



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

September 28, 2016

Cynthia White
Life Center Inc
48711 Van Dyke, Suite 104
Shelby Twp., MI 48317

RE: Application #: AS500379039
Mile End
50171 Mile End
Utica, MI 48317

Dear Ms. White:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in blue ink, appearing to read "Linda Pavlovski".

Linda Pavlovski, Licensing Consultant
Bureau of Community and Health Systems
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(586) 835-6827

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS500379039
Applicant Name:	Life Center Inc
Applicant Address:	Life Center Inc 48711 Van Dyke, Suite 104 Shelby Twp., MI 48317
Applicant Telephone #:	(586) 799-4937
Administrator/Licensee Designee:	Cynthia White
Name of Facility:	Mile End
Facility Address:	50171 Mile End Utica, MI 48317
Facility Telephone #:	(586) 726-9693
Application Date:	08/11/2015
Capacity:	6
Program Type:	DEVELOPMENTALLY DISABLED

II. METHODOLOGY

08/11/2015	Enrollment
08/14/2015	Inspection Report Requested - Health Invoice #1024664
08/14/2015	Contact - Document Sent Rules & Act booklets
08/17/2015	Licensing Unit file referred for criminal history review Susan W - RS
08/26/2015	Inspection Completed - Env. Health: A
09/10/2015	Contact - Document Received Licensing file received from Central office
09/18/2015	Application Incomplete Letter Sent
12/15/2015	Application Incomplete Letter Sent Ms. White sent the same documents from before.
02/05/2016	Contact - Telephone call made To Cindy White requesting documents for licensing.
02/05/2016	Contact - Document Sent Emailed the application incomplete letter to Ms. White and informed her to submit the remaining documents.
05/02/2016	Inspection Completed On-site
05/02/2016	Inspection Completed-BCAL Sub. Compliance
08/23/2016	Inspection Completed On-site Second onsite to complete final inspection.
08/23/2016	Inspection Completed-BCAL Full Compliance
09/26/2016	Application Complete/On-site Needed

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The facility is a single family brick and siding ranch-style home with an attached, two-car garage with a small brick patio. The home is wheelchair accessible. The property is fully landscaped and the rear yard is enclosed with a fence and a concrete patio. The

home is located in a residential neighborhood in the city of Utica, a suburb north of the city of Detroit. The home and community are serviced by public water. The facility's sewage systems is private. Medical, educational, and social resources are located within close proximity to the home in the surrounding community.

Mile End features an interconnected smoke detection. Fire extinguishers have been installed and mounted as required in the home. The home is heated by gas, forced-air furnace located on the same floor as the residents' bedroom in the garage area, complete with a 1¾ inch solid core fire door equipped with an automatic self-closing device and positive-latching hardware. The home also features central air conditioning. The home has doors leading to the backyard. The home is located on a concrete slab and does not have a basement.

The sitting and the living room are located off of the front entrance. The residents' dining area is shared with the common area. There is an office next to the kitchen and laundry room. The home features two full baths in the hallway by the bedrooms. I measured all the community living space and bedrooms within the home to determine occupancy limits. The measurements, square footage, and capacity limits are as follow:

Sitting room	15'9" x 12'9"	201 square feet
Living room	17'10" x 12'5"	221 square feet
Dinning room	10' x 9'11"	99 square feet

Total square footage of community space: 521 square feet

Bedrooms	Measurements	Square feet	Capacity
Bedroom #1	10'9" x 14'10" plus 2'5" x 3'10"	169 sq. ft.	2
Bedroom #2	15'5" x 10'9"	166 sq. ft.	1
Bedroom #3	10'9" x 15'5" plus 2'5" x 3'10"	175 sq. ft	2
Bedroom #4	14'9" x 10'10"	160 sq. ft	1

Total capacity: 6

The square footage of community space is adequate for the facility to accommodate to six (6) AFC residents per the rule requirement R400.14405 (1). Also each bedroom meets the rule requirement R400.14409 (2)(3). The capacity cannot exceed 6 residents.

