



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

March 4, 2014

Barbara Hall
1686 W. Hibbard Road
Owosso, MI 48867

RE: Application #: AS780338558
Country View B
1668 W. Hibbard Road
Owosso, MI 48867

Dear Ms. Hall:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (517) 284-9720.

Sincerely,

Christopher Holvey, Licensing Consultant
Bureau of Children and Adult Licensing
4809 Clio Road
Flint, MI 48504
(517) 899-5659

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS780338558
Applicant Name:	Barbara Hall
Applicant Address:	1686 W. Hibbard Road Owosso, MI 48867
Applicant Telephone #:	(989) 723-4946
Licensee:	Barbara Hall
Administrator	Patty Tullar
Name of Facility:	Country View B
Facility Address:	1668 W. Hibbard Road Owosso, MI 48867
Facility Telephone #:	(989) 723-4946
Application Date:	01/24/2013
Capacity:	6
Program Type:	AGED

II. METHODOLOGY

01/03/2013	Contact - Document Sent Rules & Act booklets
01/24/2013	Enrollment
02/13/2013	Inspection Report Requested - Health Inv. #1021251
03/05/2013	Inspection Completed-Environmental Health : A
03/26/2013	Application Incomplete Letter Sent FP's for Barb & Patricia
04/05/2013	Contact - Document Received Finger prints for Barb & Patricia
04/08/2013	Application Complete/On-site Needed
04/17/2013	Application Incomplete Letter Sent
10/23/2013	Inspection Completed-BCAL Full Compliance
03/04/3014	Recommend license issuance.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Country View B is one of three interconnected facilities (Country View A, Country View B and Country View C) located in a rural area of Owosso Township, MI. In the center of the three facilities is a large commercial kitchen. The building is built into a hill and the main level has two separate exits/entrances that are at grade. At each exit is a cement sidewalk that leads directly to the parking lot. There is a large wooden deck that is attached to the entire length of the back of the facility. The facility is located at the end of a private paved road and has adequate parking space for staff and visitors.

The main level of the home consists of a living room, dining area, kitchenette, and six single occupancy resident bedrooms. Each resident bedroom has an attached bathroom. An enclosed hallway leads to the commercial kitchen, where all food preparation for the facility will take place. In the event that the commercial kitchen is not available, there is a kitchen located in the basement of the facility that is available to prepare meals for the residents.

The basement level of the facility consists of a living room, full bathroom, full kitchen, two bedrooms and a utility/furnace room. This level is designated for live-in staff and will not be accessible for residents. The furnace and hot water heater are located in the

basement utility room. At the entrance into the basement from the main level is a fully stopped, solid wood core door that is equipped with an automatic self-closing device and positive-latching hardware. There is one fire extinguisher located on each level of the facility. The smoke detectors are all hard-wired into the home's electrical system and are located in all sleeping areas, kitchen, and living areas.

The resident bedrooms are all identical in size (12' x 13' 5") and measure at 161 square feet. The living room (17' 6" x 31') has 542 square feet of space and the dining room (11' 9" x 27') measures at 317 square feet.

The facility has a private water supply and private sewage disposal system. The Shiawassee County Health Department inspected the facility on 3/5/13 and the facility received an "A" rating.

B. Program Description

The facility has the capacity to provide 24-hour supervision, protection and personal care for up to six male and/or female aged residents. The program will provide three home cooked nutritional meals, laundry services, medication supervision, and recreational activities, while continuing to provide assistance with activities of daily living. The facility is wheelchair accessible. Alarms have been placed on all exits to alert staff members when someone exits/enters the facility.

Barbara Hall is the applicant/licensee and Patty Tullar is the administrator of the facility. A criminal history background check was completed for the applicant and administrator. They have been determined to be of good moral character. The applicant and administrator submitted statements from a physician documenting their good health and current TB-tine negative results.

The applicant has sufficient resources to provide for the adequate care of the residents as evidenced by projected income for AFC residents along with other financial resources.

The supervision of residents in this small group home licensed for (6) resident will be the responsibility of the applicant 24 hours a day / 7 days a week. The applicant has indicated that for the original license of this 6-bed small group home, there is adequate supervision with 1 direct care staff on-site for six (6) residents. The applicant acknowledges that the number of direct care staff on-site to resident ratio will change to reflect any increase in the level of supervision, protection, or personal care required by the residents.

The applicant acknowledges an understanding of the training and qualification requirements for the responsible person or volunteers providing care to residents in the home.

The applicant acknowledges an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents, the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website ([www. Miltcpartnership.org](http://www.Miltcpartnership.org)), and the related documents required to be maintained in each employee’s record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee can administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges their responsibility to establish good moral character and suitability, obtain and maintain documentation of good physical and mental health status, maintain documentation of all required trainings, and obtain all required documentation and signatures that are to be completed prior to direct care staff and volunteers working directly with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, or volunteer staff, and the retention schedule for all of the documents contained within each employee’s file.

The applicant acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator and direct care staff or volunteers and the retention schedule for all of the documents contained within the employee’s file. The applicant acknowledges an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

The applicant acknowledges their responsibility to obtain the required written assessment, written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of each resident’s admission to the home, as well as, the required forms and signatures to be completed for each resident on an annual basis.

The applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident’s file.

The applicant acknowledges an understanding of the administrative rules regarding the discharge criteria and procedural requirements for issuing a 30-day discharge written

notice to a resident, as well as, when a resident can be discharged before the issuance of a 30-day discharge written notice.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident an accident involving resident, employee, and/or visitor.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. The applicant acknowledges that a separate Resident Funds Part II (BCAL-2319) form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the resident's personal money transactions that have been agreed to be managed by the applicant.

Barbara Hall has a considerable amount of experience with AFC licensing rules and requirements as she has twenty-five years' experience as a licensee of three separate small group homes. Administrator Patty Tullar has twenty years' experience as a direct care worker in AFC homes and has been the administrator of two separate small group homes for the past 1 ½ years. Ms. Hall reports that all resident files will be kept on the facility grounds.

C. Rule/Statutory Violations

Compliance with the physical plant rules has been determined. All items cited for correction have been verified by visual inspection. Compliance with Quality of Care rules will be assessed during the period of temporary licensing via an on-site inspection.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC small group home with a capacity of six (6) residents.



3/4/14

Christopher Holvey
Licensing Consultant

Date

Approved By:



3/4/14

Mary E Holton
Area Manager

Date