



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS

MIKE ZIMMER  
DIRECTOR

August 18, 2015

Tyler Curtis  
CBI Rehabilitation Services, Inc.  
3446 E. Lake Lansing Rd.  
East Lansing, MI 48823

RE: License #: AS330337346  
Belmonte Circle  
606 Belmonte Circle  
East Lansing, MI 48823

Dear Mr. Curtis:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9720.

Sincerely,

A handwritten signature in cursive script that reads "Leslie Barner".

Leslie Barner, Licensing Consultant  
Bureau of Community and Health Systems  
5303 S Cedar  
PO Box 30321  
Lansing, MI 48909  
(517) 256-2181

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS330337346
<b>Licensee Name:</b>	CBI Rehabilitation Services, Inc.
<b>Licensee Address:</b>	3446 E. Lake Lansing Rd. East Lansing, MI 48823
<b>Licensee Telephone #:</b>	(517) 349-6975
<b>Administrator/Licensee Designee:</b>	Tyler Curtis
<b>Name of Facility:</b>	Belmonte Circle
<b>Facility Address:</b>	606 Belmonte Circle East Lansing, MI 48823
<b>Facility Telephone #:</b>	(517) 349-6975
<b>Capacity:</b>	6
<b>Program Type:</b>	TRAUMATICALLY BRAIN INJURED

## **II. Purpose of Addendum**

The purpose of this addendum to the original licensing study report is to modify the terms of the license to include mentally ill and developmentally disabled adults to the population served.

## **III. Methodology**

On July 23, 2015, I spoke to licensee designee Tyler Curtis about what documentation must be submitted to request a modification to the terms of the license.

On July 27, 2015, a request to modify the terms of the license was received.

On July 29, 2015, I requested additional information about the program statement.

On August 7, 2015, additional information was submitted by Tyler Curtis.

On August 10, 2015, I reviewed the revised program statement, admission policy, and staff training schedule.

On August 11, 2015, I requested additional information regarding the statement of qualifications and experience.

On August 12, 2015, I reviewed the statement of qualifications and experience.

## **IV. Description of Findings and Conclusions**

Belmonte Circle aims to provide long-term care in a homelike atmosphere to adults with significant cognitive and behavioral difficulties resulting from a traumatic brain injury, mental illness, or developmental disability. The program statement indicated Belmonte Circle utilizes an individualized treatment plan for each resident, which allows for customized goals, behavior supports, and staffing levels. For residents who require it, Belmonte Circle offers 1:1 support. Otherwise, the facility has a minimum 2:1 resident to staff ratio at all times. The staffing pattern allows for the appropriate level of individualized supports for each resident, thereby the facility is able to serve residents with varying needs resulting from a traumatic brain injury, mental illness, or developmental disability. The program statement indicated residents will receive guidance in the areas of social behaviors, self-care, domestic living skills, communication and leisure. Depending on needs, residents will be encouraged to interact with one another, and participate in the community. Day activities will be provided outside the home for each resident, either individually, or as a group if there are common interests. According to the program statement, community outings include dining out, recreational activities, walks, and other activities of interest for each specific client. Belmonte Circle has collaborated with a community resource so that, if desired, residents can participate in a supported employment program. Residents can be employed up to 22 hours each week, which

develops self-esteem and money management skills.

To develop the competencies required to serve residents, new staff receive on-site training for 40 hours. The program statement indicated new staff will shadow experienced staff, and meet with the Program Coordinator to be instructed on specific information and training for each resident. Staff will also receive in-person instruction in behavior analysis strategies, de-escalation techniques, person centered planning, first aid/CPR, and recipient rights. Staff is provided written information and watch training videos on a variety of topics including nutrition, fire safety, environmental emergencies, medication, cultural diversity, seizure response, bloodborne pathogens, and limited English proficiency. Staff will be deemed competent by passing a quiz for each topic. Existing staff receive annual training on the same information and techniques.

The admission policy indicated residents must be medically stable, able to follow physicians' orders with supports, able to benefit from support staff interventions, and willing to participate and make choices in their program. To be admitted, residents must not pose a serious threat to themselves or other residents in the program. This is consistent for all the populations the facility desires to serve.

The licensee designee and administrator, Tyler Curtis, submitted a statement of experience and qualifications indicating in addition to experience working with adults with a traumatic brain injury, he has four years of experience working with adults who are mentally ill or developmentally disabled. Mr. Curtis has worked both one-on-one and in group settings with the populations the facility desires to serve. He has experience working in residential programs and also a supported employment program. He has a Master's degree in Rehabilitation Counseling where he learned about treatment and counseling best practices for individuals who are mentally ill, developmentally disabled, or traumatically brain injured. Mr. Curtis is a Certified Rehabilitation Counselor. The licensee has successfully managed two other facilities licensed to serve the populations for which this modification was requested.

**V. Recommendation**

I recommend the terms of the license be modified to add mentally ill and developmentally disabled adults as populations to be served by the home.



8/17/15

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Leslie Barner  
Licensing Consultant

Date

Approved:



8/18/15

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Betsy Montgomery  
Area Manager

Date