



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 27, 2020

Paul Meisel
Reed City Fields Assisted Living II
219 Church St
Auburn, MI 48611

RE: Application #: AL670398222
Reed City Fields Assisted Living III
22110 Professional Dr.
Reed City, MI 49677

Dear Mr. Meisel:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 20 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

Bridget Vermeesch

Bridget Vermeesch, Licensing Consultant
Bureau of Community and Health Systems
1919 Parkland Drive
Mt. Pleasant, MI 48858-8010
(989) 948-0561

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AL670398222

Applicant Name: Reed City Fields Assisted Living II

Applicant Address: 22109 Professional Dr.
Reed City, MI 49677

Applicant Telephone #: (231) 465-4371

Administrator/Licensee Designee: Paul Meisel

Name of Facility: Reed City Fields Assisted Living III

Facility Address: 22110 Professional Dr.
Reed City, MI 49677

Facility Telephone #: (989) 450-8323
02/01/2019

Application Date:

Capacity: 20

Program Type: PHYSICALLY HANDICAPPED
DEVELOPMENTALLY DISABLED
AGED
ALZHEIMERS

II. METHODOLOGY

02/01/2019	Enrollment
02/04/2019	Contact - Document Received 1326
02/08/2019	Inspection Report Requested - Fire
02/08/2019	Contact - Document Sent Fire safety String
02/08/2019	Application Incomplete Letter Sent
02/27/2019	Application Incomplete Letter Sent
06/25/2020	Inspection Completed-Fire Safety: A
07/15/2020	Application Complete/On-site Needed
07/15/2020	Inspection Completed On-site Physical Plan Review, BFS report received, required paperwork received and reviewed.
07/15/2020	Inspection Completed-BCAL Full Compliance
07/15/2020	Inspection Completed- Environmental Health: A

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Reed City Fields Assisted Living III is a newly constructed, ranch style-vinyl and brick sided, single story structure built on a cement slab. Reed City Fields Assisted Living III is connected to Reed City Fields Assisted Living II, a 20-bed facility separated by single fire rated door. Reed City Fields Assisted Living III, located in rural Reed City but is a short distance from Big Rapids which provides numerous choices in entertainment, shopping, parks, library, and other community amenities. Reed City Fields Assisted Living III is across the street from Spectrum Health-Reed City Hospital thus providing immediate medical care opportunities if necessary. Reed City Fields Assisted Living III is a 20-bed facility with eight beds being in a Memory Care Unit specializing in Dementia and Alzheimer's disease. The facility is wheelchair accessible and has three approved means of egress that enter/exit directly at grade. All exterior doors are armed with an alarmed system. The facility utilizes the public water supply and sewage disposal system.

Reed City Fields III features contemporary styling with upscale furnishing and interior décor. Upon entering the facility, you are welcomed into a foyer/gathering room that is

modernly decorated with couches, chair, end tables and a television. The foyer also includes a meeting room and a half bathroom for guests/visitors. To the right of the foyer, there is a dining room that seats 12 people and a service kitchen that includes cupboards, a small refrigerator, sink, ice maker, and coffee maker. To the left of the foyer is approved fire walls and fire rated door that separates the facility from Reed City Fields II. Reed City Fields II has a commercial kitchen that will provide the meals to each facility and a hair salon to which all residents will have access if desired. Behind the foyer and dining room is a hallway that holds 12 of the 20 private bedrooms. The first two bedrooms are suites to include a bedroom, living room, kitchenette area and full bathroom with a walk-in shower and can be approved by the department for double occupancy. The next ten bedrooms are studio bedrooms to include a kitchenette and full bathroom with a walk-in shower and are approved for single occupancy.

Continuing down the hallway there is a double door wall separation for a specialized Memory Care unit. The double doors that will not be locked but require a keyed code to enter/exit once inside the unit. Otherwise when pushing the exit bar to leave without a code an alarm will sound. Once you have entered the Memory Care Unit, you will be greeted by an open floor plan that includes a gathering room with couches, chairs, television, dining room table and chairs, service kitchen to include a sink, cooking top stove, and microwave. The remaining eight bedrooms circle the outer edge of the open floor plan and are studio bedrooms with a half bathroom to include a commode and sink. These eight bedrooms in the memory unit will share a common bathroom for showering which is wheelchair accessible. The resident laundry room and medication room are located down a short hallway located outside of the Memory Care Unit.

The facility is equipped with central air and natural gas forced air heat. The facility has a generator to run the facility in the event that the power goes out. The facility has a mechanical room on the main level that houses the hot water heaters and furnaces. The mechanical room is finished with constructed material that is one-hour fire resistance rating and equipped with a 1-3/4 inch solid core door with an automatic self-closing device and positive latching hardware.

The facility is equipped with an interconnected, hardwired smoke detection system with battery back-up which was installed by a licensed electrician and is fully operational and near all flame- or heat-producing equipment and is fully sprinkled. The facility has been determined by the Bureau of Fire Services to be in full compliance on June 25, 2020 with the applicable fire safety administrative rules. I conducted an on-site inspection on July 15, 2020 and found the facility to be in full compliance with all applicable environmental health rules.

