



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

SHELLY EDGERTON  
DIRECTOR

June 6, 2017

Vadie Terry  
Terry AFC Home  
1754 Vandyke  
Detroit, MI 48214

RE: Application #: AM820383027  
**Terry AFC**  
**1754 Van Dyke**  
**Detroit, MI 48214**

Dear Ms. Terry:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 8 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (313) 456-0380.

Sincerely,

A handwritten signature in cursive script that reads "Shatonla Daniel".

Shatonla Daniel, Licensing Consultant  
Bureau of Community and Health Systems  
Cadillac Pl. Ste 9-100  
3026 W. Grand Blvd  
Detroit, MI 48202  
(313) 919-3003

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License Application #:</b>	AM820383027
<b>Applicant Name:</b>	Terry AFC Home
<b>Applicant Address:</b>	12747 Indiana Street Detroit, MI 48238
<b>Applicant Telephone #:</b>	
<b>Licensee Designee:</b>	Vadie Terry
<b>Administrator:</b>	Vadie Williams
<b>Name of Facility:</b>	Terry AFC
<b>Facility Address:</b>	1754 Van Dyke Detroit, MI 48214
<b>Facility Telephone #:</b>	(313) 921-3957
<b>Application Date:</b>	05/25/2016
<b>Capacity:</b>	8
<b>Program Type:</b>	MENTALLY ILL DEVELOPMENTALLY DISABLED AGED

## II. METHODOLOGY

05/25/2016	Enrollment
05/31/2016	Contact - Document Received bcal-3704-afc med. clearance for Vadie Terry and a BCAL-1326A lic record clearance req. but cannot read as receipt is covering it
06/01/2016	Contact - Document Sent rules and act sent
06/01/2016	Application Incomplete Letter Sent need copy of IRS letter with new Federal Tax ID number, register corporation with LARA, 1326A for V. Terry and V. Williams
06/10/2016	Contact - Document Received paperwork regarding registration with LARA corporate division, BCAL-1326A for V. Williams and V. Terry.
06/14/2016	Application Incomplete Letter Sent returning the paperwork for application to LARA corporation division. Requested again a copy of the IRS letter for the federal tax id number and a MSP RI-030 form for V.Terry.
06/20/2016	Contact - Document Received IRS federal tax ID number letter
06/21/2016	Contact - Telephone call made Talked to Ms. Williams and waiting for valid Corporations Division agent and address on file.
06/30/2016	File Transferred To Field Office Detroit/Wayne
08/23/2016	Application Incomplete Letter Sent
08/23/2016	Contact - Document Sent 45 day letter
09/01/2016	Inspection Report Requested - Fire
05/10/2017	Application Complete/On-site Needed
05/10/2017	Inspection Completed-BCAL Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

## A. Physical Description of Facility

Terry AFC home is located in the city of Detroit. The Tudor style home has a first floor living room, one resident bedroom and eat in kitchen area. The second floor has three resident bedrooms and resident game room. The home has two full bathrooms and a basement. The home has a fenced backyard without a garage.

The furnace and hot water heater are located in the basement with a 1-3/4 inch solid core door equipped with an automatic self-closing device and positive latching hardware located at top of stairs. The facility is equipped with interconnected, hardwire smoke detection system, with battery back- up, which was installed by a licensed electrician and is fully operational.

This home is not wheelchair assessable.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1 <sup>st</sup> Floor N	12.25 x 11.17	136.83 sq. ft.	2
2 <sup>nd</sup> Floor W	12 x 11.25	135 sq. ft.	2
2 <sup>nd</sup> Floor SW	11.5 X 10 3.25 x 5	131.25	2
3 <sup>rd</sup> Floor NW	12.25 X 11. 17	136.83 sq. ft.	2
Total			8

The living, dining, and sitting room areas measure a total of 300 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement.

Based on the above information, it is concluded that this facility can accommodate **eight (8)** residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

## B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection and personal care to **eight (8)** female ambulatory adults whose diagnosis is developmentally disabled, mentally impaired, and aged in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs. Residents will be referred from: (Care Link, Consumer Link, and Synergy Partners).

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The licensee will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

### **C. Applicant and Administrator Qualifications**

The applicant is Terry Adult Foster Care, Inc., which is a “For Profit Corporation” was established in Michigan, on 08/21/2015. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of Terry Adult Foster Care, Inc. has submitted documentation appointing Vadie Terry as Licensee Designee for this facility and Vadie Williams as the Administrator of the facility.

A licensing record clearance request was completed with no lein convictions recorded for the licensee designee and the administrator. The licensee designee and administrator submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

The licensee designee and administrator have provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for the original license of this 8-bed facility is adequate and includes a minimum of 1 staff –to- 8 residents per shift. All staff shall be awake during sleeping hours.

The applicant acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff 1–to- 8 resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website ([www.miltcpartnership.org](http://www.miltcpartnership.org)), MorphoTrust USA (formerly L-1 Identity Solutions™) and the related documents required to be maintained in each employees record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

The applicant acknowledges their responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, the applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

The applicant acknowledges their responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

#### **D. Rule/Statutory Violations**

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

**IV. RECOMMENDATION**

I recommend issuance of a temporary license to this AFC adult medium group home (capacity 8).

*Shatonla Daniel*

06/06/2017

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Shatonla Daniel  
Licensing Consultant

Date

Approved By:

*A. Hunter*

06/06/2017

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Ardra Hunter  
Area Manager

Date