



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

February 14, 2014

Julia Wellings
Burcham Hills Retirement Center II
2700 Burcham Drive
East Lansing, MI 48823

RE: License #: AH330236746
Burcham Hills Retirement Center II
2700 Burcham Drive
East Lansing, MI 48823

Dear Ms. Wellings:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Patricia J. Sjo, Licensing Staff
Bureau of Children and Adult Licensing
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(586) 256-2006

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AH330236746
Licensee Name:	Burcham Hills Retirement Center II
Licensee Address:	2700 Burcham Drive East Lansing, MI 48823
Licensee Telephone #:	(517) 351-8377
Authorized Representative/ Administrator:	Julia Wellings
Name of Facility:	Burcham Hills Retirement Center II
Facility Address:	2700 Burcham Drive East Lansing, MI 48823
Facility Telephone #:	(517) 351-8377
Capacity:	280
Program Type:	AGED ALZHEIMERS

II. Purpose of Addendum

Add Alzheimer's program to the facility's license and reduce the number of licensed beds from 293 to 280.

III. Methodology

7/1/13 I learned while conducting a special investigation that the facility had 45 residents in three secure (locked) "memory care neighborhoods" on the 3rd floor and the facility was licensed for the Aged program but not Alzheimer's.

7/11/13 I reviewed the licensing file. It did not have any information about the facility's dementia care neighborhoods.

7/11/13 I reviewed BCAL's Bureau Information Tracking System (BITS). It included events dated 10/31/05 and 11/17/05 about building renovations on the 3rd floor and that Health Facilities Engineering Section (HFES) occupancy approval for a 3rd floor project was issued on 11/17/05, but it did not identify the project as a dementia care program.

7/11/13 I notified Julia Wellings, the facility's administrator and authorized representative, of the need to add Alzheimer's program to the facility's license. I requested a floor plan, an Alzheimer's program statement, and copies of HFES, Bureau of Fire Services (BFS), and Bureau of Children and Adult Licensing (BCAL) approvals for the dementia care unit, if available.

7/18/13 Ms. Wellings provided floor plans for all five floors; 5/6/05 3rd Floor Operations Narrative; 6/7/05 BFS Plan Review; 9/28/05 Architect's response to HFES review; 10/11/05 BFS report granting temporary approval until 1/1/06; HFES Construction Permit for 10/24/05-10/24/06; 10/25/05 HFES report; and 1/18/06 BFS Full Approval report.

7/18/13 I asked Ms. Wellings to submit floor plans that identified the use of each room, size of each room, and number of beds approved for each room.

7/18/13 I reviewed the facility's website.

7/19/13 I mailed to Ms. Wellings the 1/29/85 HFES Room Sheets that identified the approved location of resident beds and the facility's floor plans that were in BCAL's facility file.

7/25/13 Telephone call made to Ms. Wellings about updating the floor plans to comply with Rule 325.1961 and provide a dementia program statement.

8/14/13 Received 1st, 2nd, 3rd, 4th, and 5th floor plans by email from Ms. Wellings.

8/15/13 Received "Memory Care Program Statement" and fees list.

8/23/13 Inspection conducted on site. I inspected the 3 memory care neighborhoods on the 3rd floor.

2/3/14 Letter from Ms. Wellings requesting reduction in license capacity to 280 beds and revised floor plans showing location of the beds.

IV. Description of Findings and Conclusions

The building was constructed in 1974. A Home for the Aged license was issued to Burcham Hills Retirement Center II on 7/1/89. The facility's license for 293 beds was for an Aged program only and not Alzheimer's.

The facility's website <http://burchamhills.com/> included, "'Home' at Burcham Hills comes in many forms – Condominiums, Independent and Assisted Living, Memory Care, and more... Our Memory Care provides Dementia Care in secured neighborhoods with individual apartments that incorporate daily activities and recreational programs designed for those who have memory impairments, Alzheimer's or dementia-related concerns. Delivered by our specially trained staff, these services have been developed to promote companionship and meaningful experiences in a friendly, caring neighborhood setting. Many of our Memory Care elders need prompting and encouragement to become involved in daily activities and perform routine tasks. Elders receive assistance with meals, dressing, grooming, bathing, transfers, medications, housekeeping, laundry, and more based on services tailored to individual capabilities and needs. We reinforce freedom of choice and encourage maintenance of as much Independence and continuation of meaningful activities as each person is capable."

