



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS

MIKE ZIMMER
DIRECTOR

February 12, 2016

Jennifer Curtis
Diamonds of My Heart LLC
8273 Westminster
Warren, MI 48089

RE: Application #: AS500357984
Diamonds of My Heart #2
8273 Westminster
Warren, MI 48089

Dear Ms. Curtis:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 2 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "Stephanie Williams".

Stephanie A. Williams, Licensing Consultant
Bureau of Community and Health Systems
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(586) 256-2097

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS500357984
Applicant Name:	Diamonds of My Heart LLC
Applicant Address:	8273 Westminster Warren, MI 48089
Applicant Telephone #:	(313) 399-6757
Administrator/Licensee Designee:	Jennifer Curtis
Name of Facility:	Diamonds of My Heart #2
Facility Address:	8273 Westminster Warren, MI 48089
Facility Telephone #:	586 741-1705
Application Date:	02/10/2014
Capacity:	2
Program Type:	MENTALLY ILL DEVELOPMENTALLY DISABLED

II. METHODOLOGY

02/10/2014	Enrollment
02/12/2014	Application Incomplete Letter Sent Received clearance for Jennifer, valid corporation.
02/14/2014	Contact - Document Sent Rules and Act booklets
02/25/2014	Contact - Document Received Received clearance for Jennifer and valid corporation.
02/26/2014	Application Complete/On-site Needed
02/28/2014	Contact - Document Received Received Licensing File from Central Office.
03/07/2014	Application Incomplete Letter Sent
04/11/2014	Contact - Telephone call made Left voice message requesting contact.
05/26/2014	Contact - Document Received Email received from Ms. Curtis.
05/28/2014	Contact - Document Sent Email sent to Ms. Curtis.
01/22/2015	Inspection Completed On-site
01/22/2015	Inspection Completed-BCAL Sub. Compliance
07/06/2015	Application Incomplete Letter Sent
07/08/2015	Inspection Completed On-site Physical plant full compliance.
07/08/2015	Inspection Completed-BCAL Sub. Compliance Supportive documents are still needed.
07/08/2015	Application Incomplete Letter Sent Ms. Curtis was provided a confirming letter of all documents that are missing, need to be revised and submitted.
08/14/2015	Contact - Document Received Supportive documents received.

09/01/2015	Contact - Document Received Email received from Ms. Curtis.
10/30/2015	Contact - Document Sent Email sent to Ms. Curtis.
11/30/2015	Contact - Document Received Supportive documents received from Ms. Curtis.
12/19/2015	Contact – Document Received Email received from Ms. Curtis.
01/19/2016	Contact – Document Sent Email sent to Ms. Curtis.
01/20/2016	Contact – Document Received Supportive documents received from Ms. Curtis.
02/10/2016	Inspection Completed-BCAL Full Compliance.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The proposed facility is a single family aluminum ranch-style home built in 1950. The home is not wheelchair accessible. The property has a front wooden porch and the back yard is enclosed with a fence. The home is located in a residential neighborhood in the city of Warren, a suburb north of the City of Detroit. The home and surrounding community are serviced by public water and sewage systems. Medical, educational, and social resources are located within close proximity to the home in the surrounding community. The facility also has close access to I-696, and I-75 freeways.

Diamonds of My Heart #2 home is heated by gas, forced-air furnace located on the first floor of the home off of the kitchen as there is no basement. A furnace and electrical inspection was completed on 06/29/2015 and both were found to be in good working order. The family room is located off of the front entrance. The resident's dining area is shared with the kitchen and can only accommodate two residents. The home has a bathroom with a shower and bathtub. I measured all community living space and bedrooms within the home to determine occupancy limits. The measurements, square footage, and capacity limits are as follow:

Common area 12'10" x 11'4" = 145.4 square feet

Total square footage of community space: 145.4 square feet.

Bedroom #1 11'5" x 9'8" = 110.3 square feet capacity 1

Bedroom #2 8'9" x 11' = 96.3 square feet capacity 1

The square footage of community space is adequate for the facility to accommodate up to two adult foster care residents. Based solely on square footage of the bedrooms; bedroom #1 and bedroom #2 has the square footage for one resident only. R 400.14409(2) requires a minimum of 80 square feet of usable floor space; each of the two bedrooms provides for the square footage required by the rule. All bedrooms are fully furnished and meet the requirement of Rule 400.14410(1)(2)(3) and (4).

R400.14405 (1) requires that at least 35 square feet of living space per occupant (residents and household members) be contained in the home. The living space total for the family room is 145.4 square feet, meeting and exceeding the rule requirement for a facility licensed for two residents.

B. Program Description

The admission policy, discharge policy, program statement and refund agreement have been submitted and do not conflict with the licensing requirements. Diamonds of My Heart #2 is a small group adult foster care facility with the capacity to provide services for 2 ambulatory residents. The facility stated purpose is to provide a safe and structured environment for the mentally ill and developmentally disabled population. Diamonds of My Heart #2 goal is to aid residents in achieving maximum ability in all areas of daily living and social communication skills, and to aid in the resident's toward a less restrictive living situation.

Diamonds of My Heart, LLC is a corporation formed on 02/13/2014, in good standing and approved to conduct business in the State of Michigan. A letter from the members has been received designating Ms. Curtis as the licensee designee/administrator. The applicant has submitted financial documentation assuring the financial capability and stability of this corporation. Ms. Curtis has submitted the appropriate educational, training, employment documentation and resume establishing that she has the required experience and education to provide and deliver adult foster care services to the Mentally Ill and Developmentally Disabled in the State of Michigan.

Ms. Curtis has experience as a Support Service Specialist since September of 2014 providing direct care and support to individuals with disabilities and has provided written support of this experience through her work as a Support Service Specialist with Independent Opportunities of Michigan.

Ms. Curtis has obtained a Master of Business Management Accounting, May of 2015 and worked as an administrative assistance as well solidifying her financial and administrative capabilities.

An Adult Foster Care Licensing Record Clearance has been completed for Ms. Curtis, attesting to her good moral character. Ms. Curtis submitted a medical clearance with proof of tuberculosis testing as required.

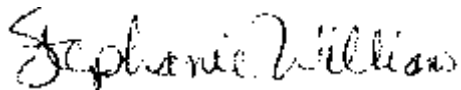
Technical assistance has been provided to Ms. Curtis to assist her with complying with statutory and rule requirements for the maintenance of the facility, resident records and employee records. This technical assistance included a review of requirements pertaining to the handling and accounting of resident funds and for compliance with statutory requirements (Section 400.734b of Public Act 218) pertaining to the hiring or contracting of persons who provide direct service to residents.

C. Rule/Statutory Violations

At time of the final inspection no violations were found.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home (capacity 2).

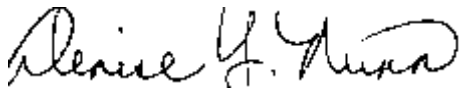


02/12/2016

Stephanie A. Williams
Licensing Consultant

Date

Approved By:



02/12/2016

Denise Y. Nunn
Area Manager

Date