



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

August 3, 2017

Eric and Karen Jefferies
P. O. Box 45
Hersey, MI 49639

RE: Application #: AF670388567
Christian AFC
112 S. Wood Street
Hersey, MI 49639

Dear Eric and Karen Jefferies:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 2 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9727.

Sincerely,

A handwritten signature in cursive script that reads "Bridget Vermeesch".

Bridget Vermeesch, Licensing Consultant
Bureau of Community and Health Systems
1919 Parkland Drive
Mt. Pleasant, MI 48858
(989) 948-0561

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License Application #:	AF670388567
Applicant Name:	Eric and Karen Jefferies
Applicant Address:	112 S. Wood Street Hersey, MI 49639
Applicant Telephone #:	(231) 233-0739
Administrator/Licensee Designee:	N/A
Name of Facility:	Christian AFC
Facility Address:	112 S. Wood Street Hersey, MI 49639
Facility Telephone #:	(231) 233-0739 05/04/2017
Application Date:	
Capacity:	2
Program Type:	AGED DEVELOPMENTALLY DISABLED

II. METHODOLOGY

05/04/2017	Enrollment
05/19/2017	Application Incomplete Letter Sent needs 1326 on right form and also the live scan form
05/31/2017	Inspection Completed-Env. Health : A
06/28/2017	Application Incomplete Letter Sent
07/11/2017	SC-Application Received - Original
07/25/2017	Inspection Completed-BCAL Full Compliance
07/25/2017	Inspection Completed On-site

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Christian AFC is a fully wood sided, two story home with an unfinished full walk out basement located in rural Hersey, Michigan, in Osceola County. The facility is located approximately five miles from Reed City and Ewart, Michigan. The home sits on three acres of land and has quite a history. It was previously the original court house of Osceola County from 1826-1927, prior to the county seat being moved to Reed City. The facility was also a Vernor's Bottling Plant in which there is a two story glass wall separating where the business offices were to the plant floor that still exists in the facility. When driving up to the facility, the appearance of the facility is that of a lodge. The facility has a wheelchair ramp leading onto a covered front porch into the main entrance of the home. There is ample parking space for visitors and staff.

Upon entering the facility on the main level you are welcomed by an open floor plan, with a two story vaulted ceiling. The interior of the facility is decorated as a lodge with tongue and groove wood paneling throughout. The main floor is designated for residents and provides a living area, sitting area, kitchen, dining room, and laundry. There is one bedroom with an attached full bath for residents and then a half bath for staff and visitors to use. The facility has a staircase leading to the second floor, which will be utilized by the applicants and their eight children. The second floor will not be utilized by residents.

There are a total of five (5) exits on the main floor of the facility, one (1) with full egress to leave the facility and also has a wheelchair ramp and the additional four (4) exits on the main floor, enter out onto their own private covered porch, but are not egress.

The facility is equipped with an interconnected, hardwired smoke detection system with battery back-up which was installed by a licensed electrician and is fully operational. The facility has one furnace which is located in the basement. The furnace was inspected and approved on 08/01/2017. The basement door is a 20-minute fire rated door that is installed in a fully stopped frame with an automatic self-closing device and positively latches creating a separation between basement and the main floor. The home is heated with natural gas forced air furnace. The facility has private water and private sewage disposal systems. The Central Michigan District Health Department inspected the water quality and sewage disposal system on 05/31/2017 and the facility received an 'A' rating.

The resident bedrooms and living area measured as follows:

Room	Room Dimensions	Total Square Footage	Total Resident Beds
Bedroom #1	16' X 21'	336 square feet	2
Living Room	20' X 14'	280 square feet	
Dining Room	21' X 12'	252 square feet	
Sitting Room	24' X 12'	288 square feet	
Rec Area	20' X 14'	280 square feet	

The indoor living and dining areas measure a total of 1100 square feet of living space. This meets/exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information and with the licensees having eight (8) additional household members, this facility can accommodate 2 residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

The facility will provide 24-hour supervision, protection, and personal care for two (2) male and/or female resident's ages 18 years old and above. The facility will provide care to people who are aged and developmental disabled. The facility is wheelchair accessible and will be able to provide care to those with mobility challenges that require

the use of a wheelchair. The facility intends to accept referrals from CMH, Veterans Administration, MI Choice Waiver or residents with private sources for payment.

