



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

July 8, 2011

Troy Ganton
Ganton's Arbor Woods, LLC
2100 Springport Road
Jackson, MI 49202

RE: Application #: AH380313452
Arbor Woods Assisted Lvg
2100 Springport Road
Jackson, MI 49202

Dear Mr. Ganton:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 59 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (586) 228-2093.

Sincerely,

Patricia J. Sjo, Licensing Staff
Bureau of Children and Adult Licensing
39531 Garfield
Clinton Township, MI 48038
(586) 228-3743

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AH380313452
Applicant Name:	Ganton's Arbor Woods, LLC
Applicant Address:	2100 Springport Road Jackson, MI 49202
Applicant Telephone #:	(517) 787-4400
Authorized Representative and Administrator:	Troy Ganton
Name of Facility:	Arbor Woods Assisted Lvg
Facility Address:	2100 Springport Road Jackson, MI 49202
Facility Telephone #:	(517) 787-4400
Application Date:	05/05/2011
Capacity:	59
Program Type:	AGED

II. METHODOLOGY

05/05/2011 Enrollment

05/05/2011 Contact – Document Received
Certificate of Appointment for Authorized Representative and Administrator Appointment forms appointing Troy Ganton to both positions.

05/10/2011 Contact - Document Sent
Rules and Act booklets

05/12/2011 Inspection Completed-Fire Safety : A

05/18/2011 Application Incomplete Letter Sent to Mr. Ganton.

05/23/2011 Technical Assistance provided by email message in response to Mr. Ganton's questions about criminal background check and physical exam for employees retained from previous owner and the type of funds insured by a surety bond.

05/31/2011 Contact – Telephone call made to Mr. Ganton about items needed before a license can be issued.

06/02/2011 Contact – Document Received
Mr. Ganton's management agreement with Ganton Retirement Centers to operate the facility under their license until he gets a license.

06/02/2011 Application Complete/On-site Needed

06/02/2011 Contact – Document Sent
Email message to Mr. Ganton asking if he's obtained a surety bond and requesting that we schedule an on-site inspection.

06/03/2011 Contact – Document Received
Email message from Mr. Ganton that he will obtain a surety bond on 6/6/11 and will send me copy; expects to close the sale in 10 days; and he'll schedule my on-site inspection "as soon as we have closed."

06/03/2011 Contact – Document Sent
Email to Mr. Ganton re: licensing needs the original surety bond and should conduct the on-site inspection before the sale is finalized.

06/08/2011 Contact – Documents Received and Sent
Email exchange with insurance agent regarding the surety bond format & that original bond needs to be submitted to BCAL.

06/09/2011 Contact – Document Received
Original surety bond.

06/10/2011 Contact – Telephone Call Made to Mr. Ganton to schedule on-site inspection.

06/14/2011 Comment
I copied the previous licensee's original Bureau of Fire Services (BFS) and Health Facilities Engineering Section's (HFES) reports including occupancy approval and put the originals in this enrolled licensee's file.

06/15/2011 Inspection Completed On-site
Interviewed Mr. Ganton, office manager, and director of nursing. Reviewed policies and procedures and forms for resident record, employee record, and other record keeping. Provided technical assistance on HFA rules and revisions needed to forms. Provided HFES's room sheets & transmittal/occupancy approval and BFS's approval for the 2001 building addition; BFS's 1998 original building approval; and the incomplete floor plan that were in the licensing file.

06/15/2011 Inspection Completed-BCAL Sub. Compliance

06/16/2011 Application Incomplete Letter Sent
Confirming letter describing the rules that the facility must comply with before a license can be issued.

06/17/2011 Contact – Document Received
Revised admission, discharge, and tuberculosis screening policies and floor plan.

06/17/2011 Contact – Document Sent
Email to office manager regarding revisions needed to the admission and discharge policies.

06/20/2011 Contact – Document Received
Revised admission & discharge policies.

06/20/2011 Contact – Telephone call made to office manager regarding admission policy is approved and revisions are needed to discharge policy and TB policy. She said fan belt was not yet received, so exhaust vents are not yet fixed.

06/20/2011 Contact – Document Received
Revised TB and discharge policies.

06/21/2011 Contact – Telephone call made to office manager regarding TB and discharge policies are approved. She said belt has not been received, so exhaust vents are not repaired.

06/22/2011 Contact – Document Sent
Email to Mr. Ganton and office manager regarding the admission, discharge, and resident TB screening policies and floor plan are approved, so only need to fix exhaust ventilation to issue temporary license.

07/06/2011 Contact – Document Received
Email message from office manager that exhaust ventilation has been repaired and is functioning.

07/06/2011 Inspection Completed – BCAL Full Compliance

07/06/2011 Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Ganton Retirement Centers, Inc. sold Arbor Woods Assisted Living to Ganton's Arbor Woods, LLC on 6/10/11.

Arbor Woods Assisted Living is a barrier-free, 59-bed, one-story home for the aged located in the city of Jackson. The building has four resident bedroom halls and two landscaped courtyards, one of which is accessible so residents can walk on its sidewalks and sit outdoors. Each bedroom has a private bathroom with a walk-in shower with bench seat, toilet, sink, and grab bars. Two call bell cords to summon staff assistance are in each resident bedroom; one by the bed and one by the toilet. All exits in the home are alarmed so the staff are notified if a resident goes outdoors. The main entrance door is equipped with a Wander Guard system so staff will know if a resident wearing a Wander Guard wrist band has gone out the front door, which is unlocked during visiting hours. Smoking is not permitted anywhere inside or on the outside premises.

A new Occupancy Approval from the Department of Licensing and Regulatory Affairs, Health Facilities Engineering Section (HFES), is not needed because this is a change of ownership and HFES issued occupancy approval for 59 beds on 6/5/01.

The Bureau of Fire Services (BFS) conducted an annual inspection on 4/27/11 and granted temporary approval until 5/27/11. BFS granted full approval when a follow-up inspection was conducted on 5/12/11.

