



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 20, 2020

Elvira Sima
30507 5 Mile Road
Livonia, MI 48154

RE: Application #: AF820402762
Hillcrest Manor AFCH
30507 5 Mile Road
Livonia, MI 48154

Dear Mrs. Sima:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (313) 456-0380.

Sincerely,

A handwritten signature in black ink, appearing to read "Denasha Walker".

Denasha Walker, Licensing Consultant
Bureau of Community and Health Systems
Cadillac Pl. Ste 9-100
3026 W. Grand Blvd
Detroit, MI 48202
(313) 300-9922

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AF820402762
Licensee Name:	Elvira Sima
Licensee Address:	30507 5 Mile Road LIVONIA, MI 48154
Licensee Telephone #:	(586) 744-6008
Administrator/Licensee Designee:	N/A
Name of Facility:	Hillcrest Manor AFCH
Facility Address:	30507 5 Mile Road Livonia, MI 48154
Facility Telephone #:	(734) 743-8585 12/16/2019
Application Date:	
Capacity:	6
Program Type:	AGED ALZHEIMERS

II. METHODOLOGY

12/16/2019	On-Line Enrollment
12/19/2019	Contact - Document Sent Forms sent
12/20/2019	Contact - Document Received AFC 100 for Iulian
01/16/2020	Contact - Document Received AFC 100, RI030,
02/10/2020	Application Incomplete Letter Sent
04/01/2020	Contact - Document Received
05/26/2020	Contact - Document Received
05/26/2020	Application Complete/On-site Needed
06/16/2020	Inspection Completed On-site
06/24/2020	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The home is located in the city of Livonia, MI. The ranch style home has tan brick and aluminum siding with a fenced backyard. The home has a living room, dining, kitchen, two full bathrooms and seven bedrooms; one of which will be occupied by the licensee.

The hot water heater and furnace is located on the same floor as resident bedrooms in a room that is constructed of material that has a 1-hour-fire-resistance rating with a 1-3/4-inch solid core door equipped with an automatic self-closing device and positive latching hardware.

The home is equipped with hard wired interconnected smoke alarm system that was installed by a licensed electrician and is fully operational. The home is in full compliance with fire safety rules.

The home can accommodate wheelchairs.

The home has public water and sewage and is in compliance with environmental health rules.

The living room, dining room and bedrooms were measured during the initial inspection and have the following dimensions.

The living and dining room areas measure a total of 315 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement.

Resident bedrooms

#	Bedroom	Room Dimensions	Square Footage	Resident Beds
1	North Bedroom	8 x 12.25	98	1
2	Northeast Bedroom	8.17 x 10.66	87	1
3	East Bedroom	9.25 x 10	93	1
4	South Bedroom	9.83 x 11.83	116	1
5	East Bedroom	7.83 x 13.83	108	1
6	West Bedroom	8.08 x 9.66	80	1

The applicant has requested a license for 6 residents and based on the above information can accommodate 6 residents.

B. Program Description

The applicant Elvira Sima intends to provide 24-hour supervision, protection, and personal care to six (6) ambulatory male and female adults whose diagnosis is Aged and/or Alzheimer's. The program will include social interaction skills, personal hygiene, personal adjustment skills, public safety skills and transportation. A personal behavior support plan will be designed and implemented for each resident's individual needs.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, or the responsible person.

In addition to the above program elements, it is the intent of the applicant Elvira Sima to utilize local community resources including the public schools and library, local museums, and shopping centers. These resources provide an environment to enhance the quality of life and increase the independence of each resident.

C. Applicant and Responsible Person Qualifications

Elvira Sima is the applicant. The applicant lives in the home with her husband. The applicant has designated a responsible person who can be available to supervise the residents in her absence.

Criminal background checks on the applicant Elvira Sima and responsible person Iulian Carp were completed and they were determined to be of good moral character to provide licensed adult foster care. The applicant Elvira Sima, responsible person Iulian Carp submitted statements from a physician documenting their good health and current negative tuberculosis test results.

The applicant has sufficient financial resources to provide for the adequate care of residents as evidenced by the projected income from caring for AFC residents along with her current outside employment.

The applicant Elvira Sima acknowledged the requirement that the licensees of an adult foster care family home must reside in the home in order to maintain this category of adult foster care licensure.

The applicant Elvira Sima acknowledged that the number of responsible persons on duty in the home may need to increase in order to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs.

The applicant Elvira Sima acknowledged an understanding of the qualification and suitability requirements for the responsible person providing care to residents in the home. The applicant Elvira Sima acknowledged an understanding of the responsibility to assess the good moral character of employees. The applicant Elvira Sima acknowledged the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing "direct access" to residents or resident information or both utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to demonstrate compliance.

The applicant Elvira Sima acknowledged an understanding of the administrative rules regarding medication procedures. In addition, the applicant Elvira Sima indicates that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant Elvira Sima acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

The applicant Elvira Sima acknowledged the responsibility to obtain the required written assessment, written assessment plan, resident care agreement, and health care

appraisal forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

The applicant Elvira Sima acknowledged the responsibility to maintain a current resident record on file in the home for each resident and retain all of the documents required to be maintained within each resident's file.

The applicant Elvira Sima acknowledged an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant Elvira Sima acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intend to comply. The applicant acknowledged that a separate *Resident Funds Part II BCAL-2319* form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the resident's personal money transactions that have been agreed to be managed by the applicants.

The applicant Elvira Sima acknowledged an understanding of the administrative rules regarding informing residents of their resident rights and providing them with a copy of those rights. The applicant indicated intent to respect and safeguard these resident rights.

The applicant Elvira Sima acknowledged an understanding of the administrative rules regarding the discharge criteria and procedural requirements for issuing a 30-day discharge written notice to a resident as well as issuing a discharge before a 30-day discharge notice.

D. Rule/Statutory Violations

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult family home (capacity 6).

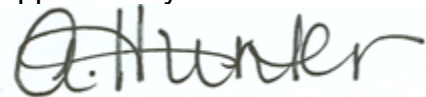


7/16/2020

Denasha Walker
Licensing Consultant

Date

Approved By:



7/20/2020

Ardra Hunter
Area Manager

Date