The Jefferies family has eight (8) children, one of whom is an adult, who provide much companionship and light to the residents. The program will be family oriented in style while providing personalized care to each resident. The program will include the opportunity for residents to socialize with one another and the Jefferies family through conversation and group activities, walks, reading, watching television, and community outings. The licensee also plans to assist residents in participating in any local day programs or adult educational programs available in the community that are of interest to the resident. The Jefferies also plans to incorporate the residents' personal interests into everyday activities at the facility and will encourage family and friends to visit often and engage with their loved ones. Transportation may be provided by the facility, but will be assessed on a case by case basis. There is also county wide public transportation available. With being approximately 5 miles from Evart and Reed City, the facility will utilize the local community resources such as libraries, stores, hospitals, and events provided by the local communities. The Jefferies will support their residents in attending church services and events. The Jefferies will coordinate and work with service providers that are involved with their residents to provide an environment that enhances the quality of life, socialization and to support the residence independence.

If required, behavioral management programs will be identified in the assessment plans. These programs shall be implemented only by trained staff and only with the prior approval of the resident, guardian, designated representative or the responsible agency.

C. Applicant and Responsible Person Qualifications

The co-applicants Eric and Karen Jefferies along with their eight (8) children will reside in the home. A criminal history background check was completed on Mr. and Mrs. Jefferies on 05/25/2017 and approved on 05/30/2017. Mr. and Mrs. Jefferies also submitted a medical clearance dated 05/01/2017 which documented that no physical and/or mental health conditions exist that limit their ability to work with and/or around vulnerable adults. A current negative TB test result was obtained for the Jefferies dated 05/01/2017. Mr. and Mrs. Jefferies were previously licensed as a family home in another county which provided them with years of experience providing adult foster care to individuals.

The responsible person designated for this family home is Levi Jefferies. He is the adult son of Eric and Karen Jefferies and also lives in the home. A criminal history clearance was completed for Mr. Levi Jefferies on 05/25/2017 and no criminal convictions were found. Mr. Levi Jefferies submitted a medical clearance dated 05/01/2017 which documented that no physical and/or mental health conditions exist that limit his ability to work with and/or around vulnerable adults. A current negative TB test result was also obtained for Mr. Levi Jefferies on 05/01/2017.

Mr. and Mrs. Jefferies both acknowledge that they understood the requirement that they must remain living in the family home to maintain this category of licensure. The supervision of residents in this family home licensed for 2 residents will be the responsibility of the family home applicants, 24 hours a day, and seven days a week. A responsible person will be on call in an emergency situation for up to 72 hours.

The applicants acknowledged that the number of responsible persons on duty in the home may need to increase in order to provide level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs. The facility plans to have one staff member per shift, but will adjust to the needs of the residents per the resident's assessment plans. The night staff person will be asleep, but will be available to assist residents as needed during the night. Awake staff members will be utilized when resident needs require it.

The applicants acknowledged an understanding of the qualification and suitability requirements for the responsible person providing care to residents in the home.

The applicants acknowledged an understanding of the responsibility to assess the good moral character of employees. The applicants acknowledges the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing "direct access" to residents or resident information or both utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to demonstrate compliance.

The applicants acknowledged an understanding of the administrative rules regarding medication procedures. In addition, the applicants indicate that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicants acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

The applicants acknowledged the responsibility to obtain the required written assessment, written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

The applicants acknowledged the responsibility to maintain a current resident record on file in the home for each resident and retain all of the documents required to be maintained within each resident's file.

The applicants acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

The applicants acknowledged that a separate *Resident Funds Part II BCAL-2319* form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the residents' personal money transactions that have been agreed to be managed by the applicants.

The applicants acknowledged an understanding of the administrative rules regarding informing residents of their resident rights and providing them with a copy of those rights. The applicants indicated intent to respect and safeguard these resident rights.

The applicants acknowledged an understanding of the administrative rules regarding the discharge criteria and procedural requirements for issuing a 30-day discharge written notice to a resident as well as issuing a discharge before a 30-day written discharge notice.

The applicants acknowledged that residents with mobility impairments may only reside on the main floor of the facility.


The applicants have sufficient financial resources to provide for the adequate care of the residents as evidenced by the projected income from caring for AFC residents.

D. Rules or Statutory Violations

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

IV. RECOMMENDATION

I recommend issuance of a six-month temporary license to this adult foster care family home with the capacity of 2.



07/31/2017

Bridget Vermeesch
Licensing Consultant

Date

Approved By:



08/03/2017

Dawn Timm
Area Manager

Date