against egress.

On November 5, 2003 a corrective action plan was received, verifying the door lock had been changed to non-locking against egress.

### **Program Description**

1. On 10-1-2002, Advanced Teaching Concepts submitted an application to operate a small group home at 3440 Country View Oxford. The home had previously been

licensed under a different corporation. Advanced Teaching Concepts operates eight other licensed homes in Oakland County.

The corporation has designated Michael Fields as the person to act in behalf of the corporation. The administrator will be Barbara Vosters. A current medical is on file as well as a TB test.

Advanced Teaching Concepts will have a contract with Macomb Oakland Regional Center and will apply for Special Certification as soon as the license is granted.

## 2. Admission and Discharge Policy

The Country view home will provide adult foster care services to six developmentally disabled adults both male and female. The Country view home has been designed and built to barrier free specifications. The facility can accommodate ambulatory or nonambulatory wheelchair bound residents.

The Admission Policy, Discharge Policy, Program Statement and Refund Policy were reviewed at the final inspection and found to be in compliance with the licensing rules.

The Country View Home will provide services to increase learning, assistance and independence to the residents.

All staff will be receiving training required by the licensing rules and by Macomb Oakland Regional Center. The home will be staffed to meet the needs of the residents in the home.

Advanced Teaching will utilize the resources available in the community of Oxford and in nearby areas for medical care, recreational care adult and work activity.

## **B. Rule/Statutory Violations**

### **R 400.14403      Maintenance of premises.**

(1) A home shall be constructed, arranged, and maintained to provide adequately for the health, safety, and well-being of occupants.

The family room door is very rusty. This was corrected, a new door was installed. Prior to the 8-28, 2003 inspection. The new door locked against egress. The door lock was changed on 10-30-2003.

### **R 400.14403      Maintenance of premises.**

(12) Sidewalks, fire escape routes, and entrances shall be kept reasonably free of hazards, such as ice, snow, and

