



RICK SNYDER  
GOVERNOR

State of Michigan  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



NICK LYON  
INTERIM DIRECTOR

March 26, 2015

Joyce LaLonde  
6646 Brush Street  
North Branch, MI 48461

RE: License #:	AF440299489 Hillside Manor 6646 Brush Street North Branch, MI 48461
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Dear Ms. LaLonde:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9720.

Sincerely,

Susan Sells, Licensing Consultant  
Bureau of Children and Adult Licensing  
4809 Clio Road  
Flint, MI 48504  
(989) 293-5222

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AF440299489
<b>Licensee Name:</b>	Joyce LaLonde
<b>Licensee Address:</b>	6646 Brush Street North Branch, MI 48461
<b>Licensee Telephone #:</b>	(810) 688-4343
<b>Administrator/Licensee Designee:</b>	N/A
<b>Name of Facility:</b>	Hillside Manor
<b>Facility Address:</b>	6646 Brush Street North Branch, MI 48461
<b>Facility Telephone #:</b>	(810) 688-4343
<b>Capacity:</b>	6
<b>Program Type:</b>	MENTALLY ILL DEVELOPMENTALLY DISABLED AGED

**II. Purpose of Addendum**

The purpose of this addendum is to allow a previously unlicensed room to be approved as a bedroom for resident occupancy. The licensee currently has six bedrooms, five of which are licensed and approved for resident use. Of the five bedrooms, one is current licensed for double occupancy. The licensee has asked that the sixth room be licensed as a resident bedroom to allow all of her residents to have a private bedroom. The license has verbalized her understanding that she is not to go over her current licensed capacity of six residents.

**III. Methodology**

01/26/15 – Contact – Document Received  
The licensee faxed a request to have a bedroom previously unlicensed for resident use to be licensed for resident use. No change in capacity.  
  
03/17/15 – Inspection Completed Onsite

**IV. Description of Findings and Conclusions**

On 03/17/15, I conducted an onsite inspection of Hillside Manor Adult Foster Care Facility. At Ms. LaLonde’s request, I measured the West room of her facility which was recently remodeled to be suitable as a bedroom. Ms. LaLonde provided me with an updated floor plan and evacuation plan which both include the addition of this room. The room measured 11’ x 8’8” which is a total of 95 square feet of living space. The room met all of the AFC licensing requirements to be approved as a bedroom for resident use.

**V. Recommendation**

I recommend that the West room of Hillside Manor AFC facility be approved as a bedroom for resident use.



March 18, 2015

Susan Sells Licensing Consultant	Date
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Approved by:



March 20, 2015

Mary E. Holton Area Manager	Date
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