



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

December 15, 2016

Jamie Beson
Close To Home Assisted Living Riegel, LLC
805 East South Union
Bay City, MI 48706

RE: Application #:	AL090382066 Close To Home Assisted Living Riegel I 1805 Raymond Street Bay City, MI 48706
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Dear Ms. Beson:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 20 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (810) 787-7031.

Sincerely,

Shamidah Wyden, Licensing Consultant
Bureau of Community and Health Systems
411 Genesee
P.O. Box 5070
Saginaw, MI 48605
989-395-6583

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AL090382066
Licensee Name:	Close To Home Assisted Living Riegel, LLC
Licensee Address:	1805 Raymond Street Bay City, MI 48706
Licensee Telephone #:	(989) 316-2697
Administrator/Licensee Designee:	Jamie Beson, Designee
Name of Facility:	Close To Home Assisted Living Riegel I
Facility Address:	1805 Raymond Street Bay City, MI 48706
Facility Telephone #:	(989) 316-2697
Application Date:	03/28/2016
Capacity:	20
Program Type:	PHYSICALLY HANDICAPPED DEVELOPMENTALLY DISABLED MENTALLY ILL AGED TRAUMATICALLY BRAIN INJURED

II. METHODOLOGY

03/28/2016	On-Line Enrollment
03/29/2016	Application Incomplete Letter Sent FP,1326A, RI030/Jamie,1326A/Administrator if diff.
03/29/2016	Contact - Document Sent Act & Rules.
04/19/2016	Inspection Report Requested - Health Inv. #1025621
04/19/2016	Inspection Report Requested - Fire
04/19/2016	Contact - Document Sent Fire Safety String
05/03/2016	Application Incomplete Letter Sent
06/06/2016	Inspection Completed On-site
11/09/2016	Inspection Completed On-site
12/05/2016	Inspection Completed On-site Conducted environmental health inspection for facility.
12/07/2016	Inspection Completed On-site Conducted follow up visit. All issues noted on 12/5/16 were corrected (i.e. water temperature in rooms 1-4), Room 3 window seal, Room 1 ceiling repair).
12/12/2016	Inspection Completed-Fire Safety : A
12/13/2016	Inspection Completed-Env. Health : A
12/13/2016	Inspection Completed-BCAL Full Compliance
12/15/2016	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The Close to Home Assisted Living- Riegel I facility was built in 1970 originally as a Bay City Elementary School. The facility is a single story solid brick building, in a uniquely circular shape. The facility is connected to another Circular structure - Riegel II by a corridor. The Administrative wing has been redesigned by DeShano Builders into 5

private rooms, a salon, kitchen, pantry, dining room, private dining/activity room, Mechanical room, staff breakroom, and bathroom. The facility sits a couple blocks East of Euclid, near Salzburg Avenue. There is a large spacious fenced in yard surrounding the facilities with some playground equipment for small children who may come to visit. The building has a total of 18,000 square feet of living space. There is a large rotunda ceiling over the living room which measures 35 feet by 35 feet, the dining room is the original gymnasium, which measures 59 x29 feet. The bedrooms are located in several short hallways off the living room, which is the center of the home. There are 19 large single occupancy resident bedrooms and one double occupancy bedroom with private half baths in each room. Seventeen of the bedrooms have kitchenettes that include some cabinets, a sink, microwave and a small refrigerator. There is ample off street parking on the southeast side of the building and there are also a few off street parking spots at the front of the facility.

The Close to Home Assisted Living Riegel I facility is within blocks of shopping, medical care and a variety of municipal services. City bus transportation is available to the residents for independent outings. The facility does provides a van for transportation to scheduled activities for their residents. There are two large shower rooms available for staff to assist residents with showers. The home is at street level and is handicap accessible for residents and visitors. There are two exit routes from the living room area and two exit routes out of the building from the dining room.

There is a furnace and 2 large hot water heaters located in the maintenance room, and there are two more furnaces located on the roof of the facility. The maintenance room has a self-closing, 1-3/4 inch solid core door and the room is constructed of material that has a 1-hour-fire-resistance rating. The facility is equipped with interconnected, hardwire smoke detection system, with battery backup, which was installed by a licensed electrician and is fully operational.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	11.4 x 31.9	363.66	Single occupancy
2	11 x 31.9	350.9	Single occupancy
3	12 x 32.4	388.8	Single occupancy
4	13.8 x 25.4	350.52	Single occupancy
5	11.4 x 31	353.4	Single occupancy
6	11 x 25	275	Single occupancy
7	14 x 25	350	Single occupancy
8	12 x 30	360	Single occupancy
9	11 x 32	352	Single occupancy
10	11.8 x 25	295	Single occupancy
11	11 x 31.4	345	Single occupancy
12	11.6 x 25.6	296	Single occupancy
13	13.6 x 25.6	348.16	Single occupancy

14	13.6 x 31	421.6	Double occupancy
(15) 28	28.4 x 12.3	349.32	Single occupancy
(16) 29	21.1 x 12	253.20	Single occupancy
(17) 30	21.1 x 12	253.20	Single occupancy
(18) 31	16 x 14	224	Single occupancy
(19) 32	15 x 14	210	Single occupancy

The living, dining, and sitting room areas measure a total of 2,936 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement. The facility also has some offices, staff break room, wide hallway sitting areas in the entranceway, and there is maintenance room, laundry room, pantry, medication room, two kitchens, and a public bathroom.

Based on the above information, it is concluded that this facility can accommodate **twenty (20)** residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection and personal care to **twenty (20)** male or female ambulatory or non-ambulatory adults whose diagnosis is developmentally disabled, mentally ill, traumatic brain injury, physically handicapped or Aged in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs. Residents will be referred from: Senior Services, Region 7, and local hospitals.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The licensee will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant is Close to Home Assisted Living Riegel, LLC, which is a for-Profit Corporation which was established in Michigan, on 2/08/16. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

A licensing record clearance request was completed with no lien convictions recorded for Jamie Beson, the licensee designee and administrator. The licensee designee and administrator submitted a medical clearance request with statements from a physician documenting Ms. Beson's good health and current TB-tine negative results.

The licensee designee and administrator has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for the original license of this 20-bed facility is adequate and includes a minimum of 1 staff -to- 10 residents per shift. All staff shall be awake during sleeping hours.

The applicant acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff -to- resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, "direct access" to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), Morpho Trust (formerly Identix ®), and the related documents required to be maintained in each employees record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct

an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

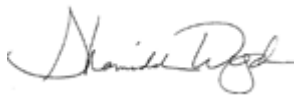
The applicant acknowledges their responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, the applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

D. Rule/Statutory Violations

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

IV. RECOMMENDATION

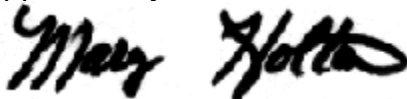
I recommend issuance of a temporary license to this AFC adult large group home (capacity 13-20).
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12/15/2016

Shamidah Wyden Licensing Consultant	Date
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Approved By:



12/15/2016

Mary E Holton Area Manager	Date
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