



RICK SNYDER  
GOVERNOR

State of Michigan  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN  
DIRECTOR

June 11, 2012

Deborah Durham  
Cliffside Company  
910 S. Washington Av  
Royal Oak, MI 48067

RE: Application #: AL110306606  
Fullerton House  
3905 Lorrain Path  
St. Joseph, MI 49085

Dear Mrs. Durham:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 20 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (269) 337-5066.

Sincerely,

Karen Hodge, Licensing Consultant  
Bureau of Children and Adult Licensing  
401 Eighth Street  
P.O. Box 1407  
Benton Harbor, MI 49023  
(269) 363-1742

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AL110306606
<b>Applicant Name:</b>	Cliffside Company
<b>Applicant Address:</b>	910 S. Washington Av Royal Oak, MI 48067
<b>Applicant Telephone #:</b>	(248) 543-7300
<b>Administrator/Licensee Designee:</b>	Stephanie Hildebrant, Administrator Deborah Durham, Designee
<b>Name of Facility:</b>	Fullerton House
<b>Facility Address:</b>	3905 Lorrain Path St. Joseph, MI 49085
<b>Facility Telephone #:</b>	(269) 428-1111 02/02/2010
<b>Application Date:</b>	
<b>Capacity:</b>	20
<b>Program Type:</b>	AGED

## II. METHODOLOGY

02/02/2010	Enrollment
02/03/2010	Inspection Report Requested - Health Inv. #1016957
02/03/2010	Inspection Report Requested - Fire
02/03/2010	Contact - Document Sent Rules & Act booklets
02/03/2010	Application Incomplete Letter Sent Environmental, Fire & Safety
05/21/2012	Inspection Completed On-site
05/21/2012	Inspection Completed-BCAL Full Compliance
06/08/2012	Inspection Completed-Env. Health : A
06/08/2012	Inspection Completed-Fire Safety : A
06/11/2012	Original License Issued

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

Fullerton House Inn is located off a main road in Royalton Township, set back from the road with a private, country atmosphere. The access road leads only to Caretel Inns' Complex of five licensed Adult Foster Care facilities, a nursing home and a condominium unit. The foster care facilities are connected to each other but are each considered separate and independent facilities. Attached to Fullerton House Inn is a large common area called Penny Lane which is accessible to all residents of the foster care homes. There is also a large common area for the condominium units which is not accessible to foster care residents but is part of the same structure. Access to each building is separate and independent via a keyed entry system for residents and up to two approved family members. There is one main entrance for visitors, service providers and the general public and a receptionist is at the entrance during business hours. Fullerton House Inn will share an administrative office with the other facilities, and most administrative duties are shared. Meals are prepared in one central kitchen for all five of the foster care homes, then delivered to each facility and served from the fully equipped kitchen located in each of the foster care homes. In addition, snacks and beverages are available at all times within each facility. Fullerton House Inn offers a 24-

hour-a-day ala-carte menu from the staffed kitchen which will be delivered to the resident upon request.

Fullerton House Inn is a one-story, barrier-free building which contains a large dining area, a large common area and two smaller common areas. The common areas exceed the required 35 square-feet per resident rule required by licensing. There are two public restrooms located in the halls of the facility for visitor use.

Fullerton House Inn offers 18 bedrooms or units; 2 are designed for double occupancy and 16 are designated for single occupancy. All the units are of ample space to accommodate two residents. Those designated for double occupancy are designed to provide separate sleeping areas for each resident. There are five different unit styles available. The smallest unit offers over 300SF of living space, and the largest unit offers over 500SF of living space, exclusive of the kitchenette and bathroom. Each unit contains a full barrier-free bathroom with shower designed to allow ample space for assisted personal care as needed. Each unit also contains a kitchenette with sink, cupboard and counters, small refrigerator and microwave. Each unit has call lights near the bed, in the bathroom and in the living area to summon assistance if needed. The floor in the bathrooms and kitchenette areas are of high quality non-skid, easy care materials. The units are furnished with a bed, chair, dresser and mirror, as required, and residents may also bring their own furnishings. Linens and basic personal care items are included as well as basic laundry services.

The units each have gas forced-air heat and air conditioning with individual controls in each room.

