



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

September 20, 2013

Kathleen Swantek
Blue Water Developmental Housing, Inc.
Ste 1
1600 Gratiot
Marysville, MI 48040

RE: Application #: AS740339098
Semi-Independent
958 Colorado Avenue
Marysville, MI 48040

Dear Mrs. Swantek:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Karen LaForest, Licensing Consultant
Bureau of Children and Adult Licensing
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342
(586) 256-1665

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

| | |
|---|---|
| License #: | AS740339098 |
| Applicant Name: | Blue Water Developmental Housing, Inc. |
| Applicant Address: | Ste 1 1600 Gratiot Marysville, MI 48040 |
| Applicant Telephone #: | (810) 388-1200 |
| Administrator/Licensee Designee: | Kathleen Swantek |
| Name of Facility: | Semi-Independent |
| Facility Address: | 958 Colorado Avenue Marysville, MI 48040 |
| Facility Telephone #: | Add phone number |
| Application Date: | 03/18/2013 |
| Capacity: | 6 |
| Program Type: | DEVELOPMENTALLY DISABLED |

II. METHODOLOGY

| | |
|------------|--|
| 03/18/2013 | Enrollment |
| 03/22/2013 | Application Incomplete Letter Sent Fingerprinting for Kathleen Swantek (the one previously done was exempt) |
| 04/09/2013 | Application Complete/On-site Needed |
| 04/22/2013 | Application Incomplete Letter Sent Sent applicant letter of documents still needed for licensure. |
| 06/10/2013 | Contact - Document Received Additional Documents received for licensing. |
| 06/10/2013 | Application Incomplete Letter Sent Letter sent via email to Mr. Yurgens. |
| 06/11/2013 | Contact - Document Received Received documents from Mr. Yurgens for new application. |
| 06/27/2013 | Inspection Completed On-site |
| 06/27/2013 | Inspection Completed-BCAL Sub. Compliance |
| 06/27/2013 | Application Incomplete Letter Sent See confirming letter |
| 09/10/2013 | Inspection Completed On-site Final Inspection completed. |
| 09/10/2013 | Inspection Completed-BCAL Full Compliance |

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Semi-Independent home is located at 958 Colorado Avenue in Marysville, Michigan. The home is in an established neighborhood and is a brick ranch that is approximately 2361 square feet. The home is located off of Gratiot and is near many restaurants, stores, banks and other businesses. The home has a finished basement with two means of egress and approval is being sought for resident use by the building inspector in the City of Marysville. The homeowner is St. Clair County Community Mental Health and they have given the State of Michigan permission to inspect the premises. The home has public water and sewage through the City of Marysville. This is a

replacement home for the 10th Street Semi-Independent home, license number AS740013002.

The interior floor plan for this home includes a very large family/activity room, a large dining room, a living room, a spacious kitchen, six bedrooms (one will be used as an office), a full basement, and two full bathrooms. There is a deck off the back of the house just above the ground and there is a front porch deck.

The proposed capacity for this home is six residents.

An application was submitted on March 18, 2013 accompanied by a fee for a small group home. As mentioned earlier, this is a replacement home for the 10th Street Semi-Independent home. The applicant is Blue Water Developmental Housing, Inc. and the licensee designee is Kathleen Swantek. The appointed administrator is John Yurgens who is qualified as the administrator via training, education, experience, and background check. I conducted two inspections, a preliminary inspection on June 27, 2013 and a final inspection on September 10, 2013. At the final inspection, the home was in full compliance with licensing rules and regulations.

An electrical inspection was completed on June 20, 2013 by Stephenson Electric Company. A heating and cooling inspection was done on June 3, 2013 by Gresley-Mackay, Inc. that noted the furnace was cleaned and inspected; that the boiler was cleaned and the pressure was checked; that the air conditioning motor was checked; and that the water heater was inspected.

Resident bedrooms were measured at the inspection and were found to have the following dimensions and resident accommodations:

| <u>Bedroom</u> | <u>Measurement</u> | <u>Sq. Ft.</u> | <u>No. Residents</u> |
|-----------------------|---------------------------------------|-----------------------|-----------------------------|
| Southwest | 8'8" x 8'4" plus 2'4" x 3'6 1/2" | 80.53 | 1 |
| Central | 8'3" x 8'7" plus 3'7" x 2'6" | 80.42 | 1 |
| Central East | 12'x 11'1" | 132.96 | 2 |
| Northeast | 11'1" x 10'11" plus 2'10 1/4" x 3' | 128.54 | 1 |
| East | 9'6" x 10' | 95 | 1 |

The Central West bedroom will be utilized as an office as it is 78.95 square feet.

The facility can accommodate six residents in accordance with Rule 400.14409 (2).

The home has a living room that measured 19'8" x 14'6" or 285.07 square feet; the family room/activity room measured 20'6" x 13'5" or 275.11 square feet; and the dining room measured 17'10" x 19'8" or 350.54 square feet. Total square footage of indoor living space is 910.72 square feet, meeting compliance with Rule 400.14405 (1) of 35 square feet per occupant, or in this case, 210 minimum square feet for six residents.

