



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

November 07, 2018

Scott Schrum
Residential Opportunities, Inc.
1100 South Rose Street
Kalamazoo, MI 49001

RE: Application #: AS390392120
New Post
612 Landsdowne Ave.
Portage, MI 49002

Dear Mr. Schrum:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. A temporary Adult Foster Care license, as well as a temporary Certification of Specialized Programs for the developmentally disabled and mentally ill populations with a maximum capacity of 6, is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9720.

Sincerely,

A handwritten signature in blue ink that reads "Michele Streeter".

Michele Streeter, Licensing Consultant
Bureau of Community and Health Systems
322 E. Stockbridge Ave
Kalamazoo, MI 49001
(269) 251-9037

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS390392120
Applicant Name:	Residential Opportunities, Inc.
Applicant Address:	1100 South Rose Street Kalamazoo, MI 49001
Applicant Telephone #:	(269) 343-3731
Licensee Designee:	Scott Schrum
Administrator:	Sara Anglemyer
Name of Facility:	New Post
Facility Address:	612 Landsdowne Ave. Portage, MI 49002
Facility Telephone #:	(269) 343-3731
Application Date:	01/16/2018
Capacity:	6
Program Type:	DEVELOPMENTALLY DISABLED MENTALLY ILL

II. METHODOLOGY

01/16/2018	Enrollment
01/16/2018	Application Incomplete Letter Sent. 1326 for Sara Anglemyer
01/16/2018	Lic. Unit file referred for background check review.
01/17/2018	Contact - Document Received-1326 for Sara Anglemyer
01/17/2018	Contact - Document Sent. Rule & ACT Books
01/17/2018	File Transferred to Field Office- Lansing
01/30/2018	Application Incomplete Letter Sent
11/05/2018	Inspection Completed On-site
11/05/2018	Inspection Completed-BCAL Sub. Compliance
11/05/2018	Confirming Letter Sent.
11/07/2018	Documentation received-BCAL Full. Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

New Post AFC is a ranch style home located in a suburban neighborhood in the City of Portage. The property is owned by the applicant Residential Opportunities, Inc. On file is proof of property ownership. The home's main entrance opens into a small hallway that leads to a spacious living room with a large picture window. To the right of the main entrance is a hallway that leads to three resident bedrooms and one handicapped accessible resident bathroom, equipped with a walk-in shower and a bathtub. To the left of the main entrance is the home's kitchen, large dining room, three additional resident bedrooms, a locked medication closet, and a second resident bathroom, which is also equipped with a walk-in shower. Employee offices, as well as one employee bathroom,

are located in the home's semi-finished basement. The home is wheelchair accessible and has two approved means of egress, both equipped with a ramp from the first floor.

An on-site inspection verified that the home is in compliance with all applicable environmental health administrative rules. The home utilizes the local public water and sewage disposal system.

An on-site inspection verified that the home is in substantial compliance with rules pertaining to fire safety. The home is equipped with an interconnected multistation smoke detection system, with battery backup, installed by a licensed electrician. The home is fully sprinkled which is a requirement for specialized programs with four or more residents. The home plans to hold a Certification for Specialized Programs. The applicant understands the additional fire safety requirements associated with holding a Certification for Specialized Programs.

The home has three fireplaces that will not be utilized. On file is a written statement indicating that all three fireplaces have been disconnected from the natural gas line and have been sealed to prevent access to the fire boxes. The home's gas-fired hot water heater is located in the basement. Two gas-fired furnaces are also located in the home's basement in separate enclosed rooms, which are constructed of material that has a 1-hour-fire resistance rating. Both rooms are equipped with 1 3/4-inch solid steel core doors with automatic self-closing devices with positive latching hardware. On file is written verification from a qualified inspection service verifying that the home's hot water heater and two furnaces are in good working condition.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	13' x 12'	156	1
2	12' x 12'	144	1
3	12' x 10'	120	1
4	8' x 12'	96	1
5	16' x 8'	128	1
6	11' x 10'	110	1

The indoor living and dining areas measure a total of approximately 616 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, this facility can accommodate 6 residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

The applicant intends to provide 24-hour supervision, protection and personal care to six male and/or female residents who are developmentally disabled and/or mentally ill.

