



RICK SNYDER  
GOVERNOR

State of Michigan  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN  
DIRECTOR

December 11, 2013

Shannon Williams  
Advocates for Self Determination, LLC  
Suite 5  
237 N. Old Woodward Ave.  
Birmingham, MI 48009

RE: Application #: AS630337268  
Rochester Home  
4651 Rochester Road  
Troy, MI 48085

Dear Mrs. Williams:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Stephanie A. Williams, Licensing Consultant  
Bureau of Children and Adult Licensing  
4th Floor, Suite 4B  
51111 Woodward Avenue  
Pontiac, MI 48342  
(586) 256-2097

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS630337268
<b>Applicant Name:</b>	Advocates for Self Determination, LLC
<b>Applicant Address:</b>	Suite 5 237 N. Old Woodward Ave. Birmingham, MI 48009
<b>Applicant Telephone #:</b>	(248) 723-7152
<b>Administrator/Licensee Designee:</b>	Shannon Williams
<b>Name of Facility:</b>	Rochester Home
<b>Facility Address:</b>	4651 Rochester Road Troy, MI 48085
<b>Facility Telephone #:</b>	(248) 688-9032
<b>Application Date:</b>	10/19/2012
<b>Capacity:</b>	6
<b>Program Type:</b>	MENTALLY ILL DEVELOPMENTALLY DISABLED

## II. METHODOLOGY

10/19/2012	Enrollment
10/25/2012	Application Incomplete Letter Sent Fingerprint and 1326A to Janet Patterson.
10/25/2012	Contact - Document Sent Act and Rules.
11/28/2012	License Unit file referred for criminal history review Janet Patterson.
03/06/2013	Application Complete/On-site Needed
03/06/2013	File Transferred To Field Office Pontiac.
03/11/2013	Contact - Document Received Received Licensing Fee File from Central Office.
03/19/2013	Application Incomplete Letter Sent
04/04/13	Contact – Document Received Supportive documents.
06/18/2013	Contact - Telephone call received Scheduled preliminary onsite inspection.
06/25/2013	Contact – Document Received. Letter received requesting Shannon Williams to be licensee designee/administrator.
07/02/2013	Inspection Completed On-site
07/02/2013	Inspection Completed-BCAL Sub. Compliance
07/09/2013	Confirming letter sent
07/22/2013	Contact - Document Received Shannon Williams, licensee designee/administrator submitted required supportive documents for review.
07/30/2013	Contact - Telephone call made Spoke with Mrs. Williams in regards to submitted documents.

08/06/2013	Contact - Document Sent Confirming letter sent by email in PDF format to Mrs. Williams.
08/22/2013	Contact - Document Received Supportive documents received.
09/09/2013	Inspection Completed On-site
09/09/2013	Inspection Completed-BCAL Sub. Compliance
10/10/2013	Contact - Document Received Email sent from Mrs. Williams.
10/10/2013	Contact - Telephone call made Spoke with Mrs. Williams to schedule final inspection at facility.
10/21/2013	Inspection Completed On-site
10/21/2013	Inspection Completed-BCAL Sub. Compliance
10/31/2013	Contact – Document Received Supportive Documents sent.
11/15/2013	Contact – Document Received Supportive Documents sent.
12/09/2013	Contact – Face to Face Meeting with Mrs. Shannon Williams, licensee designee/ administrator
12/11/2013	Inspection Completed On-site
12/11/2013	Inspection Completed B-CAL Full Compliance

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

#### A. Physical Description of Facility

This facility is a Bi-level style brick dwelling built in 1997 with rooms that recessed and not a flat floor level surface in the home's interior. The facility is situated on a main thoroughfare located in Troy, a suburb north of the City of Detroit. The facility is being leased by the corporation Adaptive Specialized Ventures, LLC; the licensee designee/administrator is Ms. Shannon Williams. The facility has an occupancy for six adult foster care residents, the maximum occupancy permitted in an adult foster care

small group home. The community is serviced by public water and sewage system. Medical, social, educational, religious, and shopping resources are located nearby within the surrounding community. The facility has a fully landscaped back-yard with a fence located in the rear of the property as a divider between the facility and the adjoining property.

Rochester Home will not service residents with mobility impairments; the facility is not wheelchair accessible as it is not in compliance with Rule 400.14509. At final inspection, the facility was noted to be in full compliance with administrative rule requirements related to fire safety, physical plan, environmental sanitation, living and dining, and bedroom furnishings. The home features an interconnected smoke detection system that is audible in all areas of the home. Fire extinguishers have been installed in the basement and first-floor level of the home. The facility features gas, forced-air heating and central air conditioning: the heat plant is located in the basement and separated from the home by standard floor separation and a 1¾ inch solid core door hung in a fully-stopped frame and equipped with an automatic self-closing device and positive-latching hardware. Laundry facilities are also located in the basement of the facility including a gas-dryer with a solid galvanized metal duct.