The home has two full bathrooms. Bathing areas were equipped with non-skid surfacing and handrails to ensure resident safety in the maintenance of personal hygiene. The bathrooms also had hand soap and paper towels for hand washing.

The furniture for the bedrooms and the living room/family room and the dining room table will be transferred from the current licensed home during moving day. The home confirmed each resident will have a bed with mattress protector, a mirror, a chair, dresser and wall hangings. I also reminded the administrator, Mr. Yurgens and the home manager that each resident will need two sets of sheets, a comforter, pillow and pillow case and two sets of bathing towels and washcloths. Each bedroom had a closet for clothing and adequate lighting for residents to read. The kitchen equipment such as small appliances, dishes, silverware, pots and pans, glassware and cooking utensils will be transferred the day of the move. The home has a stove/oven and a refrigerator that had thermometers in the refrigerator and freezer.

I reviewed the fire safety and the fire evacuation plan was posted by the doors. Locking hardware to the exits were all single motion, non-locking against egress. All windows opened easily. The interconnected smoke detection system, when trigger, was audible in all areas of the home. This was tested at the preliminary inspection dated June 27, 2013. Mr. Yurgens submitted written procedures for severe weather, fire and medical emergencies. Mr. Yurgens also submitted emergency repair telephone numbers in the event of a power failure, plumbing problem, electrical problem or heating problem. Fire extinguishers, 2A10BC were mounted on the wall near the kitchen and in the basement. Interior finish in the home is all drywall (the wood veneer was removed in the basement and replaced with drywall) Class C rated for smoke and fire. Mr. Yurgens is aware and intends to comply with conducting and practicing fire drills on days, afternoons and during sleep hours 12 times per year. The furnace is located in the basement enclosed in a separate room. The door at the end of the stairwell leading to the basement is solid wood with a self-closing mechanism as means for a fire separation.

B. Program Description

On March 18, 2013 the department received an original application from Blue Water Developmental Housing, Inc. to operate a small group home at 958 Colorado Avenue in Marysville, Michigan. The appointed licensee designee for the corporation is Kathleen Swantek. Ms. Swantek has the educational credentials and experience and currently has ten licensed adult foster care homes and one licensed home for the

aged. These homes are primarily located in St. Clair County with two homes in Macomb County.

The facility's application states it will accept both males and females, diagnosed as developmentally disabled who are 18 years old or older. The home cannot accept wheelchairs as it is not barrier free nor equipped for wheelchair residents at this time.

Ms. Swantek has submitted a Licensing Clearance Record and has been fingerprinted verifying good moral character. Ms. Swantek submitted a Medical Clearance Record dated May 24, 2013 indicating she is in good physical and mental health. Ms. Swantek's tuberculin test was completed on October 28, 2011 and the results were negative. Mr. Yurgens is the corporate administrator for Blue Water Development Housing, Inc. Mr. Yurgens has been fingerprinted and is of good moral character. Mr. Yurgens physical was completed October 18, 2012 that indicated he is in good physical and mental health. Mr. Yurgens TB test was completed on January 7, 2013 and read negative on January 9, 2013. Mr. Yurgens meets the educational requirements for the administrator position as he has a Master of Science in Administration. Mr. Yurgens provided evidence of training in recipient rights, nutrition, environmental emergencies, medication administration, blood borne pathogens, reporting requirements, financial and administrative management and First Aid and CPR. He also has had training on personal care, protection and supervision in accordance with Public Act 218. Mr. Yurgens has the experience as he has worked in the field with the developmentally disabled population since 1984.

The corporation submitted the following documents to licensing and are on file: Admission and Discharge Policies; Facility Program Statement; Written Procedures for Emergencies including Fire, Severe Weather and Medical; Schematic Fire Evacuation Plan; Personnel Policies and Procedures; Standard and Routine Procedures for the home; Emergency Repair Telephone Numbers; Electrical and Furnace Inspections; Floor Plan with Measurements; Proposed Staffing Schedule and Training Plan; Sample of four week rotation Menus; Job Descriptions; House Rules; Designated Person to Act in behalf of the Corporation when licensee designee is unavailable; Fee and Refund policies; Copy of Deed and Permission to Enter inspect the premises; Financial Documents including Income Statement for the Corporation and proposed Budget; and Corporate Documentation including Organizational Chart, Listing of the Board of Directors for the Corporation, Letter appointing Kathleen Swantek to act on behalf of Blue Water Developmental Housing, Inc. on all matters involving licensing, and the Corporate Articles of Incorporation and Corporate By-laws.

I will review the resident files prior to the expiration of the temporary six month license to determine compliance with quality of care and I also will review employee files at this time to ensure compliance with Rule 400.14208.

C. Rule/Statutory Violations

There were no rule or statutory violations at the final inspection.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home (capacity 1-6).

Karen J. LaForest

09/20/2013

Karen LaForest
Licensing Consultant

Date

Approved By:

Denise Y. Nunn

09/20/2013

Denise Y. Nunn
Area Manager

Date