



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

September 16, 2014

Paul Meisel
Auburn Fields Assisted Living II, LLC
219 Church Street
Auburn, MI 48611

RE: Application #: AL090356074
Auburn Fields Assisted Living II, LLC
4710 Stephanie Court
Auburn, MI 48611

Dear Mr. Meisel:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 20 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (517) 284-9720.

Sincerely,

Ronald R. Verhelle, Licensing Consultant
Bureau of Children and Adult Licensing
1919 Parkland Drive
Mt. Pleasant, MI 48858-8010
(989) 948-0561

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AL090356074

Applicant Name: Auburn Fields Assisted Living II, LLC

Applicant Address: 219 Church Street
Auburn, MI 48611

Applicant Telephone #: (989) 450-8323

Administrator/Licensee Designee: Paul Meisel

Name of Facility: Auburn Fields Assisted Living II, LLC

Facility Address: 4710 Stephanie Court
Auburn, MI 48611

Facility Telephone #: (989) 662-4100

Application Date: 01/14/2014

Capacity: 20

Program Type: AGED
ALZHEIMER'S
PHYSICALLY HANDICAPPED

II. METHODOLOGY

01/14/2014	Enrollment
02/11/2014	Inspection Report Requested - Fire
02/11/2014	Inspection Report Requested - Health
09/08/2014	Inspection Completed - Fire : A
09/12/2014	Inspection Completed - Environmental Health: A
09/15/2014	Inspection Completed - BFS Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The property known as Auburn Fields Assisted Living II is located at 4710 Stephanie Court, Auburn, Michigan 48611. The property is owned by Auburn Fields Assisted Living, LLC and leased to Auburn Fields Assisted Living II LLC. The property is situated on a 5.2 acre lot on the eastern edge of the City of Auburn. The facility secured zoning approval from the Charter Township of Williams on December 23, 2013. The facility is new construction and a Certificate of Occupancy was issued by Williams Township on September 5, 2014. Abundant parking is available on a paved lot.

Auburn Fields Assisted Living II is barrier free and features contemporary styling with upscale furnishings and interior décor. The exterior of the home features professionally landscaped patios surrounded by attractive fencing. The facility is built upon a partial basement separated by two crawl spaces. The facility has a large gathering room, dining room, private dining room, kitchen, medication room, office, laundry room, beauty salon, public bathroom, employee break room, visitation room, and twenty private bedrooms. Four of the private bedrooms are equipped with full bathrooms. The remaining private bedrooms are equipped with half-bathrooms. The facility is heated and air-conditioned with separate thermostatic controls in each bedroom. The facility is serviced by public water and sewage systems. The capacity of this facility will enable twenty (20) male and female residents to utilize as many bedrooms. There is ample space in the facility bedrooms for non-affected spouses to reside with prior Department approval.

One natural gas furnace and three hot water heaters are located in the basement with a 1-3/4 inch solid core door equipped with an automatic self-closing device and positive latching hardware located at the top of stairs. Three additional natural gas furnaces are located in the crawl space and they are constructed of material that has a 1-hour-fire-resistance rating. The facility is equipped with interconnected, hardwire smoke detection system, with battery backup, which was installed by a licensed electrician and is fully operational. The facility is also sprinkled with a hydrant dedicated to the sprinkling

