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GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 8, 2019

Mary Black
1357 N. River Road
St Clair, MI 48079

RE: Application #: AS740394225
Scotland Manor
1357 N. River Road, Unit B
St. Clair, MI 48079

Dear Mrs. Black:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "Kristine Cilluffo".

Kristine Cilluffo, Licensing Consultant
Bureau of Community and Health Systems
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(248) 285-1703

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS740394225
Applicant Name:	Mary Black
Applicant Address:	1357 N. River Road St Clair, MI 48079
Applicant Telephone #:	(810) 650-5902
Administrator/Licensee Designee:	N/A
Name of Facility:	Scotland Manor
Facility Address:	1357 N. River Road, Unit B St. Clair, MI 48079
Facility Telephone #:	(810) 650-5902
Application Date:	05/04/2018
Capacity:	6
Program Type:	MENTALLY ILL ALZHEIMERS AGED TRAUMATICALLY BRAIN INJURED

II. METHODOLOGY

05/04/2018	Enrollment
05/17/2018	PSOR on Address Completed
05/17/2018	Contact - Document Sent Rule & Act booklets
05/17/2018	Application Incomplete Letter Sent FP's & RI-030 for Mary (Applicant & Admin)
05/30/2018	Contact - Document Received Rec cl & RI-030 for Mary
06/22/2018	Contact - Document Received Licensing file received from Central office
06/26/2018	Application Incomplete Letter Sent
08/20/2018	Inspection Completed On-site Completed onsite inspection with Mary Black
09/07/2018	Contact - Face to Face Meeting with Area Manager, Denise Nunn, Mary Black and Attorney Greg Bator at Pontiac office
05/29/2019	Contact - Telephone call received TC from Mary Black. She is meeting with accountant and may need to reapply as LLC.
06/07/2019	Contact- Face to Face Face to Face meeting with Mary Black at Scotland Manor with Adult Protective Services (APS) Worker, Marnie DeBell.
07/11/2019	APS Referral APS referral regarding 07/10/2019 intake. Licensing intake dismissed as home is unlicensed.
07/24/2019	Inspection Completed On-site
07/24/2019	Application Complete/On-site Needed
08/04/2019	Contact - Document Received Received email from Mary Black with licensing documents.
08/12/2019	Contact - Document Received Received packet of licensing documents at Pontiac office

08/14/2019	Contact - Document Received Received email with David Black's driver's license from Mary Black. Reported he is living at 322 Riviera St. Clair Shores, MI 48080
08/19/2019	Contact - Document Received Received TB test by email from Mary Black
09/24/2019	APS Referral APS referral regarding 09/24/2019 intake. Licensing intake dismissed as home is unlicensed.
10/07/2019	Contact - Document Received Received packet from Meredith Tax Service at Pontiac office
10/14/2009	Contact- Document Received Email from Mary Black. Sent return email.
10/18/2019	Contact- Document Received Email from Mary Black. Sent return email.
10/22/2019	Contact- Document Sent Email to Mary Black
10/23/2019	Contact- Document Received Email from Mary Black. Sent return email.
10/24/2019	Contact- Document Received Received Mr. Black's medical clearance by email from Mary Black. Sent return email.
11/05/2009	Contact- Document Received Received program statements from Mary Black by email.
11/06/2019	Contact- Document Sent Sent email to Mary Black
11/07/2019	Contact- Document Received Email from Mary Black. Sent return email.
11/08/2019	Contact- Document Sent Email to Mary Black. Received Scotland Manor Program Statement by email.
11/08/2019	Contact- Telephone call made Text to and from Mary Black

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This evaluation is based upon the requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the Administrative Rules and Regulations applicable to the licensure of small group facilities (1-6), licensed or proposed to be licensed after 05/24/1994.

A. Physical Description of Facility

Scotland Manor is a small adult foster home located in St. Clair, MI. The home is located on the St. Clair river. Scotland Manor has a capacity of six residents. The home has city water and sewer. Parking is available in the circle drive in the front of the home. The home is the personal residence of licensee Mary Black who occupies the main floors of the home. The adult foster home is located in the walkout basement portion of the home and is considered Unit B. A property record was received that stated the home is owned by David and Mary Black. Ms. Black provided a signed letter dated 08/20/2018 giving permission to inspect for licensing.

