



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS

MIKE ZIMMER  
DIRECTOR

October 1, 2015

James Pilot  
Bay Human Services, Inc.  
PO Box 741  
Standish, MI 48658

RE: Application #: AS230378862  
New Beech  
415 Beech Street  
Charlotte, MI 48813

Dear Mr. Pilot:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, an emergency license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9720.

Sincerely,

A handwritten signature in cursive script that reads "Dawn M. Campbell".

Dawn Campbell, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(517) 899-5607

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** AS230378862

**Applicant Name:** Bay Human Services, Inc.

**Applicant Address:** 125 S. Forest St.  
Standish, MI 48658

**Applicant Telephone #:** (989) 846-9631

**Administrator/Licensee Designee:** James Pilot

**Name of Facility:** New Beech

**Facility Address:** 415 Beech Street  
Charlotte, MI 48813

**Facility Telephone #:** **517-541-9960**

**Application Date:** 08/03/2015

**Capacity:** 6

**Program Type:** DEVELOPMENTALLY DISABLED  
MENTALLY ILL

## II. METHODOLOGY

08/03/2015	Application Received Original
08/03/2015	Fee Received Original
08/03/2015	Enrollment
08/05/2015	Contact - Document Sent Rules & Act booklets
08/05/2015	Lic. Unit file referred for criminal history review James P
08/05/2015	Lic. Unit received criminal history file from review Red Screen approval for James Pilot-Previously approved. Facilities in good standing.
08/05/2015	File Transferred To Field Office Lans
08/07/2015	Comment File received from LU, placed in Consultant's mailbox (D. Campbell)
09/02/2015	Application Incomplete Letter Sent
09/03/2015	Application Complete/On-site Needed
09/21/2015	Inspection Completed-BCAL Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

**Pursuant to code 400.722(6), in the case where facilities are operated under lease with the county community mental health board, the department may issue an emergency license for a 90-day period to avoid relocation of residents.**

The facility is located at 415 Beech Street, Charlotte, Michigan. The physical plant is owned by the Clinton, Eaton, Ingham Community Mental Health board (CEI CMH). Effective October 1, 2015, CEI CMH entered into a lease agreement with the applicant, Bay Human Services, Inc. to occupy and operate the facility.

Effective October 1, 2015, CEI CMH terminated the lease agreement with the former licensee, Wilson Homes Inc. On September 25, 2015 Wilson Homes Inc. submitted a written request to voluntarily close the license to operate the facility located at 415 Beech Street, Charlotte, Michigan 48813, contingent upon Bay Human Services receiving a new license to this location.

On September 21, 2015, I determined that the leased physical plant located at 415 Beech Street, Charlotte, Michigan 48813 is in substantial compliance with all licensing requirements. The applicant for the emergency license, Bay Human Services, Inc. is in compliance with all applicable regulations under this act, and has a contract with CEI CMH to operate the leased physical plant located at 415 Beech Street, Charlotte, Michigan. The former licensee's access to the facility, pursuant to the contract, has been lawfully terminated by CEI CMH.

The applicant has completed an application for a small adult foster care home and the department has received the required application fees. The application has been enrolled in the Bureau Information Tracking System (BITS). A search has been completed BITS to verify that Bay Human Services is an existing licensee in compliance with all applicable regulations.

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the 90-day emergency license period.

**IV. RECOMMENDATION:**

I recommend issuance of a 90-day emergency license to this adult foster care group home with a capacity of eight residents.



10/01/2015

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Dawn Campbell  
Licensing Consultant

Date

Approved By:



10/1/15

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Betsy Montgomery  
Area Manager

Date