



RICK SNYDER  
GOVERNOR

State of Michigan  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN  
DIRECTOR

August 3, 2012

Ferdinand Policarpio  
Genesis Senior Care, LLC  
4111 Renee Drive  
Troy, MI. 48085

RE: Application #: AS630314092  
Genesis Senior Living  
2806 Renshaw  
Troy, MI. 48085

Dear Mr. Policarpio:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Sharon King, Licensing Consultant  
Bureau of Children and Adult Licensing  
Suite 1000  
28 N. Saginaw  
Pontiac, MI. 48342  
(248) 860-3247

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS630314092
<b>Applicant Name:</b>	Genesis Senior Care, LLC
<b>Applicant Address:</b>	4111 Renee Drive Troy, MI 48085
<b>Applicant Telephone #:</b>	(248) 251-2711
<b>Administrator/Licensee Designee:</b>	Ferdinand Policarpio
<b>Name of Facility:</b>	Genesis Senior Living
<b>Facility Address:</b>	2806 Renshaw Troy, MI. 48085
<b>Facility Telephone #:</b>	(248) 817-2455
<b>Application Date:</b>	06/15/2011
<b>Capacity:</b>	6
<b>Program Type:</b>	AGED ALZHEIMERS TRAUMATICALLY BRAIN INJURED PHYSICALLY HANDICAPPED

## II. METHODOLOGY

06/15/2011	Enrollment
06/23/2011	Contact - Telephone call made Left VM message for Deo and any AKA/Maiden Name
06/29/2011	Application Incomplete Letter Sent License Record Clearance AKA
07/16/2011	Contact - Document Received Rec cl for Deo-Grace
07/22/2011	Application Complete/On-site Needed
07/22/2011	Contact - Document Sent Rules & Act booklets
08/02/2011	Contact - Document Received Licensing file received in Macomb County
08/04/2011	Application Incomplete Letter Sent
01/05/2012	Contact - Telephone call received from manager ref status of license. I explained that I have not received permission to enter from the LD.
02/23/2012	Comment Dismissed intake due to facility not being licensed, only pending application. I made a referral to APS in Oakland County on 2/23/2012 to investigate concerns.
04/13/2012	Contact - Telephone call received Applicant Ferdinand Policarpio called re: status of his application. He was advised in this regard, specifically that the application was just recently reassigned.
05/14/2012	Contact - Face to Face Applicant Ferdinand Policarpio came into the BCAL office in Oakland County to obtain information.
05/15/2012	Contact - Telephone call received Applicant Ferdinand Policarpio called to make inquiries. Consultation provided.
05/16/2012	Inspection Completed On-site
05/16/2012	Inspection Completed-BCAL Sub. Non-Compliance

07/18/2012	Contact - Document Received E-mail correspondence received from applicant indicating that home was ready for final inspection.
07/18/2012	Contact - Document Sent Sent e-mail response that an inspection would be conducted on 07/19/12.
07/19/2012	Contact - Telephone call made Called applicant to confirm inspection for this date.
07/19/2012	Inspection Completed On-site Violations found so home was not as yet in full compliance.
07/20/2012	Contact - Telephone call received Applicant's contractor called regarding heat plant enclosure. Advised him in this regard.
07/23/2012	Contact – Face to Face Mr. and Mrs. Policarpio were seen at the BCAL office to review recordkeeping
07/26/2012	Inspection Completed On-site
07/26/2012	Inspection Completed On-site-BCAL Full Compliance

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This evaluation is based upon the requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the Administrative Rules and Regulations applicable to the licensure of small group facilities (1-6), licensed or proposed to be licensed after 5/24/1994.

#### A. Physical Description of Facility

Genesis Senior Living is a ranch-style home located in the Windmill Pointe Subdivision in the south east area of Troy that borders the city of Sterling Heights. The home is located south of Long Lake Road, about a block West of Dequindre. The exterior walls of the front of the home are covered with brick and the sides and back of the home are covered with vinyl siding.

