



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

July 13, 2017

Shaun Jiddou
N&S Holdings Inc.
25855 Lahser Road
Southfield, MI 48033

RE: Application #: AM630381745
Serenity Of Commerce
2511 Wixom Road
Commerce Township, MI 48382

Dear Ms. Jiddou:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 10 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in blue ink that reads "John P. Pochas".

John Pochas, Licensing Consultant
Bureau of Community and Health Systems
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(248) 860-3822

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AM630381745

Licensee Name: N&S Holdings Inc.

Licensee Address: 25855 Lahser Road
Southfield, MI 48033

Licensee Telephone #: (248) 229-0476

Administrator/Licensee Designee: Shaun Jiddou

Name of Facility: Serenity Of Commerce

Facility Address: 2511 Wixom Road
Commerce Township, MI 48382

Facility Telephone #: (248) 229-0476

Application Date: 03/08/2016

Capacity: 10

Program Type: AGED
Alzheimers

II. METHODOLOGY

03/08/2016	On-Line Enrollment
03/16/2016	Contact - Document Sent Fire Safety String and Rule & Act Books
03/16/2016	Inspection Report Requested - Health #1025493
03/16/2016	Inspection Report Requested - Fire
04/06/2016	Application Incomplete Letter Sent Preliminary
04/06/2016	Licensing Unit file referred for background check review FP-Yes/Shawn.
05/02/2016	Application Complete/On-site Needed
05/02/2016	File Transferred To Field Office Pontiac.
05/06/2016	Contact - Document Received Licensing file received from Central office.
06/01/2016	Inspection Completed-Env. Health: A
07/08/2016	Application Incomplete Letter Sent Template would not print
07/18/2016	Contact - Document Received Application documents requested
08/10/2016	Contact - Telephone call made Spoke with Mr. and Mrs. Jiddou regarding some policy revisions/additions.
08/18/2016	Contact - Document Sent Policy modification requested; fire safety update
09/15/2016	Contact - Document Sent Status report requested on fire safety report recommendations.
12/06/2016	Contact - Telephone call made N. Jiddou and Pat Tutak regarding sprinkler status.
01/23/2017	Contact - Telephone call made

02/03/2017	Contact - Document Sent Qualifications
07/13/2017	Inspection Completed-A Office of fire services (OFS)

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

This evaluation is based upon the requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the Administrative Rules governing operation of small group adult foster care facilities with an approved capacity of 1-12 residents, licensed or proposed to be licensed after 5/24/94.

B. Program Description

1) Program Statement

The applicant submitted a copy of the program statement to the Department for review and inclusion in the licensing record. The document is acceptable as written. The facility will offer a program and services for elderly male and female adults who may require memory care services, including Alzheimer's. The home is equipped to serve people who require wheelchair use. According to the program statement, the goal of the program is to maximize the functioning of each resident's capability and condition. Self care and daily living skills will be promoted through ongoing guidance in areas of dressing, grooming, and personal care. Transportation will not be provided by the home. Assistance in arranging other transportation if necessary will be provided.

2) Required Information

On 03/08/16, the Department received a license application and application fee from Mrs. Shaun Marie Jiddou, acting on behalf of N&S Holding Inc., to operate a medium group AFC facility at the above referenced address in Commerce Township, Michigan. The filing endorsement from the Michigan Department of Licensing and Regulatory Affairs (LARA) has a filing date of November 12, 2015. The applicant is seeking to operate a program for Adult Foster Care homes and elder care facilities.

As part of the application process the applicant submitted admission, discharge policies for Serenity of Commerce. The documents are acceptable as written. Also included in the Department files are a proposed staffing pattern, a current organizational chart, a proposed budget, a floor plan with room use and size specifications, and current financial documents. As part of the licensing process, the applicant presented personnel policies, routine procedures, and job descriptions for review during the final inspection. The documents are kept in the home and are available for review.

