



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

March 5, 2012

Gloria Mitzelfeld
LADD, Inc.
P.O. Box 965
Clarkston, MI 48347

RE: Application #: AS140316693
Cass Home
224 Avenue J
Cass, MI 49031

Dear Ms. Mitzelfeld:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (269) 337-5066.

Sincerely,

Kenneth Tindall, Licensing Consultant
Bureau of Children and Adult Licensing
322 E. Stockbridge Ave
Kalamazoo, MI 49001
(269) 337-5264

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS140316693

Applicant Name: LADD, Inc.

Applicant Address: 8054 Ortonville Rd
Clarkston, MI 48348

Applicant Telephone #: (810) 750-4596

Administrator/Licensee Designee: Julia Jeffreys, Administrator
Gloria Mitzelfeld, Designee

Name of Facility: Cass Home

Facility Address: 224 Avenue J
Cass, MI 49031

Facility Telephone #: (269) 445-8467
12/29/2011

Application Date:

Capacity: 6

Program Type: DEVELOPMENTALLY DISABLED
PHYSICALLY HANDICAPPED

II. METHODOLOGY

12/29/2011	Enrollment
01/04/2012	Application Incomplete Letter Sent Updated 1326's for Gloria Mitzelfeld & Julia Jeffreys
01/11/2012	Contact - Document Received 1326's for Julie Jeffreys & Gloria Mitzelfeld
01/12/2012	Application Complete/On-site Needed
01/12/2012	File Transferred To Field Office Kalamazoo
01/24/2012	Application Incomplete Letter Sent
02/27/2012	Inspection Completed On-site
02/28/2012	Contact - Document Received Facility documents and medical clearances.
02/28/2012	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

This applicant has been licensed to provide adult foster care with a capacity of 8 at this address since 2.1.06. The applicant requested to decrease their capacity from 8 to 6, which changes categories and therefore necessitates a new original license.

This home is located in a residential neighborhood within the city limits of Cassopolis. It is a single story ranch that is of the standard former AIS/MR design. There is a kitchen, dining room, living room, family room, 4 resident bedrooms, 2 full bathrooms, laundry room, staff office, attached 2 car garage, and an enclosed heat plant room. Documentation on file verifies compliance with space requirements and each bedroom is large enough to accommodate 2 residents. It is wheelchair accessible.

On file is documentation that verifies the property is owned by Cass County Mental Health Foundation and leased by Woodlands Behavioral Healthcare Network for the purpose of adult foster care. Woodlands Behavioral Healthcare Network brings in a contracted provider which is the licensee/applicant LADD, Inc.

I conducted an on-site inspection that verified this home is in substantial compliance with rules pertaining to fire safety and environmental health. It has public water and sewer systems. The approved heat plant room has a gas-fired furnace and water heater. Fire extinguishers are provided as required by rule. The home has an

interconnected, hardwired smoke detection system and an automatic sprinkler system. On file is documentation that the smoke detectors, sprinklers, and furnace were recently inspected and approved by a qualified inspection service.

B. Program Description

LADD, Inc. is the applicant, which is a corporation with a long history of operating numerous specialized residential facilities throughout Michigan, and is accredited through the Commission on Accreditation of Rehabilitation Facilities (CARF). The licensee designee is Gloria Mitzelfeld and the administrator is Julia Jeffreys. Medical, TB, and criminal record clearances have been obtained for both. Qualification requirements are approved and on file for both.

The applicant will provide specialized care to adults with developmental disabilities. Both genders are accepted. The program statement indicates services provided include room, board, 24 hour supervision, protection, personal care, health services, daily living skills, relationship building, community accessibility, transportation, and Community Living Support Day Services and/or Respite Services.

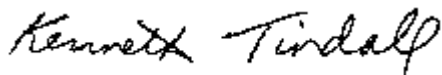
On file is documentation verifying compliance with financial capability of the corporation. Copies of corporate and facility documents required by administrative rules are in the corporate file.

C. Conclusion

This applicant is in substantial compliance with Act No. 218 of the Public Act of 1979, as amended, and the administrative rules governing the operation of small group homes (12 or less).

IV. RECOMMENDATION

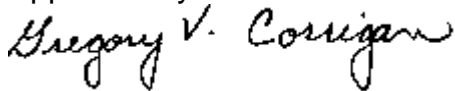
I recommend issuance of a temporary license to this AFC adult small group home (capacity 1-6).



Kenneth Tindall
Licensing Consultant

3.1.2012
Date

Approved By:



Gregory V. Corrigan
Area Manager

03/05/2012
Date