



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

SHELLY EDGERTON  
DIRECTOR

December 11, 2017

Karis Wilson-Jones  
Newburgh Manor  
15475 Middlebelt  
Livonia, MI 48154

RE: Application #: AH820366306  
**Newburgh Manor**  
**15475 Middlebelt**  
**Livonia, MI 48154**

Dear Mrs. Wilson-Jones:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a six month temporary license with a maximum capacity of 29 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrea Krausmann".

Andrea Krausmann, Licensing Staff  
Bureau of Community and Health Systems  
4th Floor, Suite 4B  
51111 Woodward Avenue  
Pontiac, MI 48342  
(586) 256-1632

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>LicenseApplication #:</b>	AH820366306
<b>Applicant Name:</b>	Trinity Senior Living Communities
<b>Applicant Address:</b>	Suite 200 17410 College Parkway Livonia, MI 48152
<b>Applicant Telephone #:</b>	(810) 844-7477
<b>Authorized Representative:</b>	Karis Wilson-Jones
<b>Name of Facility:</b>	Newburgh Manor
<b>Facility Address:</b>	15475 Middlebelt Livonia, MI 48154
<b>Facility Telephone #:</b>	(734) 427-9175
<b>Application Date:</b>	09/23/2014
<b>Capacity:</b>	29
<b>Program Type:</b>	AGED

## II. METHODOLOGY

09/23/2014	Enrollment
09/23/2014	Contact - Document Sent 1605 & Rule & Public Health Code to applicant
09/23/2014	Application Incomplete Letter Sent
05/14/2015	Construction Permit Received Received from James D. Scott, P.E., Manager HFES
06/16/2015	Application Incomplete Letter Sent
06/16/2016	Application Incomplete Letter Sent
02/14/2017	Application Incomplete Letter Sent
06/28/2017	Contact - Document Sent Email reminder along with a copy of the 2/14/17 application incomplete letter
10/23/2017	Inspection Completed – Fire Safety: A Approval by Larry DeWachter, State Fire Marshal Inspector
10/27/2017	Occupancy Approval (AH ONLY) Andrea Humphrey Health Facilities Engineering Services - approval of 24 beds/units.
10/31/2017	Contact - Document Received Documents submitted from K. Wilson-Jones.
11/09/2017	Contact - Document Received Admission contract, policies, disaster plan, etc. approved by area manager Russ Misiak. Application complete and on-site inspection scheduled.
12/06/2017	Inspection Completed On-site Russ Misiak, Andrea Krausmann, Karis Wilson-Jones, Becky Lund and Tiffany Bokas present
12/08/2017	Contact - Document Received Verification of compliance achieved on items noted during 12/6/17 on-site emailed from Karis Wilson-Jones.
12/08/2017	Contact - Document Received Application information update increasing capacity to 29 beds

- 12/08/2017      Occupancy Approval (AH ONLY)  
Andrea Humphrey Health Facilities Engineering Services –  
updated occupancy approval and revised room sheets for 29  
beds.
- 12/11/2017      Contact - Document Received  
Additional items noted during 12/6/17 on-site emailed from Karis  
Wilson-Jones.

### **III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

#### **A. Physical Description of Facility**

Newburgh Manor is a newly constructed home for the aged. It is located on the second floor of a building containing a licensed nursing home on the Marycrest Manor campus. The campus is located on the west side of Middlebelt Road, north of Interstate 96. The facility faces east with wooded areas and residential single-family home neighborhood behind. Commercial and residential properties line both sides of Middlebelt Road.

Newburgh Manor is a home for the aged designed to provide assisted living care to aged individuals. To access Newburgh Manor, one enters the Marycrest Campus main entrance doors. These doors are monitored by a receptionist during the day. After hours remote monitoring video cameras are utilized by staff and phones are available to guests to contact staff for entry. The main entry allows access to a public reception area that includes the campus chapel, hair salon, the Lakes restaurant, the Mitten bistro, physical/occupational therapy room, the main kitchen that services the campus, administrative offices and the entrance into a licensed rehab center/ nursing home. During business hours, the receptionist will guide visitors to the elevators to reach Newburgh Manor located on the second floor.