The home is in close proximity to many resources for recreation, worship and shopping. Medical services are available through Troy Beaumont Hospital. The home is serviced by municipal water and sewage systems through the City of Troy. Emergency fire and medical services are available through the City of Troy police and fire departments. Parking is available in a driveway at the front of the house. Additional parking is available in the street but it is restricted to the west side of the street.

Genesis Senior Living will be managed under Genesis Senior Care, LLC. As the identified licensee designee and administrator, Mr. Ferdinand Policarpio submitted a copy of a warranty deed to demonstrate that he and his wife Deo Grace Policarpio have ownership of the property at 2806 Renshaw in the City of Troy. A lease agreement has been established with Genesis Senior Care, LLC for use of the home as an adult foster care facility for a capacity of no more than six residents.

The home has four bedrooms, a kitchen, a dining room, sitting room (aka visitation room/front receiving room), living room (aka great room) and two full bathrooms. The home is not equipped with a basement. One of the full bathrooms is located within a bedroom and is therefore limited for use by only the residents who occupy that bedroom. The laundry facilities are hidden behind bi-fold closet doors located just inside the kitchen area. The hot water heater and furnace are housed in a separate enclosure that is located within the confines of the attached garage.

The living room/great room, dining room and sitting room offer a total of 363 square feet of living space to afford the required 35 square feet of living space for a maximum capacity of six residents.

The four bedrooms in the home are sized as follows:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
Bedroom 1 North East	14'6" X 10'9" + 6'6" X 4'1" + 3'4" X 2'10"	192	2
Bedroom 2 North Side	8'9" X 10'9"	94	1
Bedroom 3 North West	14'1" X 10'2" + 2'10" X 2'3"	149	2
Bedroom 4 South West	10'1" X 11'5" + 2'3" X 2'10"	121	1
<b>TOTAL CAPACITY:</b>			<b>6</b>

## **1. Sanitation**

At the time of the final inspections conducted on 07/19/12 and 07/26/12, the kitchen and bathroom areas were inspected and found to be in substantial compliance with rules pertaining to sanitation. Poisons and caustics were found stored in a locked cabinet in the attached garage away from food preparation areas. The home was found with adequate food storage capacity. The refrigerator and freezer in the kitchen and the extra storage freezer in the garage were found equipped with thermometers to monitor the temperature of food storage. At the time of final inspection, water temperature was found to be 117 degrees Fahrenheit when measured at the lavatory sink. The maximum acceptable temperature, as defined by rule R 400.14401(2), is 120 degrees Fahrenheit. The home was also found to meet the minimum requirements regarding food service (R 400.14402) and maintenance of premises (R 400.14403).

## **2. Fire Safety**

Genesis Senior Living has an integrated hard-wired smoke detection system. Installation of this alarm system meets the requirements of R 400.14505 with the smoke heads placed as required by the licensing rule and in compliance with current building codes. The applicant provided verification that the electrical installation of the smoke detectors was approved by a City of Troy building inspector on 07/09/12. The alarm system has battery backup. The home is equipped with qualified fire extinguishers installed in the laundry closet in the kitchen area and in the garage adjacent to the heating plant.

The home has two primary means of egress with wheelchair ramps, one at the front of the house and one at the back of the house. The egresses and exit doors meet the requirements of the licensing rule (R 400.14507). All the bedroom and bathroom doors also meet the requirements of licensing rule R 400.14507 as they are equipped with hardware that is positive-latching and non-locking-against-egress. Since the home is equipped with two ramps, the home is qualified for admission of residents who require a wheelchair. The home is also equipped with hard-wired alarms that sound when any of the exit doors are opened.

The facility has emergency procedures with written instructions to be followed in case of fire, severe weather or a medical emergency. Evacuation routes were seen posted in the facility, visible on a wall at the front of the house and also on a wall in the sitting/visitation room. Emergency telephone numbers are posted by the phone in the front visitation room. The applicant understands the requirements of the Bureau of Children and Adult Licensing relating to the maintenance of fire drill records.

The applicant has identified that it is the corporation's intent to conduct fire drills as required at least once each quarter during day time, evening and sleep hours and to maintain a record of these drills.

