



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

October 30, 2018

Paul Meisel
Coleman Fields Assisted Living LLC
219 Church St.
Auburn, MI 48611

RE: Application #: AL560392694
Coleman Fields Assisted Living
288 W. Old Orchard TRL
Coleman, MI 48618

Dear Mr. Meisel:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 20 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9720.

Sincerely,

A handwritten signature in cursive script that reads "Anthony Humphrey".

Anthony Humphrey, Licensing Consultant
Bureau of Community and Health Systems
411 Genesee
P.O. Box 5070
Saginaw, MI 48605
(810) 280-7718

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License Application #:	AL560392694
Applicant Name:	Coleman Fields Assisted Living LLC
Applicant Address:	288 W. Old Orchard Trail Coleman, MI 48618
Applicant Telephone #:	(989) 450-8323
Administrator/Licensee Designee:	Paul Meisel
Name of Facility:	Coleman Fields Assisted Living
Facility Address:	288 W. Old Orchard TRL Coleman, MI 48618
Facility Telephone #:	(989) 450-8323
Application Date:	02/15/2018
Capacity:	20
Program Type:	PHYSICALLY HANDICAPPED DEVELOPMENTALLY DISABLED AGED

II. METHODOLOGY

02/15/2018	Enrollment
02/21/2018	Inspection Report Requested - Fire
02/21/2018	Application Incomplete Letter Sent corp papers, 1326
02/21/2018	Contact - Document Sent Rule and act books
02/21/2018	Contact - Document Received 1326
03/15/2018	Contact - Document Received corp papers
03/15/2018	File Transferred To Field Office midland
04/02/2018	Application Incomplete Letter Sent
10/09/2018	Application Complete/On-site Needed
10/15/2018	Inspection Completed On-site
10/15/2018	Inspection Completed-Env. Health: A
10/15/2018	Inspection Completed-Fire Safety: A
10/15/2018	Inspection Completed-BCAL Full Compliance
10/29/2018	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The property known as Coleman Fields Assisted Living is located at 288 W. Old Orchard Trail, Coleman, Michigan 48618. The property is owned by Mr. Paul Meisel. The property is situated on a large lot located in the City of Coleman. The facility secured zoning approval from the City of Coleman on 10/15/2018. The facility is a new construction and a Certificate of Occupancy was issued on 10/19/2018. There's an abundance of parking available on a paved lot.

Coleman Fields Assisted Living is barrier free and features contemporary styling with upscale furnishings and interior décor. The exterior of the home features professionally landscaped patios surrounded by attractive fencing and plenty of land where residents can watch the outdoor scenery. The facility is built upon a full basement and has a large gathering room, dining room, private dining room, kitchen, medication room, office, laundry room, beauty salon, public bathroom, employee break room, visitation room, and twenty private bedrooms. All of the private bedrooms are equipped with bathrooms, 8 of which are full bathrooms. Also, there are four bedrooms which are equipped with a kitchenette. The facility is heated and air-conditioned with separate thermostatic controls in each bedroom. The facility is serviced by public water and sewage systems. The capacity of this facility will enable twenty (20) male and female residents to utilize as many bedrooms. There is ample space in the facility bedrooms for non-affected spouses to reside with prior Department approval.

The facility is equipped with 3 natural gas furnaces which are located in the basement of the facility with a 1-3/4-inch solid core door equipped with an automatic self-closing device and positive latching hardware located at the bottom and top of stairs. The facility is equipped with interconnected, hardwire smoke detection system, with battery backup, which was installed by a licensed electrician and is fully operational. The facility is also sprinkled with a hydrant dedicated to the sprinkling system located next to the building. Fire extinguishers and emergency evacuation plans are placed throughout the facility. Two 72-gallon Hot water heaters are located in the basement of the facility and was installed by Kile Plumbing LLC.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Number of beds
1	10'12" x 6" + 12' x 24'	288	1
2	10'12" x 6" + 12' x 24'	288	1
3	10'12" x 6" + 12' x 24'	288	1
4	10'12" x 6" + 12' x 24'	288	1
5	15'9" x 22'	346	1
6	15'9" x 22'	346	1

7	18'7" x 22'	409	1
8	15'9" x 22'	346	1
9	10 X 9.5"	333	1
10	11'9" x 21'	288	1
11	10 X 9.5"	288	1
12	14'6" X 23'	288	1
13	12'6" X 23'	288	1
14	12'6" X 23'	288	1
15	12'6" X 23'	288	1
16	12'6" X 23'	288	1
17	12'6" X 23'	288	1
18	12'6" X 23'	288	1
19	12'6" X 23'	288	1
20	12'6" X 23'	288	1

The gathering room, dining room, and private dining room areas measure a total of 1422 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement.

10/15/2018, the Bureau of Fire Services determined Vassar Fields Assisted Living II in compliance with the Fire Safety Rules for Adult Foster Care Large Group Homes.

On 10/15/2018, it was determined that Vassar Fields Assisted Living II was in compliance with the Environmental Health Rules for Adult Foster Care Large Group Homes.

On 10/15/2018, I determined that Vassar Fields Assisted Living II was in compliance with the Maintenance of Premises Rules for Adult Foster Care Large Group Homes. Based on the above information, it is concluded that this facility can accommodate twenty (20) residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

Admission and discharge policies, program statement, Alzheimer's services disclosure statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. Coleman Fields Assisted Living intends to provide 24-hour supervision, protection and personal care to twenty (20) male and female Aged adults who may be Developmentally Disabled, Physically Handicap, Aged, or possess Alzheimer's disease or related dementias; in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs. Residents may be referred from Commissions on Aging, waiver programs, hospitals, clinics, and the community at large.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The licensee will either arrange or provide all transportation for program and medical needs. Coleman Fields Assisted Living will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant is Coleman Assisted Living, LLC, which is a “Domestic Limited Liability Company”, was established in Michigan, February 24, 2018. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of Coleman Assisted Living, LLC has submitted documentation appointing Paul Meisel as licensee and administrator for this facility.

A licensing record clearance request was completed with no lien convictions recorded for Paul Meisel, licensee designee and the administrator. Mr. Meisel submitted a medical clearance request with a statement from a physician documenting his good health and current TB-tine negative results.

Paul Meisel, licensee designee and administrator, has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for the original license of this 20-bed facility is adequate and includes a minimum of 4 staff to 20 residents on the first and second shifts with 3 staff on the third shift. All staff shall be awake during sleeping hours.

Paul Meisel, licensee designee and administrator, acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

Paul Meisel, licensee designee and administrator, acknowledges an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant offered technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website

(www.miltcpartnership.org), and the related documents required to be maintained in each employee's record to demonstrate compliance.

Paul Meisel, licensee designee and administrator, acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, Mr. Meisel has indicated resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Paul Meisel, licensee designee and administrator, acknowledges his responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, Mr. Meisel acknowledges his responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

Paul Meisel, licensee designee and administrator, acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. Mr. Meisel indicated that it is his intent to achieve and maintain compliance with these requirements.

Paul Meisel, licensee designee and administrator, acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. Mr. Meisel has indicated his intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

Paul Meisel, licensee designee and administrator, acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

Paul Meisel, licensee designee and administrator, acknowledges his responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, Mr. Meisel acknowledges his responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

Paul Meisel, licensee designee and administrator, acknowledges his responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rule/Statutory Violations

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult large group home (capacity 13-20).



10/29/2018

Anthony Humphrey
Licensing Consultant

Date

Approved By:



10/30/2018

Mary E Holton
Area Manager

Date