system located next to the building. Fire extinguishers and emergency evacuation plans are placed throughout the facility.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	15'8" x 14' & 10' x 12' & 12' x 9' 4"	454	1
2	15'8" x 14' & 10' x 12' & 12' x 9' 4"	454	1
3	15'8" x 14' & 10' x 12' & 12' x 9' 4"	454	1
4	15'8" x 14' & 10' x 12' & 12' x 9' 4"	454	1
5	5'5" x 8'2" & 13' x 13'4"	219	1
6	5'5" x 8'2" & 13' x 13'4"	219	1
7	5'5" x 8'2" & 13' x 13'4"	219	1
8	5'5" x 8'2" & 13' x 13'4"	219	1
9	10'6" x 6' & 15'8" x 12'9"	264	1
10	10'6" x 6' & 15'8" x 12'9"	264	1
11	10'6" x 6' & 15'8" x 12'9"	264	1
12	10'6" x 6' & 15'8" x 12'9"	264	1
13	5'5" x 8'2" & 13' x 13'4"	219	1
14	5'5" x 8'2" & 13' x 13'4"	219	1
15	5'5" x 8'2" & 13' x 13'4"	219	1
16	5'5" x 8'2" & 13' x 13'4"	219	1
17	5'5" x 8'2" & 13' x 13'4"	219	1
18	5'5" x 8'2" & 13' x 13'4"	219	
19	5'5" x 8'2" & 13' x 13'4"	219	1

20	5'5"x 8'2" & 13'x13'4"	219	1
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The gathering room, dining room, and private dining room areas measure a total of 1559 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement.

On September 8, 2014, the Bureau of Fire Services determined Auburn Fields Assisted Living II in compliance with the Fire Safety Rules for Adult Foster Care Large Group Homes.

On September 12, 2014, the Bay County Health Department determined Auburn Fields Assisted Living II in compliance with the Environmental Health Rules for Adult Foster Care Large Group Homes.

On September 15, 2014, I determined Auburn Fields Assisted Living II in compliance with the Maintenance of Premises Rules for Adult Foster Care Large Group Homes.

Based on the above information, it is concluded that this facility can accommodate twenty (20) residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

Admission and discharge policies, program statement, Alzheimer's services disclosure statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. Auburn Fields Assisted Living II intends to provide 24-hour supervision, protection and personal care to twenty (20) male and female aged adults who may have physical handicaps or possess Alzheimer's disease or related dementias; in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs. Residents may be referred from Commissions on Aging, waiver programs, hospitals, clinics, and the community at large.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The licensee will either arrange or provide all transportation for program and medical needs. Auburn Fields Assisted Living II will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant is Auburn Fields Assisted Living II, L.L.C., which is a “Domestic Limited Liability Company”, was established in Michigan, January 15, 2014. The applicant submitted a financial statement prepared by Chemical Bank and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of Auburn Fields Assisted Living II, L.L.C. has submitted documentation appointing Paul Meisel as licensee and administrator for this facility.

A licensing record clearance request was completed with no lein convictions recorded for Paul Meisel, licensee designee and the administrator. Mr. Meisel submitted a medical clearance request with a statement from a physician documenting his good health and current TB-tine negative results.

Paul Meisel, licensee designee and administrator, has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for the original license of this 20-bed facility is adequate and includes a minimum of 4 staff to 20 residents on the first and second shifts with 3 staff on the third shift. All staff shall be awake during sleeping hours.

Paul Meisel, licensee designee and administrator, acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

Paul Meisel, licensee designee and administrator, acknowledges an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), and the related documents required to be maintained in each employee’s record to demonstrate compliance.

Paul Meisel, licensee designee and administrator, acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, Mr. Meisel has indicated resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Paul Meisel, licensee designee and administrator, acknowledges his responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, Mr. Meisel acknowledges his responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

Paul Meisel, licensee designee and administrator, acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. Mr. Meisel indicated that it is his intent to achieve and maintain compliance with these requirements.

Paul Meisel, licensee designee and administrator, acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. Mr. Meisel has indicated his intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

Paul Meisel, licensee designee and administrator, acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

Paul Meisel, licensee designee and administrator, acknowledges his responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, Mr. Meisel acknowledges his responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

Paul Meisel, licensee designee and administrator, acknowledges his responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rule/Statutory Violations

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

VI. RECOMMENDATION

I recommend issuance of a temporary license to this adult foster care large group home (capacity 20).

Ronald R. Verhelle

September 15, 2014

Ronald R. Verhelle
Licensing Consultant

Date

Approved By:

Mary E. Holton

September 16, 2014

Mary E. Holton
Area Manager

Date