Julia Wellings stated that residents with memory impairment resided on the 3rd floor for over 25 years alongside residents with only assisted living needs. The 3rd floor was renovated in 2005 to create three secure neighborhoods for residents who have dementia by remodeling some bedrooms into dining and day space, and a dementia care program began. Ms. Wellings stated that due to building modifications and permanent conversion of some resident rooms into office space, the facility's license capacity had decreased to 280 beds. There were now 10 beds on the 1st floor, 45 beds on the 2nd floor, 70 beds on the 3rd floor, 75 beds on the 4th floor, and 80 beds on the 5th floor. Ms. Wellings provided floor plans that showed the location of these beds and the use of all rooms in the facility.

BCAL's Bureau Information Tracking System (BITS) included, "10/31/05 Received copy of a construction permit that was issued by the state's Bureau of Health Systems on 10/24/05. That construction permit was for a 3rd floor renovation project. Document also included a letter, dated 10/25/05, that was sent to the facility by the Bureau of Health Systems. That letter noted the requirements that needed to be met for the remodeling project to be done."

An 11/17/05 HFES report included that Project #05-099 was a 3rd floor dining room partial renovation by converting the larger two apartments in the center of wings B and C into the new activity/dining rooms and an office. Work on wing A was to include the new dining, living, administrative offices, soiled linen holding, laundry, and central kitchen with dish wash area to serve the 3rd floor only. HFES issued a Permit for Construction for this project on 10/24/05 that included, "The licensed bed complement of this facility will be changed/reduced by four beds as a result of this project." The construction work was complete and the area already occupied at the time of the engineer's inspection on 11/10/05, and the engineer gave it final approval for occupancy.

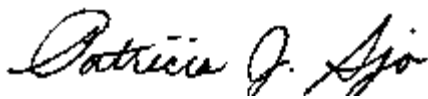
On 8/23/13, I inspected the facility's 3rd floor. It had a common seating lobby near the elevator and three dementia care wings (neighborhoods) named Lincoln River, Red Cedar, and Looking Glass. A laundry room was near the lobby where a resident's family or staff could do small loads of laundry. Each neighborhood had double doors with mag locks that could be entered by pressing a button on a wall and exited only by swiping a badge on a key pad. The stairwell exits and two elevators were also secure, needing a swipe badge to open. The mag locks were tied to the fire alarm system and automatically release in the event of an emergency. Each resident room had a private bathroom with a walk-in shower stall, grab bars by each shower and toilet, call lights by the bed in the bedroom and by the toilet in the bathroom, and a heating/cooling unit. A photo of the resident, resident's name, and a narrative about the resident's life and interests was posted by each resident door. Food was prepared in the main kitchen on the 2nd floor and transported on carts to the service kitchen in each neighborhood on the 3rd floor, placed in holding wells, and then plated and served to residents in each neighborhood's dining room. Lincoln River had a larger kitchen than the other wings and also had a dishwasher, so all dishes were sent to that kitchen for washing after meal service. The service kitchens had a small area for food preparation, such as baking cookies and cutting up vegetables and fruit. Each kitchen on the 3rd floor had a drink station and small refrigerator. Each neighborhood had a living room with chairs, sofas, end tables, lamps, television, fish tank, indoor garden, piano, activity materials, and a common toilet room. Windows on the 3rd floor were secure because they could not be opened.

The 3rd floor's staffing consisted of a Memory Care Coordinator, caregivers, medication technicians, care coordinators/shift supervisors, dining service staff, housekeepers, and a recreation therapist. Caregivers, medication technicians, and care coordinators carried radios with headsets to facilitate communication. Staff used portable wireless laptop computers to document medication administration and in resident records. Other available support services included speech, occupational, and physical therapists, a registered dietitian, and maintenance staff. Residents were supervised whenever they left the Memory Care floor for activities. Staff were trained on how to provide care to individuals who have dementia.

The facility's dementia program statement complied with MCL 333.20178, and included that all of the 3rd floor residents who were ambulatory wore a Wander Guard bracelet that activated an alarm when too close to an exit door. Residents were assessed prior to admission and person-centered service plans were provided to address their physical, intellectual, social, emotional, spiritual, and vocational needs.

V. Recommendation

Add Alzheimer's program to the facility's license and reduce the number of licensed beds to 280.



2/14/14

Patricia J. Sjo
Licensing Staff

Date

Approved:



2/14/14

Betsy Montgomery
Area Manager

Date