



RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN
DIRECTOR

November 16, 2011

Karen LaFave
Adult Learning Systems - UP, Inc
290 Rublien St, Suite F
Marquette, MI 49855

RE: Application #: AS520315852
Hillcrest
160 Hillcrest Street
Ishpeming, MI 49849

Dear Ms. LaFave:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (906) 226-4171.

Sincerely,

Laura Dupras, Licensing Consultant
Bureau of Children and Adult Licensing
Suite B
1504 W. Washington
Marquette, MI 49855-3118
(906) 228-0846

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS520315852

Applicant Name: Adult Learning Systems - UP, Inc

Applicant Address: 290 Rublien St, Suite F
Marquette, MI 49855

Applicant Telephone #: (906) 228-7370

Administrator/Licensee Designee: Karen LaFave, Designee

Name of Facility: Hillcrest

Facility Address: 160 Hillcrest Street
Ishpeming, MI 49849

Facility Telephone #: (906) 228-7370
10/24/2011

Application Date:

Capacity: 6

Program Type: DEVELOPMENTALLY DISABLED
MENTALLY ILL
PHYSICALLY HANDICAPPED
TRAUMATICALLY BRAIN INJURED

II. METHODOLOGY

10/24/2011	Enrollment
10/28/2011	Application Incomplete Letter Sent needs 1326 for Karen LaFave and Jessica LeClair
11/15/2011	Contact - Document Received rec'd 1326
11/15/2011	Contact - Document Received Right to occupy, intent to contract
11/15/2011	Inspection Completed On-site

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Hillcrest is a six bed small adult foster care facility. The home is owned by Pathways and was previously contracted to Lutheran Social Services of Wisconsin and Upper Michigan for specialized programming for developmentally disabled and/or physically handicapped adults. The home has now been contracted to Adults Learning Systems who now have the right to occupy the home and operate the facility as a specialized Adult Foster Care Home.

The facility is located in West Ishpeming in a quiet residential area. The facility is close to a major hospital, medical center, dental offices, psychological and psychiatric services. The area also offers shopping centers and recreational facilities.

The home is well built and in good repair. It has 3 exits which are located on the North, East and West sides of the facility. The home is a single story home with wheelchair accessibility. The main entrance of the home has a small hallway with a common area on the right and the living room and dining room are open and in the center of the home. The kitchen, office and laundry room are located on the South end of the home. There is plenty of general use space for the residents which include the living room/ entryway 12'x3'x16' or 196 sq ft. The dining area and multipurpose area is 22'4"x18' or 401 sq ft.

The four bedrooms are located on the North end of the facility which has a fire door separating the sleeping area from the common areas.

Bedroom #1 West side	161 sq. ft., double occupancy
Bedroom #2 East side	163 sq. ft., double occupancy
Bedroom #3 North/west	163 sq. ft., double occupancy
Bedroom #4 North/east	163 sq. ft., double occupancy

Note: Although the home has ample space for eight residents the license is for 6 residents.

The home is serviced by city water and sewer. The furnace and hot water heater were inspected by James A Dupras and Sons Plumbing and heating on 11/3/11. The furnace and the hot water heater were found to be in excellent working condition. The fire alarm system was inspected on 11/15/11 by Superior Electronics. Mandel Electric inspected the electrical system on 11/4/11.

B. Program Description

Adult Learning Systems will provide 24-hour personal care, supervision, and protection to six developmentally disabled individuals in the least restrictive environment. The program statement and policies such as admission, discharge, refund, and personnel have been reviewed and accepted. The standard procedures have also been reviewed and accepted. The Home Manager is a LPN and the staffing patterns are 3 staff on days and evening and 2 staff on midnight shift. The program will include social interaction skills, personal hygiene, personal adjustment skills and public safety skills.

Behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs will be implemented only by trained staff and only with prior approval of the resident, guardian and the responsible agency.

The licensee will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of the facility to utilize local community resources including public school, libraries, local museums, shopping centers and local parks.

The facility will be managed by Adult learning System a Non Profit Corporation which was established in Michigan in 1998. The licensee is Karen Lafave and the administrator is Jessica LeClair. Karen has submitted a budget to demonstrate the ability to support the facility. The licensing clearances have been completed and no LIEN records exist for Karen or Jessica.

The Licensee and Administrator have provided documentation to satisfy the qualifications and training requirements. They have also provided medical clearances which include TB negative results.

The Licensee acknowledges an understanding of the responsibility to assess good moral character and to ensure that the direct care staff is appropriately trained.

Adult Learning Systems is aware of the Licensee responsibility to safeguard resident funds and valuables R400.14315.

C. Rule/Statutory Violations

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

There is a consumer in the Hillcrest home that requires a hospital bed with full bedrails. Lutheran Social Services was granted a variance in October 2010 for the use of this bed for specific consumer. The new Licensee Adult Learning System has requested a variance for the use of the bed for this same consumer. The variance request has been sent to Lansing for approval.

IV. RECOMMENDATION

I recommend issuance of a temporary license for this small group home (capacity 6).



11/17/11

Laura Dupras
Licensing Consultant

Date

Approved By:



11/18/2011

Deborah Clark
Area Manager

Date