



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

May 3, 2018

Samantha Nieuwenbroek
Life Center Inc
15419 Middlebelt
Livonia, MI 48154

RE: Application #: AS630389328
Lake Orion
1025 Orion Road
Lake Orion, MI 48035

Dear Ms. Nieuwenbroek:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "Kristen Donnay".

Kristen Donnay, Licensing Consultant
Bureau of Community and Health Systems
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(248) 296-2783

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License Application #:	AS630389328
Applicant Name:	Life Center Inc
Applicant Address:	15419 Middlebelt Livonia, MI 48154
Applicant Telephone #:	(734) 679-8498
Administrator/Licensee Designee:	Samantha Nieuwenbroek
Name of Facility:	Lake Orion
Facility Address:	1025 Orion Road Lake Orion, MI 48035
Facility Telephone #:	(248) 814-8650
Application Date:	07/13/2017
Capacity:	6
Program Type:	DEVELOPMENTALLY DISABLED

II. METHODOLOGY

07/13/2017	Enrollment
07/13/2017	Inspection Report Requested - Health 1027203
07/13/2017	Licensing Unit file referred for background check review Given to Kim facilities with disciplinary actions may exist.
07/17/2017	Licensing Unit received background check file from review Red screen approval Cynthia White, red screen approved 9/2015 for multiple facilities in good standing, nothing recent since last approval.
07/18/2017	File Transferred To Field Office Pontiac
07/20/2017	Contact - Document Received Licensing file received from Central office
08/03/2017	Application Incomplete Letter Sent
09/15/2017	Contact - Document Received proof of ownership, permission to inspect
09/20/2017	Contact - Document Received Training documentation, merger information
09/25/2017	Contact - Document Received Physical and proof of TB testing for licensee designee
10/23/2017	Application Incomplete Letter Sent
10/24/2017	Inspection Completed-BCAL Sub. Compliance
10/24/2017	Corrective Action Plan Received
10/24/2017	Corrective Action Plan Approved
10/25/2017	Inspection Completed-Env. Health: A
11/21/2017	CAP Compliance Verification Documentation of compliance- Pictures and receipts showing corrections

04/04/2018	Contact - Document Received Letter changing licensee designee and administrator to Samantha Nieuwenbroek
04/26/2018	Inspection Completed On-site
04/26/2018	Inspection Completed-BCAL Full Compliance
04/26/2018	Contact - Document Received Updated physical/TB for licensee designee and special cert application

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This evaluation is based upon the requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the Administrative Rules and Regulations applicable to the licensure of small group facilities (1-6), licensed or proposed to be licensed after 05/24/1994.

A. Physical Description of Facility

Lake Orion is a single story, ranch style home located at 1025 Orion Road, Lake Orion, MI 48035. The home consists of a living room, dining room, kitchen, two double occupancy bedrooms, two single occupancy bedrooms, two full bathrooms, and a laundry room. The facility has an attached two car garage. The facility is located near many restaurants, recreational facilities, hospitals, shopping centers, and places of worship. The Oakland County Sheriff's Department responds to emergency calls from the home.

The furnace and hot water heater are located in a utility room that can only be accessed from outside. They are enclosed in a room with a 1¾ inch solid core door with an automatic self-closing device and positive latching hardware. The facility is equipped with an interconnected, hardwired smoke detection system, with battery backup, which is fully operational. The home has private water and a private sewer system. An environmental health inspection was completed on 10/25/17 by the Oakland County Health Division and the facility was determined to be in substantial compliance with applicable rules.

The bedroom and bathroom doors are equipped with positive latching, non-locking against egress hardware. All four bedrooms have adequate space, bedding, and storage. All of the bedrooms have a chair and mirror. During the onsite inspection, I observed that the home was in substantial compliance with rules pertaining to maintenance and sanitation.

The home has two primary means of egress, which lead directly to firm-surfaced, unobstructed ground which allows the occupants to move a safe distance away from the building. The home is qualified for admission of residents who use a wheelchair.

Resident bedrooms were measured during the onsite inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	14.8 x 15.1	223.5	2
2	11.1 x 16.6	184.3	1
3	11.1 x 17.2	190.9	2
4	11.1 x 16.7	185.4	1

Total capacity: 6

Resident Living Space	Room Dimensions	Total Square Footage
Living Room	15 x 14.8	222
Dining Room	15 x 10	150

The living room and family room areas offer a total of 372 square feet of living space, which exceeds the minimum of 35 square feet per resident.