The main door entering Newburgh Manor is always open for residents, staff, and visitors. Three other doors located throughout Newburgh Manor exit into a hallway and/or stairwell for staff to transport meals/supplies and for emergency exiting. Each of these doors has a number coded keypad and key fobs that will unlock the doors, but only staff will have the codes and/or fobs. The stairwell exits also have delayed egress magnetic lock bars that when pushed in an emergency will sound an alarm and unlock after a brief delay.

Newburgh Manor has a living room area; an additional activity area; a complete prep kitchen with stovetop and two ovens, refrigerator, heated in-counter serving containers, dishwasher and microwave oven; a dining room; resident laundry; spa room with step-in tub and shower; and a visitor's restroom. There are 24 resident units; with 18 units being of studio design and six one-bedroom apartments.

Each resident unit has an attached bathroom with a walk-in shower. The unit and bathroom are barrier free design. Each unit contains a refrigerator, microwave oven,

and thermostat for preferred heating/cooling. Windows in resident rooms do not open. Five of the 24 resident units, specifically room numbers 269, 276, 277, 280, and 281, were approved for double occupancy by Health Facilities Engineering Section.

The facility has an electronic call alert system that functions with pagers carried by staff. Each resident will be provided an electronic push button pendant to alert staff when assistance is needed. When the pendant button is pressed, staff will receive notice on their pager informing them of which resident is calling for assistance and the general location of the pendant in the building. Bathrooms are equipped with a pull cord alert system at the toilet and at the shower. The pull cord system is for residents who need assistance but may not be wearing their electronic pendant while in the bathroom. It also alerts the staff pagers and identifies the room number requesting assistance.

The facility is equipped with a whole-house smoke detection/fire suppression system approved by the Bureau of Fire Services. The facility also has a whole-home generator equipped to run all electrical equipment. The facility has city water and sewage.

## **B. Program Description**

Trinity Senior Living Communities is the licensee of Newburgh Manor. According to the Department of Licensing and Regulatory Affairs business entity search, Trinity Senior Living Communities is a Domestic Nonprofit Corporation with a Michigan incorporation date of 10/9/1984. It also has the assumed names of Trinity Continuing Care Services and Newburgh Manor.

Newburgh Manor will provide room, board, and supervised personal care to a total capacity of 29 seniors, 55 years of age and older. Facility staff will be trained according to their job description in order to provide care to residents in accordance with the residents' service plans.

The facility has a strict no-smoking anywhere on the campus policy for residents, staff and visitors.

For safety reasons, the facility does not allow bed rails. However, the facility will accommodate bedside assistive devices prescribed for mobility.

The facility also has a visiting pet policy, but no pets will reside in the facility.

The facility does not intend to hold any resident funds.

The facility will provide transportation for some related outings; however, the facility does not provide transportation for outside appointments. The facility may assist in coordination of transportation services.

Residents will have their choice in pharmacies, but it is expected that all tablet/capsule medications are within blister-type packaging.

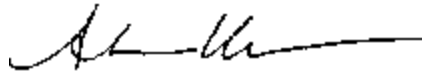
**C. Rule/Statutory Violations**

Technical assistance was provided to the facility's authorized representative Karis Wilson-Jones, concerning Public Act 368, of 1978 as amended and home for the aged administrative rule requirements related to the home, residents and employees.

The study has determined substantial compliance with applicable home for the aged licensing statutes and administrative rules.

**IV. RECOMMENDATION**

It is recommended that a six-month temporary home for the aged license be issued of an aged program for a total capacity of 29 beds.



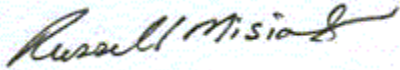
12/11/2017

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Andrea Krausmann  
Licensing Staff

Date

Approved By:



12/11/17

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Russell B. Misiak  
Area Manager

Date