



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

August 9, 2012

Kent Vander Loon
McBride Quality Care Services, Inc.
P. O. Box 387
Mt. Pleasant, MI 48804-0387

RE: Application #: AS370319117
Millbrook AFC Home of Rosebush
707 E. Vernon Road
Rosebush, MI 48878

Dear Mr. Vander Loon:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (517) 241-2585.

Sincerely,

Ronald R. Verhelle, Licensing Consultant
Bureau of Children and Adult Licensing
1919 Parkland Drive
Mt. Pleasant, MI 48858-8010
(989) 948-0561

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS370319117

Applicant Name: McBride Quality Care Services, Inc.

Applicant Address: 209 E. Chippewa
Mt. Pleasant, MI 48858

Applicant Telephone #: (989) 772-1261

Administrator/Licensee Designee: Kent Vander Loon

Name of Facility: Millbrook AFC Home of Rosebush

Facility Address: 707 E, Vernon Road
Rosebush, MI 48878

Facility Telephone #: (989) 433-0118
04/25/2012

Application Date:

Capacity: 6

Program Type: MENTALLY ILL
DEVELOPMENTALLY DISABLED
PHYSICALLY HANDICAPPED

II. METHODOLOGY

04/25/2012	Enrollment
05/15/2012	Inspection Completed - BCAL Substantial Compliance
06/04/2012	Inspection Completed - Environmental Health : A
08/08/2012	Inspection Completed - BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The property located at 707 E. Vernon Rd., Rosebush, MI 48878, is owned by Alberta McBride and leased to McBride Quality Care Services, Inc. This property is located approximately five miles northwest of the Village of Rosebush or twelve miles from the City of Mt. Pleasant. There is ample parking on the premises.

Millbrook AFC Home of Rosebush is a spacious one story structure situated on a basement and partial crawl space. The facility contains a large living room, dining room, kitchen, six private bedrooms, two full bathrooms, conference room, office, and utility room. The capacity of this home will enable six developmentally disabled, mentally ill, and or physically handicapped residents to occupy six private bedrooms. The facility is heated with propane and is air-conditioned. The facility is serviced by private water and sewage systems. The facility is not barrier free and wheelchair uses cannot be accepted for admission.

The furnace is located in a separate room in the basement and is equipped with a one and three quarters inch solid core wooden door, self-closing device, positive latching hardware. A permanent outside vent that cannot be closed is incorporated in the design of the heating plant room. The furnace was inspected by Hovey Heating and Air Conditioning, Inc. on May 17, 2012, and determined safe and operational. The facility is equipped with interconnected, hard wired smoke detection system with battery back up which was installed by a licensed electrician and is fully operational. The smoke detection system was inspected by Mel's Electric on October 24, 2011, and determined to be functioning properly.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	11' 7" x 10' 2"	117.75	1
2	11' 7" x 9' 11"	114.86	1
3	11' 7" x 10' 2"	117.75	1
4	12' 3" x 11'	134.75	1
5	12' 3" x 8' 8"	106.09	1

6	11' 2" x 10'7"	118.17	1
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The living, dining, and sitting room areas measure a total of 552.19 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement.

Based on the above information, it is concluded that this facility can accommodate six (6) residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

On June 4, 2012, Central Michigan District Health Department determined Millbrook AFC Home of Rosebush to be in full compliance with the *Environmental Health Rules for Adult Foster Care Small Group Homes*.

On August 8, 2012, I determined Millbrook AFC Home of Rosebush to be in full compliance with the *Fire Safety Rules and Maintenance of Premises Rules for Adult Foster Care Small Group Homes*.

Emergency medical, social, educational, and recreational services are available within the City of Mt. Pleasant and the City of Clare. This would include hospitals, mental health clinics, aging services, community education programs, and recreational programs.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection and personal care to **six** (6) male or female ambulatory adults whose diagnosis is developmentally disabled, mentally impaired, and or physically handicapped in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs. Residents will be referred from Community Mental Health for Central Michigan.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

McBride Quality Care Services, Inc. will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant is McBride Quality Care Services, Inc., which is a “Non Profit Corporation” established in Michigan, on October 9, 1989. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of McBride Quality Care Services, Inc. has submitted documentation appointing Kent Vander Loon as licensee designee and administrator of the facility.

A licensing record clearance request was completed with no lein convictions recorded for Kent Vander Loon, licensee designee and administrator. Mr. Vander Loon submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

Kent Vander Loon, licensee designee and administrator has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for the original license of this six-bed facility is adequate and includes a minimum of 1staff to 6 residents per shift. All staff shall be awake during sleeping hours.

Mr. Vander Loon acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), and the related documents required to be maintained in each employee’s record to demonstrate compliance.

Mr. Vander Loon acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, Mr. Vander Loon has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Mr. Vander Loon acknowledges his responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, Mr. Vander Loon acknowledges his responsibility to

maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

Mr. Vander Loon acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. Mr. Vander Loon indicated that it is his intent to achieve and maintain compliance with these requirements.

Mr. Vander Loon acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. Mr. Vander Loon has indicated his intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

Mr. Vander Loon acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

Kent Vander Loon acknowledges his responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, Mr. Vander Loon acknowledges his responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

Kent Vander Loon acknowledges his responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rule/Statutory Violations

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

VI. RECOMMENDATION

I recommend issuance of a temporary license to this adult foster care small group home (capacity 6).

Ronald R. Verhelle

August 9, 2012

Ronald R. Verhelle
Licensing Consultant

Date

Approved By:

Mary E. Holton

August 9, 2012

Mary E. Holton
Area Manager

Date