



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

April 20, 2018

Shipra and Swapan Mallick
2045 Orchard Ridge Drive
Walker, MI 49534

RE: Application #:	AF410390290 Bethel Foster Care 2045 Orchard Ridge Drive Walker, MI 49534
--------------------	---

Dear Shipra and Swapan Mallick:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Sincerely,

Elizabeth Elliott, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 901-0585

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License Application #:	AF410390290
Licensee Name:	Shipra Mallick and Swapan Mallick
Licensee Address:	2045 Orchard Ridge Drive Walker, MI 49534
Licensee Telephone #:	(616) 363-5851
Administrator/Licensee Designee:	N/A
Name of Facility:	Bethel Foster Care
Facility Address:	2045 Orchard Ridge Drive Walker, MI 49534
Facility Telephone #:	(616) 363-5851
Application Date:	09/06/2017
Capacity:	6
Program Type:	DEVELOPMENTALLY DISABLED MENTALLY ILL AGED

II. METHODOLOGY

09/06/2017	On-Line Enrollment
09/07/2017	Contact - Document Sent Rule & ACT Books
10/13/2017	Contact - Document Received 1326/Fingerprint/RI 030 for Shipra & Swapn Mallick and 1326 for Responsible Person David Ansari
10/18/2017	Application Incomplete Letter Sent SOS address discrepancy for Shipra & Swapn
10/30/2017	Contact - Document Received Notification of change in address for Shipra & Swapn Mallick
10/30/2017	File Transferred to Field Office Grand Rapids
11/09/2017	Application Incomplete Letter Sent
01/17/2018	Inspection Completed On-site
01/17/2018	Inspection Completed-BCAL Sub. Compliance
01/19/2018	Contact - Telephone call received Applicant
01/22/2018	Contact - Telephone call received Applicant
03/16/2018	Contact - Document Sent Email to Applicant re: update on the progress of home for licensure.
03/16/2018	Contact - Document Received Applicant sent email, working on items in home needed for licensure. Should be completed soon.
03/27/2018	Application Complete/On-site Needed
03/27/2018	Inspection Completed On-site
03/27/2018	Inspection Completed-BCAL Full Compliance
04/20/2018	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

This newer built raised ranch style home is located in the City of Walker in Kent County. As you enter this home to the main level where the applicants reside, you will find a living room, kitchen, 2 non-resident bedrooms, a full bathroom and a half bathroom that are not planned for regular resident use. The lower level of this walk out ranch has 3 resident bedrooms, a full bathroom for resident use and a resident living room/dining area. This home is not wheelchair accessible, is not equipped with ramps for wheel chair usage and therefore, not able to accept residents with mobility impairments that require wheel chair use. There is 2 approved means of egress, one directly to the outside from the lower level and the other is up the stairs and out the main door. This home utilizes public water and sewer.

The gas electric and hot water heater are located in the lower level of the home and are located in a room separate from the living area equipped with a 1-3/4-inch solid core door equipped with an automatic self-closing device and positive latching hardware. The facility is equipped with battery powered, single station smoke detectors that have been installed near sleeping areas, in the living room and near the furnace. **Fire extinguishers are installed on each floor of the home.*

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions for configuration #1	Total Square Footage	Total Resident Beds
1	17X11.17+3.92X2.17=189.89+8.50	198.39	3
2	11.17X10.92+7.67	129.64	2
3	11.83X11.83	139.94	1
*Applicant stated the number of residents to a room may change from one configuration to another based on resident's desire to have a private room. This home will only accommodate six (6) residents.			
Bedroom #	Room Dimensions for configuration #2	Total Square Footage	Total Resident Beds
1	17X11.17+3.92X2.17=189.89+8.50	198.39	2
2	11.17X10.92+7.67	129.64	2
3	11.83X11.83	139.94	2

The living, dining, and sitting room areas measure a total of 363 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, it is concluded that this facility can accommodate **six (6)** residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

The applicant(s) intends to provide 24-hour supervision, protection and personal care to six (6) ambulatory residents, whose diagnosis is aged, developmentally disabled or mentally ill. The program will include social interaction skills, personal hygiene, personal adjustment skills, public safety skills and transportation. The applicant intends to accept residents from Kent County-DHHS, Kent County CMH or private pay individuals as a referral source.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, or the responsible person.

In addition to the above program elements, it is the intent of the applicant to utilize local community resources including the public schools and library, local museums, and shopping centers. These resources provide an environment to enhance the quality of life and increase the independence of each resident.

C. Applicant and Responsible Person Qualifications

A licensing record clearance request was completed with no LEIN convictions recorded for the applicant (s). The applicant and responsible person submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

The applicant(s) have sufficient financial resources to provide for the adequate care of the residents as evidenced by the projected income from caring for AFC residents along with outside employment.

The applicant acknowledges the understanding of the requirement for an adult foster care family home license is that the licensee must reside in the home in order to maintain this category type of adult foster care license.

The supervision of residents in this family home licensed for six (6) residents will be the responsibility of the family home applicant, 24 hours a day / 7 days a week. A responsible person shall be on call to provide supervision in relief.

The applicant has indicated that for the original license of this 6-bed family home, there is adequate supervision with 1 responsible person on-site –for- 6 residents. The applicant acknowledges that the number of responsible persons on-site –to- resident ratio will change to reflect any increase in the level of supervision, protection, or personal care required by the residents.

The applicant acknowledges an understanding of the qualification and suitability requirements for the responsible person or volunteers providing care to residents in the home.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to be maintained in each employee’s record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges their responsibility to establish the good moral character and suitability and obtain documentation of good physical and mental health status prior to each responsible person or volunteer working directly with residents. The applicant acknowledges that if they are to provide a specialized program to residents that all required training documentation will be obtained prior to the responsible person(s) or volunteer(s) working directly with residents.

The applicant acknowledges their responsibility to maintain all of the required good moral character, suitability, status of health, and training documentation on file in the home for each current employee, including the licensee(s), responsible person(s) and volunteer(s).

The applicant acknowledges an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

The applicant acknowledges their responsibility to obtain the required written assessment, written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of each resident’s admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

The applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents required to be maintained within each resident’s file.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

The applicant acknowledges that a separate *Resident Funds Part II BCAL-2319* form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the resident's personal money transactions that have been agreed to be managed by the applicant.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of accidents and incidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant acknowledges an understanding of the administrative rules regarding the discharge criteria and procedural requirements for issuing a 30-Day discharge written notice to a resident as well as when a resident can be discharged before the issuance of a 30-Day written discharge notice.

The applicant acknowledges that residents with mobility impairments that require wheelchair use cannot reside in this facility.

D. Rules or Statutory Violations

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult family home (capacity 6).

Elizabeth Elliott

04/20/2018

Elizabeth Elliott
Licensing Consultant

Date

Approved By:

Jerry Hendrick

04/20/2018

Jerry Hendrick
Area Manager

Date