



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF CONSUMER & INDUSTRY SERVICES
LANSING

DAVID C. HOLLISTER
DIRECTOR

April 11, 2003

Darryl Sturdevant
Select Residential Solutions, LLC
1100 Highland Blvd, W
Battle Creek, MI 49015

RE: Application #: AS130254905
Highland AFC
1100 Highland Blvd, W
Battle Creek, MI 49015

Dear Mr. Sturdevant:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 3 is issued effective April 11, 2003.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available, please feel free to contact Betsy Montgomery, Area Manager, at (517) 780-7656.

Sincerely,

Chuck Wisman, Licensing Consultant
Bureau of Family Services
Suite 200
209 E Washington
Jackson, MI 49201
(517) 780-7548

enclosure

**MICHIGAN DEPT. OF CONSUMER & INDUSTRY SERVICES
BUREAU OF FAMILY SERVICES
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS130254905

Applicant Name: Select Residential Solutions, LLC

Applicant Address: 1100 Highland Blvd, W
Battle Creek, MI 49015

Applicant Telephone #: (269) 579-3629 (Cell Phone)

Administrator/Licensee Designee: Darryl Sturdevant, Designee & Administrator

Name of Facility: Highland AFC

Facility Address: 1100 Highland Blvd, W
Battle Creek, MI 49015

Facility Telephone #: (269) 962-1301

Application Date: 12/23/2002

Capacity: 3

Program Type: MENTALLY ILL
DEVELOPMENTALLY DISABLED
TRAUMATIC BRAIN INJURED

II. METHODOLOGY

Licensing for this facility is based upon Public Act 218 and the administrative rules for small group homes effective May 24, 1994.

All required documentation has been reviewed including the license application, incorporation documents, corporate financial information, applicant program statement, admission and discharge policies, floor plan, refund policy, personnel policy, licensee and staff competencies, emergency procedures, medical clearances, job descriptions, staff schedule, and written notices of corrective action. Significant dates of contact and inspections were as follows:

12/23/2002	Enrollment
03/17/2003	Preliminary on-site inspection completed
03/28/2003	Contact - Document Received Receipt of plan of correction from applicant in response to 3/20/03 confirming letter
03/31/2003	Contact - Telephone call made Scheduled final on-site inspection
04/03/2003	Final on-site inspection

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

1. Environmental:

The facility is a ranch style home sided in white aluminum. The facility was previously owned by the licensee designee and operated as a rental property. The facility was originally a duplex. A section of an interior common wall separating the duplex apartments was removed. This created a facility with four entrances.

Documentation reviewed by this consultant indicates the facility is owned by the licensee designee and his wife and leased to the corporation.

The facility is not wheelchair accessible, but it does have a "street floor." It can accommodate persons with impaired mobility.

The front two entrances open to the facility's living area and dining area that are joined in the interior of the home. The total living area of the facility measures 360 square feet that consists of the living room and dining room. Off the dining area is the entrance to the kitchen and a corridor to a resident bedroom, facility office, and a full bathroom.

A list of contacts for emergency repairs of the facility was provided by the applicant.

Off the living area is a corridor to two resident bedrooms and a full bathroom. Also off the living area is the facility laundry room. At the rear of the facility are two sliding glass doors that open to a deck spanning the rear of the facility.

The entrance to the facility basement is just off the facility kitchen.

The resident bedrooms are located and are measured as follows:

Southeast corner bedroom: 10'8" X 10'3" = 109 square feet (1)*

Northeast corner bedroom: 12' X 7'11" = 94 square feet (1)

Southeast corner bedroom: 10'2" X 10'9" = 111 square feet (1)

* () Denotes the number of licensed beds

2. Sanitation:

The facility is served by public water and sewer.

Garbage service is provided weekly by Waste Management Company which has a contract with the city of Battle Creek.

3. Fire safety:

The facility is heated by two separate natural gas-fired forced air furnaces located in the basement of the facility. According to the applicant, both furnaces were inspected by Sims, a heating contractor, in December 2001, and an inspection sticker was attached to one of the furnaces with that date. There are also two separate hot water heaters that are also located in the basement. There is no central air conditioning. No paneling has been installed in this facility.

A hard-wired, interconnected smoke detection system has been installed. The licensee designee submitted written verification from Donald Waltham (License #CPT3-15-03) verifying an inspection and proper operation of this system. The system was tested by this consultant at the final on-site inspection.

Fire extinguishers are installed in the basement and the street floor of the facility.

B. Program Description

1. Administrative structure & capability:

A Michigan Department of Consumer & Industry Services Certificate of Incorporation was reviewed which verified the incorporation of Select Residential Solutions, LLC in the State of Michigan on March 21, 2003. The Articles of Incorporation were also reviewed. The Articles of Incorporation were signed on November 27, 2002 by its two managers, Alan Dyer and Darryl Sturdevant. Darryl Sturdevant, pursuant to the licensing application, was designated as the facility administrator and licensee designee. The corporation is essentially functioning as a partnership.

Organizationally, the managers are at the top of the organizational chart with the administrator under the managers and the direct care staff responsible to the administrator.

Alan Dyer has been designated to act on behalf of the corporation in the absence of the licensee or administrator.

2. Qualifications and competencies:

Darryl Sturdevant graduated from Western Michigan University with a Bachelor of Science in social science and a minor in sociology. According to his resume, he was also the owner/operator of Case Management of Michigan, Inc. from 1995 to 2002 providing contract case management services to adults with serious mental illnesses in specialized residential settings. He also had previous work experience in case management, rehabilitation services, and with the Calhoun County community mental health agency.

According to the Program Statement for the facility, "all staff will be trained and competent in the curriculum of providing services to people with disabilities in residential settings."

3. Program information:

According to the admission policy for the facility, "Select Residential Solutions is open to adults with mental illness." The discharge policy for the facility closely follows the licensing rule requirements for discharge.

Written house rules have been established by the licensee, and those rules have been reviewed and found compatible with the licensing rules.

The Program Statement for the facility states,

“Services provided in the home will be individualized and will focus on improving residents’ skill in basic residential activities and managing symptoms of mental illness (and include the following):

- ❑ Personal hygiene
- ❑ Cooking and menu planning
- ❑ House cleaning
- ❑ Personal budgeting
- ❑ Setting attending appointments
- ❑ Planning for leisure and entertainment activities in the home and in the community
- ❑ Managing symptoms of mental illness

To encourage residents to accept personal responsibility of the positive environment of the home, each person will be offered the opportunity to participate in the ‘chore store.’ Residents will earn credit for completing communal chores such as washing dishes and cleaning common areas of the home. Credit can then be spent at the ‘chore store,’ which will stock personal hygiene items and selected consumer goods.

Residents will have access to a wide variety of community resources, including access to medical and professional services, public transportation, shopping, leisure and entertainment activities.”

According to the staffing pattern presented by the licensee, there will ordinarily be one staff person to three residents.

4. Facility and employee records:

Facility and employee records will be retained in the facility for review as necessary. At the final on-site inspection, required resident documentation was reviewed with the licensee along with a review of the applicable licensing rules.

5. Resident rights:

The facility has established a supply of resident rights pamphlets to provide to residents and/or designated representatives. Darryl Sturdevant has also signed an agreement to respect resident rights and provide a copy of those rights to residents/designated representatives as delineated in R400.14304(1)(2). Those resident rights will be reviewed with each individual resident and/or designated representative.

IV. CONCLUSION

Compliance with the physical plant rules has been determined. All items cited for correction have been verified as corrected in writing or by inspection. Compliance with