The interior of the home is of standard lath and plaster finish or equivalent in all occupied areas. The home meets the environmental and interior finish requirements of applicable licensing rules (R400.14502, R 400.14503 and R 400.14504).

The furnace and hot water heater are located in a 1-hour fire resistant rated enclosure that is accessible through the attached garage. A gas forced-air furnace heats the facility. The applicant supplied a copy of an invoice from Degree Temp Control, confirming that the furnace and hot water heater were inspected on 06/05/12 and were found to be operating satisfactorily. A copy of another invoice was submitted confirming that Degree Temp Control conducted another inspection on 07/24/12 to confirm that the heating plant enclosure has sufficient combustion air. The applicant also provided verification that the one-hour fire resistant enclosure was constructed of 5/8 inch of drywall on both sides of the studs and that the room's ventilation was directly to the outside. A 20-minute fire-rated door is installed as part of the enclosure and it is equipped with an automatic closer and positive-latching hardware that can be locked to prevent residents from having access.

The home is equipped with a woodburning fireplace but the doors to the fireplace have been secured shut with a chain and padlock so that it is not accessible for use. Mr. Policarpio submitted a letter, dated 06/05/12, providing a written statement that the fireplace will not be used.

At the final inspections on 07/19/12 and 07/26/12, the home was found to be in compliance with rules relating to interior finish, smoke detection equipment, fire extinguishers, means of egress, both generally and for bedrooms, heating equipment, flame producing equipment, enclosures and electrical service.

### **3. Required Information**

On 06/15/2011, the AFC licensing division received a completed AFC license application signed by Ferdinand Policarpio, licensee designee, acting on behalf of Genesis Senior Care, LLC. The original application for operation of a small group home at 2806 Renshaw was submitted identifying its location in Troy with a proposed capacity of 1-6 men or women, between the ages of 18 and 85. The originally submitted application identified a program of care for multiple population types that included aged, alzheimers, physically handicapped and traumatic brain injured. The original application was modified by Ferdinand Policarpio on 07/19/12 to identify himself as the administrator and to provide the current phone number and fax number for the home. On 07/26/12, Mr. Policarpio further modified the original application changing the ages of the population to be serviced at the Genesis Senior Living home to 40 years of age and above.

## **B. Program Description**

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written as final documents. The applicant intends to provide 24-hour supervision, protection and personal care to a maximum of six (6), aging male or female residents, who are no younger than 40 years of age and no longer have the ability to live independently. The Genesis Senior Living Home is equipped to accommodate residents who require a wheelchair.

According to the Program Statement, supervision and personal care services will be provided to each resident based on his or her individual needs. Each resident's program of care will be established with the resident, the resident's designated representative or legal guardian, the licensee and, if applicable, a responsible agency representative. Genesis Senior Living's program will encourage its residents to engage in daily self-care routines and participate in activities of daily living to whatever extent that they are able to do so and as identified in their written plan of care. The Genesis Senior Living program will offer residents the opportunity to participate in daily structured activities as scheduled on the home's posted calendar; and weekly social/recreational programs will be planned with participation of the residents' families encouraged. The Genesis Senior Living program will not provide transportation services as part of their program services. Arrangements for outside transportation services can however be made with independent service providers at a fee that is separately billed by the transportation provider. Additional services by outside service providers will be arranged for residents based on their needs and may include those of physicians, nurses, therapists, hair stylists, etc. These services will be billed by separately by each individual outside provider.

If required, behavioral intervention programs will be developed as identified in an individual's assessment plan. These programs shall be implemented only by trained staff and only with the prior approval of the resident, guardian, and the responsible agency and as written and established by qualified behavioral specialists.

## **C. Applicant and Administrator Qualifications**

The applicant is Genesis Senior Care, LLC. A copy of this entity's articles of organization is on file with the licensing division. The documents show that Genesis Senior Living is a non-government domestic limited liability company that was originally organized on 01/10/11 under the name of Policarpio Enterprise, LLC. The name of this entity was changed to Genesis Senior Care, LLC with papers filed on 12/14/11.