A locked cabinet has been identified and the appropriate hardware installed to secure and lock all prescribed medications. Electrical, hot water tank, furnace and cooling inspections have been completed.

The interior of the home includes a great-room which will include the dining area, four bedrooms, one full and half-bathroom, and kitchen. The dimensions, square footage, and capacity limits are as follow:

Great room and Dining area	27'3" x 30' plus 19' x 4' = 893.5 square feet		
Total living space: 893.5 square feet			
Bedroom #1	19'3" x 10' plus 3'4" x 5'5"	210.5 square feet	Capacity 2
Bedroom #2	19'3" x 10'9" plus 2'7" x 4'6"	218.6 square feet	Capacity 2
Bedroom #3	10' x 12'	120 square feet	Capacity 1
Bedroom#4	12'6 x 14'5" minus 2'5" x 1'8" (wardrobe)	164.8 square feet	Capacity 1

The square footage of community space is adequate for the facility to accommodate up to six AFC residents, per R400.14405 (1). Based solely on square footage of the bedrooms, bedroom #1, #2, and #4 each have the potential capacity of two residents and bedroom #3 has the capacity limit of one resident. Despite the potential bedroom capacity of 7 in the four bedrooms, this would exceed the allowable maximum of six

residents in a small group home. Each bedroom had the appropriate bedroom furnishings meeting R400.14410.

## **B. Program Description**

The admission policy, discharge policy, program statement and refund agreement has been submitted and do not conflict with the licensing requirements. Rochester Home is a Small Group/Adult Foster Care Facility with the capacity to provide services for six ambulatory residents. The facility stated objectives are to maintain the integrity by maintaining the residents' physical, mental, social and spiritual well-being, within a safe and healthful environment for the mentally ill and developmentally disabled. Rochester Home attends to enhance the residents day to day living experience through but not limited to the following; community outings, social and recreational interactions, trained staff, gentle teaching and personalized care.

Advocates for Self Determination is a limited liability corporation that was formed on 03/09/2010, for profit, in good standing and approved to conduct business in the State of Michigan. A licensing clearance request has been received and processed for Mrs. Shannon Williams, licensee designee/administrator, verifying her good moral character. The applicant has submitted financial documentation assuring the financial capability and stability of this corporation. Mrs. Williams has submitted the appropriate educational, training and employment documentation and resume establishing that she has the required experience and education to provide and deliver adult foster care services to the mentally ill and developmentally disabled population.

Mrs. Williams has a Bachelor of Science in Psychology and has several years in the adult foster care home setting including the last year as the Clinical Director for Pathways to Self-Determination (a sister corporation to Advocates for Self-Determination). Mrs. Williams was responsible for the implementation of day treatment program for residents, assessment of residents entering into specialized residential programs of both mentally ill and developmentally disabled adults. Mrs. Williams has training through Macomb Oakland Regional Center (MORC), Community Network Services (CNS) and Michigan Assisted Living Association (MALA) meeting the requirements of an administrator.

Medical clearances and negative tuberculin test results has also been received for Mrs. Williams verifying she is in good mental and physical health and have no limitations to work with or around adult foster care residents.

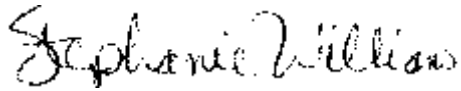
I provided technical assistance to the applicant to facilitate compliance with statutory and rule requirements for the maintenance of the facility and resident records including the handling and accounting of resident funds. I provided technical assistance as to compliance with statutory requirements (Section 400.734b of PA 218) pertaining to the hiring or contracting of persons who provide direct service to residents.

**C. Rule/Statutory Violations**

The applicant was found to be in substantial compliance with the licensing act and applicable administrative rules.

**IV. RECOMMENDATION**

I recommend the issuance of a temporary license to this AFC adult small group home (capacity 6).



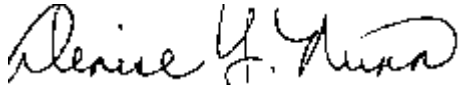
12/11/2013

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Stephanie A. Williams  
Licensing Consultant

Date

Approved By:



12/11/2013

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Denise Y. Nunn  
Area Manager

Date