Based on the above information, it is concluded that this facility can accommodate six residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for Lake Orion were reviewed and accepted as written. Lake Orion will provide personal care, supervision, and protection, in addition to room and board, on a 24-hour/day schedule, seven days per week for both men and women with developmental disabilities. The home is wheelchair accessible and can also accommodate individuals with physical impairments.

Lake Orion will provide for basic self-care and habilitation training. A team of professionals, family members, guardians, and group home staff will assess each resident in the home. An individual person-centered plan will be developed based on this assessment. The plan will define the areas of basic care, social education, personal adjustment, work resources, and behavior reduction programs that are necessary to meet each resident's needs. Lake Orion will provide assistance with activities of daily living and personal care including medication administration, personal hygiene direction, laundry skills, interpersonal relationship modeling, and cleaning of personal rooms and the household.

The proposed staffing pattern for the original license of this six bed facility is adequate and includes a minimum of one staff to six residents per shift. The licensee designee,

Samantha Nieuwenbroek, acknowledged that they will ensure the staff to resident ratio is adequate in order to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs.

C. Applicant and Administrator Qualifications

The applicant is Life Center, Inc. which is a “Domestic Nonprofit Corporation”, established in Michigan on 06/15/1982. An annual budget was provided projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

Samantha Nieuwenbroek has been appointed as the licensee designee and administrator of the facility.

Licensing record clearance requests were completed with no LEIN convictions recorded for Ms. Nieuwenbroek. Ms. Nieuwenbroek submitted a current medical clearance with a statement from a physician documenting good health and tuberculosis negative results.

The licensee designee, Samantha Nieuwenbroek, has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules. Ms. Nieuwenbroek was previously approved as a licensee designee and administrator through Independent Opportunities of Michigan, which merged with Life Center, Inc. in 2017. Ms. Nieuwenbroek has 20 years of experience working with developmentally disabled adults in licensed facilities. She has held positions as a direct care worker, home manager, program manager, licensee designee, and administrator.

Samantha Nieuwenbroek acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

Samantha Nieuwenbroek acknowledged an understanding of the responsibility to assess the good moral character of employees and acknowledges the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing “direct access” to residents or resident information or both utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to demonstrate compliance.

Samantha Nieuwenbroek acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff who have received medication training and have been determined competent by the licensee or licensee designee will administer medication to residents. Resident medication will be stored in a locked cabinet and daily medication logs will be maintained on each resident receiving medication.

Samantha Nieuwenbroek acknowledged the responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be

completed prior to each direct care staff or volunteer working directly with residents. In addition, the licensee designee acknowledged the responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteers and to follow the retention schedule for all of the documents contained within the employee file.

Samantha Nieuwenbroek acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home.

Samantha Nieuwenbroek acknowledged the responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident's admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

Samantha Nieuwenbroek acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident's file.

Samantha Nieuwenbroek acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. A separate Resident Funds Part II BCAL-2319 form will be completed for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the residents' personal money transactions that have been agreed to be managed by Lake Orion.

Samantha Nieuwenbroek acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights and indicated the intent to respect and safeguard these resident rights.

Samantha Nieuwenbroek acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

Samantha Nieuwenbroek acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rule/Statutory Violations

The facility has been determined to be in compliance with the applicable administrative rules and the licensing statute, based upon the onsite inspection conducted and the licensee's intent to comply with all administrative rules for a small group home as well as the licensing act, Public Act 218 of 1979, as amended.

It should be noted that Life Center Inc. was operating Lake Orion after merging with the previous licensee, Independent Opportunities of Michigan, Inc., while licensure was pending. At the time of licensure, the facility is currently providing services to six individuals.

IV. RECOMMENDATION

I recommend issuance of a six month temporary license to this adult foster care facility, Lake Orion, with a capacity of six residents.

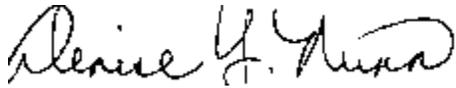


05/01/18

Kristen Donnay
Licensing Consultant

Date

Approved By:



05/03/2018

Denise Y. Nunn
Area Manager

Date