



RICK SNYDER  
GOVERNOR

State of Michigan  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN  
DIRECTOR

October 28, 2013

Rebecka Isbell  
From The Heart Adult Foster Care, LLC  
2880 South 2 Mile Road  
Bay City, MI 48706

RE: Application #:	AS090337589 From The Heart AFC, LLC 2880 South 2 Mile Road Bay City, MI 48706
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Dear Ms Isbell:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (517) 284-9720.

Sincerely,

Mary T. Fischer, Licensing Consultant  
Bureau of Children and Adult Licensing  
1509 Washington, Ste A  
Midland, MI 48640  
(989) 293-6338

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS090337589
<b>Applicant Name:</b>	From The Heart Adult Foster Care, LLC
<b>Applicant Address:</b>	2880 South 2 Mile Road Bay City, MI 48706
<b>Applicant Telephone #:</b>	(989) 295-4168
<b>Administrator/Licensee Designee:</b>	Rebecka Isbell, Designee
<b>Name of Facility:</b>	From The Heart AFC, LLC
<b>Facility Address:</b>	2880 South 2 Mile Road Bay City, MI 48706
<b>Facility Telephone #:</b>	(989) 295-4168
<b>Application Date:</b>	11/09/2012
<b>Capacity:</b>	6
<b>Program Type:</b>	AGED ALZHEIMERS PHYSICALLY HANDICAPPED TRAUMATICALLY BRAIN INJURED

## II. METHODOLOGY

11/09/2012	Enrollment
11/21/2012	Inspection Report Requested – Health Inv.1020938.
11/26/2012	Licensing Unit file referred for criminal history review Rebecka-SC.
11/27/2012	Application Complete/On-site Needed
11/27/2012	File Transferred To Field Office Saginaw.
11/27/2012	Contact - Document Sent Act & Rules.
12/05/2012	Application Incomplete Letter Sent
01/14/2013	Inspection Completed-Env. Health : A
10/21/2013	Inspection Completed On-site Left list of things for Licensee to do, change exit door hardware, clear out storage in closets, blinds on windows, mirrors in bedrooms, Organizational chart for Business and corporation. Heat detector for kitchen.
10/23/2013	Contact - Telephone call received Applicant, Rebecka Isbell reported everything will be ready for final walk through 10/28/13.
10/28/2013	Final Inspection of the Facility. Full Compliance with Licensing Rules.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### **A. Physical Description of Facility**

From the Heart is located at 2880 S Two Mile Road in Bay City, Michigan. The facility is a raised ranch style home, wood framed with vinyl siding and was built in 1971. The home is located on a 4.3 acre wooded lot. The long driveway to the home is gravel, but there is a paved parking area next to the home. The home has an open floor plan with easy access for people with physical handicaps. The front and rear entrances of the home have wheelchair ramps. This home has wide hallways, an open floor plan and is wheelchair accessible. The home is designed to serve the needs of individuals with physical handicaps. There are three double occupancy bedrooms, large eat-in kitchen, dining room, and large living room. There is an office room and a laundry room. The laundry room is located on the first floor inside a one-hour rated room. The home is located in a rural area on the North Side of Bay City in Kawkawlin Township. The Residents of this home will have access to public transportation.

The furnace and hot water heater are located in a room that is constructed of material that has a 1-hour-fire-resistance rating with a 1-3/4 inch solid core door equipped with an automatic self-closing device and positive latching hardware. The facility is equipped with interconnected, hardwire smoke detection system, with battery back up, which was installed by a licensed electrician and is fully operational.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	15 x16	240	2
2	14 x 14	196	2
3	13 x 14	182	2

The living, dining, and sitting room areas measure a total of 524 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement.

Based on the above information, it is concluded that this facility can accommodate **six** residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

## **B. Program Description**

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection and personal care to **six** male or female adults who may be handicapped, and are age 18 and up. From the Heart adult foster care will provide care to adults whose diagnosis is Alzheimer's disease, Dementia, Traumatic Brain injury, in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs. Residents will be referred from: local nursing homes, home help programs, hospitals and Hospice programs.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The licensee will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

### **C. Applicant and Administrator Qualifications**

The applicant has sufficient financial resources to provide for the adequate care of the residents as evidenced by a review of the applicant's credit report and the budget statement submitted to operate the adult foster care facility. The applicant also has cash in savings and income from the applicant's spouse who has outside employment.

The applicant is From the Heart, L.L.C., which is a "Domestic Limited Liability Company", was established in Michigan, on 9/17/2012. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of From the Heart, L.L.C. has submitted documentation appointing Rebecka Isabell, as Licensee Designee and as the Administrator of the facility.

A licensing record clearance request was completed with no lien convictions recorded for the licensee designee and administrator. The licensee designee and administrator submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

The licensee designee and administrator have provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for the original license of this 6-bed facility is adequate and includes a minimum of 1 staff –to- 6 residents per shift. All staff shall be awake during sleeping hours.

The applicant acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff –to- resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, "direct access" to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website ([www.miltcpartnership.org](http://www.miltcpartnership.org)), IdentoGo, and the related documents required to be maintained in each employee's record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, the applicant has indicated that resident

medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

The applicant acknowledges their responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, the applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

The applicant acknowledges their responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

#### **D. Rule/Statutory Violations**

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

## VI. RECOMMENDATION

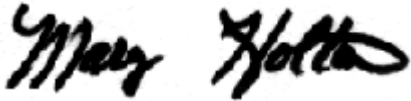
I recommend issuance of a temporary license to this adult foster care small/large group home (capacity 1 - 6).
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10/28/2013

Mary T. Fischer Licensing Consultant	Date
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Approved By:



11/4/13

Mary E Holton Area Manager	Date
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