A Records Clearance Request has been processed for Mrs. Shaun Marie Jiddou. Based upon the information from the Record Clearance Report, I find that she is of good moral character, sound judgment, and is suitable to provide care to dependent adults. A current Licensing Medical Clearance form for Mrs. Jiddou is contained in the record. The form indicates that she is in good physical and emotional health, and there is no reason why she should not be involved in the operation of this facility, and the provision of adult foster care. A current negative TB test is also on file with the Department. The licensing file also contains a written statement from N & S Holding Inc. naming Mrs. Jiddou as the licensee designee.

As referenced above, Mrs. Jiddou submitted, on behalf of N & S Holdings Inc., financial information as part of the new application process. The applicant submitted a current balance sheet as well as a projected budget. Based on the information presented, I have determined that the applicant corporation has demonstrated a stable financial position and possesses the financial capability to operate an adult foster care facility at the above referenced location.

3) Qualifications and Competencies

The applicant, Mrs. Shaun Jiddou, has been involved in providing Adult Foster Care and related services and care to the elderly for over 10 years. Mrs. Jiddou holds a BA degree from Oakland University and has been an administrator with a home health care agency for 10 years. Ms. Jiddou has been directly involved with the management and operation of a facility providing AFC services for the past two years.

Based on such previous experience, Mrs. Jiddou has demonstrated that she has the administrative and management expertise to run the Adult Foster Care facility. Based on personal contact and materials submitted I conclude that Mrs. Jiddou has demonstrated her competency as required by the rule R 400.14201.

At the time of the final inspection, Mrs. Jiddou indicated that there were no changes to report in information previously submitted in this application for a license. The applicant was advised of Departmental requirements relating to changes in information, as outlined under administrative rule R400.14103 (5), and has indicated that it is the intent of the corporation to assure continued compliance with this rule. The applicant was also reminded of Departmental requirements pertaining to posting of the license as outlined under rule R400.14103 (4), and has indicated that it is her intent to maintain compliance with this requirement.

Based on the above information, I have determined that Mrs. Jiddou is in substantial compliance with rule R400.14103 regarding required information and reporting changes, and rules R400.14201, R400.14202, and R400.14205 regarding qualifications and health of the Applicant.

As required by the rule R400.14202, the home has a designated administrator. Mrs. Shaun Jiddou will act as administrator for Serenity of Commerce. Based on the information submitted and information reviewed in the home at the time of the final inspection, she meets the requirements of the rules and is qualified based on her background and training to act as administrator for Serenity of Commerce.

The applicant understands that in accordance with rules R 400.14307, R 400.14308, and R 400.14309 regarding behavior intervention and crisis intervention, individual intervention programs will only be used at the least restrictive level necessary as defined in the individual plan of service. Only trained staff shall implement such programs. Facility staff will not utilize seclusion or restraints. Documentation of the implementation of any behavior management program will be maintained in the facility and will be available at all times for Departmental review.

As mentioned above, the applicant submitted copies of the proposed admission and discharge policies to the Department for review, and inclusion in the licensing record. I have reviewed the documents and determine that they do not conflict in content or intent with current rules and are therefore acceptable as written. A copy of the proposed staffing pattern is contained in the licensing file. The proposed staffing pattern appears to meet the care requirements of the proposed population described in the home's program statement and the minimum requirements of rule R 400.14206.

Individuals who are interested in placement into Serenity of Commerce, should contact Mrs. Jiddou at the facility. The applicant also understands that the facility will conduct its own evaluation and written assessment of any individual who is referred for placement. The purpose of this assessment is to judge whether the individual fits the criteria established in the home's program statement and is compatible with the current residents. A resident care agreement and a current health appraisal are also required at the time of admission. Based upon the above information, the facility is found to be in substantial compliance with requirements of rule R400.14302 pertaining to admission and discharge.