Scotland Manor has previously operated as an unlicensed adult foster care home. I completed an onsite inspection for initial licensing on 08/20/2018. Ms. Black stated that there were no residents residing in the home and indicated that renovations were being made to the basement for the purposes of licensing. During the onsite inspection, a relative arrived to visit a resident and a staff member appeared for their shift. A meeting was held on 09/07/2018 with Adult Foster Care Area Manager Denise Nunn, Mary Black and Attorney Greg Bator. Mary Black stated that at the time of inspection there were three residents residing in the home.

Scotland Manor has a capacity of six residents. The home has three bedrooms, two and a half bathrooms, kitchen, dining area, living area, laundry closet, spare room and storage room. The home has two furnaces in basement with self-closing fire door. The bedroom and bathroom doors are equipped with positive latching, non-locking against egress hardware. The living and dining area offer a total of 659 square feet of living space which meets the required 35 square feet of living space for six residents.

The three bedrooms in the home measure as follows:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	16'8" X 10'8"	177	2
2	16'8" X 16'4"	272	2
3	14'7" X 15'10"	230	2

Total Capacity: 6

The bedrooms have adequate space, bedding, storage and a window/door that opens in case of emergency. All of the bedrooms have a chair and a mirror. The refrigerator and

freezer are equipped with thermometers. Medications are kept in a locked cabinet in the kitchen. During the onsite inspection through my observation, the home was found to be in substantial compliance with rules pertaining to maintenance and sanitation. Emergency procedures were posted in the home and fire alarms were in working order at the time of inspection. A fire extinguisher was located in the basement. I measured the water temperature with a digital thermometer and found the water to be 108.5 degrees Fahrenheit. The home has alarms on basement doors that lead to river. Inspections for the furnaces and water heaters were completed on 08/16/2018 by Robins Aire Temp Commercial and were given "fair" ratings.

B. Program Description

A copy of the program statement was provided for Scotland Manor. The statement indicates that the home will serve the elderly, generally those over the age of 65 and residents with Alzheimer's disease and dementia. They are also equipped to serve physically handicapped residents as the AFC home is located on one level. The home will provide personal care for residents including assistance with food preparation, eating and toileting, bathing, grooming, dressing, transferring and ambulation assistance. The home will also provide recreational activities that include board games, group discussions, card playing, horseshoes and picnic activities in yard.

A copy of Scotland Manor's staffing schedule was provided. The home will have one staff per shift.

Mary Black is the licensee for Scotland Manor. Ms. Black has been previously qualified and is the licensee designee/administrator for River's Edge Assisted Living (AS740282833). River's Edge Assisted Living has been licensed since 10/26/2006. Ms. Black has been fingerprinted. She provided a medical statement which indicates she has no physical/mental or health problems that would limit her ability to work with or around dependent adults and TB test dated 09/04/2018.

Ms. Black's husband, David Black, has also resided at Scotland Manor. Ms. Black stated that her husband is currently residing at 322 Riviera St. Clair Shores, MI 48080 and provided a copy of his driver's license with address change. A clearance was completed for Mr. Black on 08/13/2019. A medical statement was provided for Mr. Black dated 08/15/2019 which indicates she has no physical/mental or health problems that would limit her ability to work with or around dependent adults. Mr. Black had a negative TB test on 08/17/2019.

Ms. Black has provided a signed letter designating, Amelia Black, as designated person in her absence.

C. Rule/Statutory Violations

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

IV. RECOMMENDATION

I recommend issuance of a temporary license to the small adult foster care group home, Scotland Manor, with a capacity of six (6) residents.

The temporary license will be in effect for a six-month period. Another licensing renewal will be conducted after six months.

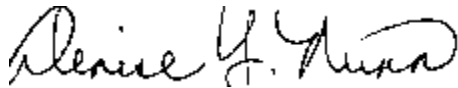


11/08/2019

Kristine Cilluffo
Licensing Consultant

Date

Approved By:



11/08/2019

Denise Y. Nunn
Area Manager

Date