As the sole members of Genesis Senior Care, LLC, Ferdinand and Deo Grace Policarpio have submitted a document, dated 05/25/12, identifying Ferdinand Policarpio as both the licensee designee to act on licensing matters for the limited liability company and as the administrator to be responsible for the daily operations



of the licensed home. In a separate document, dated 05/25/12, Deo Grace Policarpio is identified as the individual designated to be responsible to act on behalf of Mr. Policarpio in his absence.

The applicant has submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care. An organizational chart was submitted showing the administrative structure for Genesis Senior Living to include Ferdinand Policarpio and Deo Grace Policarpio as having sole membership in Genesis Senior Care, LLC.

Genesis Senior Living will be the first adult foster care facility opened under Genesis Senior Care, LLC. Mr. Ferdinand Policarpio has a current license to practice as a practical nurse. He has been employed as a nurse for Fairlane Senior Care & Rehab Center since June 14, 2010. Mr. Policarpio attained a degree from Gregorio Araneta University Foundation in the Philippines. Mr. Policarpio received his training in nursing from the Universal Training Institute in New Jersey. Policarpio has since obtained specific training to be qualified to act as an AFC administrator.

Deo Grace Policarpio is a licensed physical therapist who has been employed in her field in the United States since 2003. She has currently been employed at the Woodward Hills Nursing Center since June of 2010 and has also been working for Summit Staffing, Inc. since May of 2010. Mrs. Policarpio attained a Bachelor of Science degree in Physical Therapy from Emilio Aguinaldo College in the Philippines.

As a licensee designee and administrator for Genesis Senior Living, Mr. Policarpio has been advised that he is required to continue to obtain at least sixteen hours of professional training annually. He has been further advised that he is required to annually provide verification that he remains in good physical and mental health and every three years need to obtain testing to assure that he remains free from communicable tuberculosis. Mr. Policarpio last obtained a clearance on his health on 05/30/12 and was found free from communicable tuberculosis when x-rayed on 05/12/10. Mr. Policarpio's wife Deo Grace also last obtained clearance on her health on 05/30/12 and was found free from communicable tuberculosis when x-rayed on 05/12/10.

As verification of Mr. and Mrs. Policarpio's good moral character, Licensing Clearances were conducted on 07/12/11 and 07/24/12. As employees of Genesis Senior Care, LLC, Mr. and Mrs. Policarpio will comply with conducting criminal background clearances that include fingerprinting as required for licensing.

The applicant submitted an identified staffing pattern of one staff for up to three residents and two staff for 4 to 6 residents. Staffing will be assigned for each of two 12-hour shifts from 7AM to 7PM and from 7PM to 7AM and additional staffing will be provided as additional needs may require.

The applicant has acknowledged an understanding of the licensee responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website ([www.miltcpartnership.org](http://www.miltcpartnership.org)) and the related documents required to be maintained in each employee’s record to demonstrate compliance.

The applicant has acknowledged an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant has acknowledged an understanding of the licensee responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the applicant has been made aware of the responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee’s file.

The applicant has acknowledged an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant has indicated that it is their intent to achieve and maintain compliance with all these requirements.

The applicant has acknowledged an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant has acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

The applicant has acknowledged the licensee responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident’s admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, the applicant has acknowledged the licensee responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident’s file.

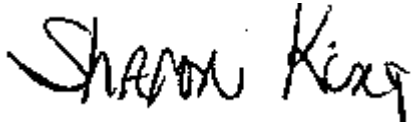
The applicant has acknowledged their responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

**C. Rule/Statutory Violations**

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

**IV. RECOMMENDATION**

This licensing consultant recommends that the department issue a temporary license to this adult foster care small group home facility known as Genesis Senior Living with a capacity for six (6) adults. The temporary license will be in effect for a six (6) month period. Another licensing renewal study will be conducted after six months.



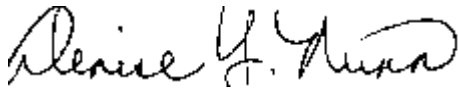
08/03/2012

---

Sharon King  
Licensing Consultant

Date

Approved By:



08/03/2012

---

Denise Y. Nunn  
Area Manager

Date