The building has inter-connected smoke alarms powered by the electrical system with generator back-up. Each unit has windows large enough for egress in an emergency. The building is fully sprinkled and there are four main fire-escape routes. The building plans, building construction, smoke alarm and suppression system have been fully approved by the Bureau of Fire Services.

The facility is served by public water, sewer, and trash service through Royalton Township. The facility has been inspected by The Berrien County Health Department and fully approved.

## **B. Program Description**

### **1. Administrative Structure and Capability**

The building is owned by Lakeline Associates. The business is owned and operated by

Four Flags Health System and Western Michigan Care Company and licensed to Cliffside Company, LLC. Cliffside Company, LLC has a number of facilities throughout the state of Michigan and the corporate office is located in Royal Oak, Michigan. The company has appointed Deborah Durham as Licensee Designee and Stephanie Hildebrant as Administrator. Appropriate documentation has been submitted providing evidence that the qualifications of the Designee and administrator have been met as required. Ms. Hildebrant and Ms. Durham have submitted evidence of medical clearance and TB test results. Both individuals have complied with Good Moral Character requirements and fingerprint requirements, and documentation is available in the corporate licensing file.

## 2. Program Information

Fullerton House Inn intends to provide personal care, protection, and supervision in addition to room and board to men and women who are 55-years-of age and older. Caretel Inns are private pay facilities with fees determined by the level of care required by the individual resident. Care needs are determined upon admission through an assessment as set forth in the Move-in policy. The facility is fully barrier-free. The building will be staffed at a minimum of two staff per eight-hour shift during day and afternoon shifts, and 1.5 staff during the midnight shift. In addition, the Inn offers a full kitchen staff, housekeeping, laundry and maintenance personnel. The Director of Assisted Living, a Licensed Nurse, the Administrator and the Licensee Designee are also on-site during business hours.

Residents of Fullerton House Inn have the opportunity to receive other services such as a visiting physician or they may continue with their own local provider. Ancillary physicians, such as eye doctors, and foot doctors are also available for house calls on a fee basis. Residents and families may also choose to provide their own transportation to appointments of their own choosing. Skilled Therapy Services (physical therapy, occupational therapy and speech therapy) are also available to those individuals qualifying for such services. A Beauty Shop is available for guest use on a fee basis. Caretel Inns has a small bus available for planned recreational activities in the local area.

Fullerton House Inn has a full activities program, with planned activities provided on a daily basis and included in the regular fee. There is also access to the Penny Lane area of the property which provides movies, an ice cream shop, activities and a small convenience store.

Families must arrange for transportation for outside appointments or utilize local providers or emergency 911 services which are charged to the individual.

## 3. Facility and Employee Records

I have reviewed documentation submitted by Ms. Hildebrant including the facility's Program Statement, Admission Policy and Procedures, House Rules, Personnel Policies and training guidelines, prohibited practices, and an Organizational Chart.

Documentation submitted is in full compliance with licensing rule requirements. The applicant has provided a copy of forms that will be utilized at the facility pertaining to resident records which includes all the forms required by rule in addition to a number of forms developed by the corporation for use by the facility.

I have reviewed the personnel policies and forms that have been submitted, and they are in full compliance with licensing rules. The administrator was provided technical assistance on the statutory requirements pertaining to the hiring or contracting of persons who provide direct services to residents.

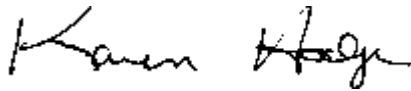
Technical Assistance was provided to the applicant on Act and administrative rule requirements related to home, resident and employee record keeping including handling and accounting of the resident funds.

**C. Rule/Statutory Violations**

The facility is in compliance with applicable licensing statutes and administrative rules.

**IV. RECOMMENDATION**

I recommend issuance of a temporary license to this AFC adult large group home (capacity 20).



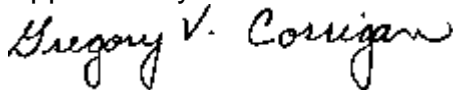
06/08/2012

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Karen Hodge  
Licensing Consultant

Date

Approved By:



06/11/2012

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Gregory V. Corrigan  
Area Manager

Date