The facility is equipped with safety cameras in the common areas and medication room. Each resident will be provided with an emergency call response system pendant that each resident will have the option of wearing. This system resembles the Life Alert system.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1 & 2	15x24	360 sq. ft.	1 or 2 upon department approval
3 & 4	17'4" x 22"	382.8 sq. ft.	1
5 -12	13' X 22'	286 sq. ft.	1
Memory Care			1
13-15	12' x 13'	156 sq. ft.	1
16	13' x19'	247 sq. ft.	1
17	11'6" x 13'	150.8 sq. ft.	1
18	13' x 14'	182 sq. ft.	1
19 & 20	11' x 13	143 sq. ft	1
Foyer/Gathering Room	26' x 32"	832 sq. ft.	
Dining Room	22'8" x 25'4"	579.12 sq. ft.	
Living Room-Memory Care Dining Area-Memory Care	28' x 28'	784 sq. ft.	
Dining Area-Memory Care	17' x 20'	340 sq. ft.	

The indoor living and dining areas measure a total of 2535.12 square feet of living space. This meets/exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, this facility can accommodate 20 residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

The applicant(s) intends to provide 24-hour supervision, protection, and personal care to 20 male and female residents who are aged, physically handicapped and/or have Alzheimer's Disease or related conditions. The general programming will include social interaction through weekly activities such as local bands/choir groups for entertaining, exercise classes, crafts, knitting groups, Holiday activities and family socials. The specialized programming for the Memory Care Unit and residents with Alzheimer's Disease or related conditions will include the Home Manager and all direct care staff working in the unit will be Certified Dementia Practitioners (CDP). Certified Dementia Practitioners with continue education monthly. The Alzheimer's program will include music, crafts, sensory pads, Dementia puzzles, life like baby dolls, and life like kittens. The Memory Unit also is equipped with dimmable lighting in the Common area/Dining Room to provide comfort and less stimulation to the residents. The facility intends to accept referrals from Veterans Administration, MI Choice Waiver Program, Long Term

Care Facilities, Hospitals, Rehabilitation Facilities, or residents with private sources of payment.

If needed by residents, behavior interventions and specialized interventions will be identified in the assessment plans. These interventions shall be implemented only by staff trained in the intervention techniques.

In addition to the above program elements, it is the intent of the facility to utilize local community resources for recreational activities including local singing groups, church, choirs, artists, and knitting groups. These resources provide an environment to enhance the quality of life of residents.

C. Applicant and administrator Qualifications

The applicant is Reed City Fields Assisted Living II, LLC, a “for Profit Corporation”, established in Michigan on 05/24/2016. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of Reed City Fields Assisted Living II, LLC have submitted documentation appointing Paul Meisel as licensee designee and administrator of the facility.

Criminal history background checks of the applicant and administrator were completed and Mr. Paul Meisel was determined to be of good moral character to provide licensed adult foster care. The applicant and administrator submitted statements from a physician documenting their good health and current negative tuberculosis test results.

Mr. Meisel provided documentation to satisfy the qualifications and training requirements identified in the group home administrative rules. Mr. Meisel has over nine years of experience. This experience includes being the Owner, Operator, Licensee Designee and Administrator of multiple facilities working with residents who are aged, diagnosed with Alzheimer’s Disease and/or are physically handicapped. As the Administrator of facilities, Mr. Meisel has trained direct care staff, worked on the floor as a medication passer and direct care staff to residents.

The staffing pattern for the original license of this 20-bed facility is adequate and includes a minimum of 2 staff for 20 residents per shift. The applicant acknowledged that the staff to resident ratio may need to be increased in order to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs. The applicant has indicated that direct care staff will be awake during sleeping hours.

The applicant acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees. The applicant acknowledge the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing “direct access” to residents or resident information or both utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to demonstrate compliance.

The applicant acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff that have received medication training and have been determined competent by the licensee designee will administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledged the responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, the applicant acknowledged the responsibility to maintain all required documentation in each employee’s record for each licensee or licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee’s record.

The applicant acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home.

The applicant acknowledge the responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident’s admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

The applicant acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident’s file.

The applicant acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. The applicant acknowledged that a separate *Resident Funds Part II BCAL-2319* form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the resident’s personal money transactions that have been agreed to be managed by the applicant.

The applicant acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights. The applicant indicated the intent to respect and safeguard these resident rights.

The applicant acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

The applicant acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

The applicant acknowledged that residents with mobility impairments may only reside on the main floor of the facility.

D. Rule/Statutory Violations

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

II. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult large group home with a capacity for 20 residents. The Applicant acknowledged that two of the bedrooms are available to accommodate a married couple and if this happen will not accept any number of residents above the licensed capacity of 20.

Bridget Vermeesch

07/16/2020

Bridget Vermeesch
Licensing Consultant

Date

Approved By:

Dawn Timm

07/27/2020

Dawn N. Timm
Area Manager

Date