4) Facility and Employee Records

I have reviewed Serenity of Commerce's personnel policies and determined that they do not conflict with statutory or administrative rule requirements. The job descriptions for Serenity of Commerce were reviewed and submitted to the department. They are acceptable as written. I have also discussed with the applicant the good moral character requirements as related to the hiring of staff. Particular attention was placed upon the new rule related to the determination of good moral character by the applicant (R 400.14734b). I have reviewed the process that the home will follow and find it meets the intent of the administrative rules. The applicant is well aware of the requirements for employee records based on previous experience in Adult Foster Care.

a) Facility Records in General (Rule R400.14209)

The resident care agreement proposed for use in this facility is the current Department resident care agreement. Departmental requirements pertaining to maintaining a resident register, as required under rule R400.14210 have been discussed with the applicant and the applicant indicates that it is her intent to comply with this requirement. Copies of required Department forms were also given to the applicant during the course of the pre-licensing period. The applicant indicated that she understands the Department requirements for record keeping.

Home menus have been discussed and the applicant understands the requirements set forth in rule R400.14313 and has indicated that the home will meet the requirement with respect to nutrition and menus as stated in the rule. Mrs. Jiddou has been advised that all working menus are to be dated, prepared in advance, and that any changes or substitutions may be reflected on the working menus. Menu records are to be maintained in the facility for a period of one year. The applicant was also advised that a licensed physician must order any special diets implemented in the home.

b) Employee Records (rules R400.14204 and R400.14208)

The applicant is well aware of the requirements for staff qualifications and training and intends to comply with the rules based upon previous contacts. The applicant understands that all employees must submit to a pre-employment physical, which includes a TB tine test. The results of the test are obtained before employment begins. The applicant will also verify age and check references before a person is offered employment. The applicant provides an orientation and training of its own relating to reporting requirements, emergency procedures, prohibited practices, resident rights, and personal care, protection, and supervision required in adult foster care. Each employee must complete certified training in First Aid and CPR. Evidence of staff training will be maintained in the employee records for future Departmental review. Based upon our conversation at the time of inspection, the administrator/ applicant understand and intend to comply with the requirements of rules R400.14204 and R400.14208.

5) Resident Care, Services, and Records

Departmental requirements pertaining to resident records as specified in rule R400.14316 were discussed with the Applicant. The Applicant has indicated that it is the home's intent to comply with these requirements. During the course of the pre-licensing investigation, I advised the applicant of Departmental requirements pertaining to resident rights and prohibited practices as outlined under rules R400.14304 and R400.14308. The applicant attests that it is the intent of the home to achieve and maintain compliance with these requirements.

Also discussed were Departmental requirements pertaining to incident and accident reports, as outlined under rule R400.14311 and the requirements for safeguarding and distributing of prescription medication as outlined in rule R400.14312. The applicant has again indicated that it is their intent to achieve and maintain compliance with these requirements. I determined that the facility was in substantial compliance with Departmental requirements pertaining to investigating and reporting as stipulated in rule R400.14311, resident medication as stipulated in rule R400.14312, and resident rights as outlined in rule R400.14304.

I discussed the rules pertaining to the handling of resident funds with the administrator/applicant at the time of the final inspection. The applicant is aware that these are required forms and an alternate form cannot be used unless the Department approves the form. Compliance will be evaluated at the time of renewal.

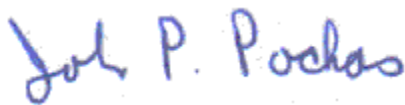
The applicant stated that they have an understanding of the rule R400.14317 relating to resident recreation and intends to comply through an activity schedule for the home which will expose the residents to a variety of community based recreation and leisure time activities.

The applicant is aware of the requirements of rules R400.14318 and R400.14319, and assures me that the applicant will comply with the requirements of the rules regarding emergency and regular transportation.

In conclusion, the facility, by virtue of observation, interview, and review of program documentation, is found to be in substantial compliance with Departmental requirements relating to resident care, services, and records. A more complete evaluation of resident services will be made at the time of license renewal.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home (capacity 7-10).



07/13/2017

John Pochas
Licensing Consultant

Date

Approved By:



07/13/2017

Denise Y. Nunn
Area Manager

Date