The applicant intends to offer a specialized program that will meet the unique programmatic needs of developmentally disabled and/or mentally ill residents as set forth in their assessment plans, individual plans of service, treatment plans and/or behavioral treatment plans. The program will include social interaction, training to develop personal hygiene, personal adjustment, public safety skills, independent living skills, an opportunity for involvement in educational day programs and/or employment, as well as assistance with transportation. In addition to the above program elements, it is the intent of the applicant to utilize local community resources for recreational activities including the public schools and library, local museums, shopping centers, churches, etc. These resources provide an environment that enhances residents' quality of life and independence.

The applicant understands that staffing levels in the home must be sufficient to implement resident assessment plans, individual plans of services and/or behavioral treatment plans. The applicant, as well as all employees, will successfully complete a course of training which imparts the basic concepts required in providing specialized dependent care. If needed by residents, behavior interventions and specialized interventions will be identified in residents' assessment plans, individual plans of services and/or behavioral treatment plans. These interventions shall be implemented only by staff trained in the intervention techniques. The applicant intends to accept referrals from Kalamazoo County Community Mental Health and Substance Abuse Services.

C. Applicant and Administrator Qualifications

The applicant Residential Opportunities, Inc. is a Domestic Nonprofit Corporation, established in Michigan in 1977. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of Residential Opportunities, Inc. has submitted documentation appointing Scott Schrum as licensee designee for this facility and Sara Anglemeyer as the administrator of the facility. Criminal history background checks of the applicant and administrator were completed, and they were determined to be of good moral character to provide licensed adult foster care. The applicant and administrator submitted statements from a physician documenting their good health and current negative tuberculosis test results.

The applicant and administrator have provided documentation to satisfy the qualifications and training requirements identified in the group home administrative rules. The appointed licensee designee Scott Schrum began working at Residential Opportunities, Inc. in 1983 and was promoted to his current position as Chief Executive Officer in 1988. Mr. Schrum currently acts as licensee designee for Residential Opportunities, Inc.'s other licensed adult foster care group homes. The appointed administrator Sara Anglemeyer has been employed with Residential Opportunities, Inc since 2007 and currently holds the position of Program Coordinator. Ms. Anglemeyer has

extensive experience providing support services to adults with intellectual and physical disabilities in residential group home settings.

The staffing pattern for the original license of this 6-bed facility is adequate and includes a minimum of 1-2 staff members for six residents per shift. The applicant acknowledged that the staff to resident ratio may need to be increased in order to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs. The applicant has indicated that direct care staff will be awake during sleeping hours.

The applicant acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees. The applicant acknowledged the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing "direct access" to residents or resident information or both utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to demonstrate compliance.

The applicant acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff that have received medication training and have been determined competent by Mr. Schrum will administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledged the responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, the applicant acknowledged the responsibility to maintain all required documentation in each employee's record for each licensee or licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee's record.

The applicant acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home.

The applicant acknowledged the responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident's admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

The applicant acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident's file.

The applicant acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. The applicant acknowledged that a separate *Resident Funds Part II BCAL-2319* form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the residents' personal money transactions that have been agreed to be managed by the applicant.

The applicant acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights. The applicant indicated the intent to respect and safeguard these resident rights.

The applicant acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

The applicant acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

The applicant acknowledged that residents with mobility impairments may only reside on the main floor of the facility.

D. Rule/Statutory Violations

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

IV. RECOMMENDATION

I recommend issuance of a six-month temporary Adult Foster Care license, as well as a temporary Certification of Specialized Programs, to this adult foster care home with a capacity of six residents.

Michele Streeter

11/07/2018

Michele Streeter
Licensing Consultant

Date

Approved By:

Dawn Timm

11/07/2018

Dawn N. Timm
Area Manager

Date