



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 12, 2019

Judith Alemjuh
Five Star Residential, Inc.
22190 Sussex Street
Oak Park, MI 48237

RE: Application #: AS630395154
Five Star Residential 2
16333 Melrose St
Southfield, MI 48075

Dear Ms. Alemjuh:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script, appearing to read "DaShawnda Lindsey".

DaShawnda Lindsey, Licensing Consultant
Bureau of Community and Health Systems
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(248) 505-8036

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS630395154

Applicant Name: Five Star Residential, Inc.

Applicant Address: 22190 Sussex Street
Oak Park, MI 48237

Applicant Telephone #: (248) 421-2735

Administrator/Licensee Designee: Judith Alemjuh

Name of Facility: Five Star Residential 2

Facility Address: 16333 Melrose St
Southfield, MI 48075

Facility Telephone #: (248) 421-2735

Application Date: 407/10/2018

Capacity: 6

Program Type: DEVELOPMENTALLY DISABLED
MENTALLY ILL
AGED
ALZHEIMERS

II. METHODOLOGY

07/10/2018	Enrollment
07/10/2018	Contact - Document Sent Rules and Acts books
07/10/2018	Application Incomplete Letter Sent 1326 and 100 for Judith
07/24/2018	Contact - Document Received 1326 and 100 for Judith.
07/26/2018	File Transferred To Field Office Pontiac
07/31/2018	Contact - Document Received Licensing file received from Central office
08/06/2018	Application Incomplete Letter Sent
09/25/2018	Contact - Telephone call made Telephone call made to applicant Judith Alemjuh. She stated she is waiting for her contractor to fix the roof. She should be ready for an onsite inspection in about two weeks.
11/27/2018	Contact - Telephone call made Telephone call made to applicant Judith Alemjuh. Left a message.
01/04/2019	Application Complete/On-site Needed
01/04/2019	Inspection Completed On-site
01/04/2019	Inspection Completed-BCAL Sub. Compliance
01/09/2019	Application Incomplete Letter Sent Confirming letter emailed
01/29/2019	Inspection Completed On-site Received all needed documents
01/29/2019	Inspection Completed-BCAL Full Compliance
01/30/2019	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

This facility is a single level ranch located in the city of Southfield. The facility consists of three residents' bedrooms, a lavatory, full bathroom, adjoined dining and living room, office space, laundry room and a bedroom that will be used as storage room. This facility is wheelchair accessible and has two approved means of egress that are equipped with ramps from the first floor. This facility utilizes public private water and sewage.

The gas furnace and hot water heater are located also located on the single level in a room that is constructed of materials that provide a 1-hour-fire-resistance rating with a 1-3/4-inch solid core door in a fully stopped frame, equipped with an automatic self-closing device and positive-latching hardware. The facility is equipped with interconnected, hardwire smoke detection system, with battery back-up, which was installed by a licensed electrician and is fully operational.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	13'8"X13'2"-5'7"X2'	168.87	2
2	13'3"X15'4"	203.12	2
3	13'5"X11'1"- 6'1"X1'3"	141.09	2

Total: 6

The living, dining, and sitting room areas measure a total of 424.93 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, it is concluded that this facility can accommodate **six (6)** residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection and personal care to **six (6)** male or female ambulatory adults whose diagnosis is developmentally disabled or mentally impaired, in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs. The applicant intends to accept residents from Oakland County-DHS, Oakland County CMH, or private pay

individuals) as a referral source.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The licensee will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant is Five Star Residential, Inc., which is a Non-Profit Corporation established in Michigan on 07/25/2013. Five Star Residential, Inc. submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of Five Star Residential, Inc. have submitted documentation appointing Judith Alemjuh as Licensee Designee and Administrator of the facility.

A licensing record clearance request was completed with no LEIN convictions recorded for the licensee/administrator Judith Alemjuh. Ms. Alemjuh submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

Ms. Alemjuh have provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules. Ms. Alemjuh has served as the licensee designee/administrator of licensed adult foster care small group facility Five Star Residential (AS630352375) since 09/23/2014. The populations served are aged, mentally ill, and developmentally disabled.

The staffing pattern for the original license of this 6-bed facility is adequate and includes a minimum of 1 staff –to- 6 residents per shift. Ms. Alemjuh acknowledged the staff –to- resident ratio will change to reflect any increase in the level of supervision, protection, or personal care required by the residents. Ms. Alemjuh indicated that direct care staff will be awake during sleeping hours.

Ms. Alemjuh acknowledged at no time will this facility rely on “roaming” staff or other staff that are on duty and working at another facility to be considered part of this facility’s staff –to- resident ratio or expected to assist in providing supervision, protection, or personal care to the resident population.

Ms. Alemjuh acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff –to- resident ratio.

Ms. Alemjuh acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to be maintained in each employee’s record to demonstrate compliance.

Ms. Alemjuh acknowledged an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, Ms. Alemjuh indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Ms. Alemjuh acknowledged her responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, Ms. Alemjuh acknowledged her responsibility to maintain all required documentation in each employee’s record for each licensee or licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee’s record.

Ms. Alemjuh acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

Ms. Alemjuh acknowledged their responsibility to obtain the required written assessment, written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of each resident’s admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

Ms. Alemjuh acknowledged her responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident’s file.

Ms. Alemjuh acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. Ms. Alemjuh acknowledged that a separate *Resident Funds Part II BCAL-2319* form will be created for each resident in order to document the date and amount of the adult foster care

service fee paid each month and all of the resident's personal money transactions that have been agreed to be managed by the applicant.

Ms. Alemjuh acknowledged an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. Ms. Alemjuh indicated that it is their intent to achieve and maintain compliance with these requirements.

Ms. Alemjuh acknowledged an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. Ms. Alemjuh indicated her intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

Ms. Alemjuh acknowledged her responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

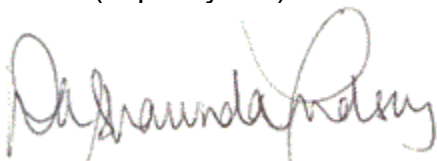
Ms. Alemjuh acknowledged that residents with mobility impairments may only reside on the main floor of the facility.

D. Rule/Statutory Violations

Ms. Alemjuh was in compliance with the licensing act and applicable administrative rules at the time of licensure.

VI. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult foster care small group home (capacity 1-6).

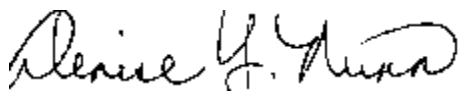


02/12/2019

DaShawnda Lindsey
Licensing Consultant

Date

Approved By:



02/12/2019

Denise Y. Nunn
Area Manager

Date