B. Program Description

Life Center, Inc. submitted an original application for licensure on 8/11/15. The intended population is male and female adults between 19 years of age or older who require foster care due to being developmentally disabled in the least restrictive environment possible. The facility is also able to accommodate any individual that may use a wheelchair. Life Center, Inc. has a contract with Macomb Oakland Regional

Center to provide services and placement of residents. In coordination with an assigned supports coordinator, an individual plan of service will be designed and implemented for each resident's social, emotional, and behavioral developmental needs. Behavior reduction programs emphasizing "Gentle Teaching" will be used for those individuals who may require it if it is in the individual plan of service. Individuals will also be given the opportunity to be part of supervised outings and attend community based recreational facilities, restaurants, movies, and shopping. In addition, individuals who are school age will attend public schools, and those that are beyond school age will be encouraged to work in their community or workshop setting as deemed best suited to their interest areas.

Life Center, Inc., which is a "Non-Profit Domestic Corporation", was established in Michigan in 1982. A financial statement and an established annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility has been submitted. The Board of Directors of Life Center, Inc. appointed Cynthia White as the Licensee Designee and Administrator of the facility.

Ms. White has submitted all of the training and educational requirements as outlined in Rule 400.14201 (3)(a) through (i). Ms. White has more than 20 years of experience working with the developmentally disabled population, and is also a licensee and administrator at multiple licensed facilities that are currently in operation. Ms. White has been providing care and residential services to the developmentally disabled since the 1980's. In addition, Ms. White provides Gentle Teaching facilitation for Michigan Assisted Living Association conferences and trainings.

Ms. White completed her medical exam and tuberculosis test and was found to be in good physical and mental health. Ms. White tested negative for her T.B. test. Ms. White also submitted her fingerprint to the licensing unit and there is currently no criminal history.

Ms. White submitted the following documents to licensing as outlined in Rule(s) 400.14103, 400.14207, 400.14209, and 400.14302: Program Statement; Admission Policy, Discharge Policy; Personnel Policies; Refund Agreement; Articles of Incorporation; Board of Directors List; Designated Person; Budget; Floor Plans; House Rules; Organizational Chart; Permission to Inspect; Proof of Ownership; Standard/Routine Procedures; Staff Training; Fire Evacuation Plan; and Staffing Pattern.

Ms. White was informed during the final onsite inspection that she will need to maintain in each resident record the required forms and signatures that need to be completed prior to, or at the time of each resident's admission to the home as well as updating these required forms and signatures for each resident on an annual basis consistent with Rule 400.14316(1)(a) through (2).

Ms. White was also informed that he will need to maintain in each employee file the required items that are consistent with Rules 400.14204 and 400.14208 for staff

qualifications and training; completed and signed employment application that includes a hire date; educational information and experiences; two references; copy of the person's driver's license; a signed job description and personnel policies; initial physical signed by a physician and then annual health care reviews thereafter; tuberculosis testing with results; copy of fingerprinting results; and training requirements for direct caregivers. Ms. White acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, "direct access" to residents or the resident information or both. In addition, Ms. White has knowledge on how to obtain criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org).

Both the staff and resident files will be reviewed prior to the expiration of the temporary license during the next onsite inspection.

C. Rule/Statutory Violations

The facility has been determined to be in full compliance with the applicable administrative rules and the licensing statute based upon the onsite inspections conducted and the licensee's intent to comply with all administrative rules for a small group home (12 or less) as well as the licensing act, Public Act 218 of 1979, as amended.

It should be noted, however, that at the time of licensure, this facility is currently providing services to six individuals. This application is a change in corporations from Neighborhood Residential, Inc. to Life Center Inc.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home (capacity 1-6).



Linda Pavlovski
Licensing Consultant

9/27/2016

Date

Approved By:



09/28/2016

Denise Y. Nunn
Area Manager

Date